



BOARD MEETING MINUTES

Wednesday, February 21, 2024

Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:00 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Robb Faus, Jim Duskocil, Scott Walton, and Rick Parker

Members via Zoom: Casey Robinson and Alan Kester

Administration: FC Gaillard, DC Fennell, DC M Wilson, BC Zambeck, BC Oltrogge, Neil Chapman, Gannon Hunt (1505), V Fennema, and T. Schieffer

3. **Pledge of Allegiance**

4. **CALL TO THE PUBLIC – No requests.**

5. **CONSENT AGENDA**

- a. Discussion and Approval of the Regular Board Meeting Minutes of January 17, 2024.
- b. Approval of Reconciliations and Financial Reports for January 2024.

Board Member Rick Parker motioned to approve the minutes from January 17th board meeting and the financial reports for January 2024. Motion was seconded by Robb Faus.

Vote Conducted. MOTION PASSED unanimously.

AYES: Faus, Walton, Timney, Duskocil, Parker

NAYES: None

6. **Current Events Summaries, Reports, and/or Correspondence**

c. Monthly Run Report

BC Zambeck reported:

- Run report for January 2024. Total of 104 calls, with 76 being emergent calls. Call distribution is as follows: District 31 had 16 calls, District 32 had 51, District 33 had 14, District 36 had 3, and District 37 had 8, and out of district was 12 calls.
- Avg response times: Sta# 31 at 6.74 min, #32 at 6.01 mins, #33 at 6.51, #36 at 6.82 mins. and #37 at 5.46, and Guardian at 10.26 min.
- Benchmark Goal (90% under 10 mins): We were at 94%; 62 of 66 calls.
- Automatic Aid: Given 11 incidents; Received 7 Incidents.

d. Monthly Chief Updates: Gaillard, Wilson, and Fennell

FC Gaillard:

- Third year the AZ Fire Chiefs has had the opportunity to offer professional development for chief officers in the state. It has developed into a highly regarded training program.

DC Wilson:

- Engine #37 is at Fire Trucks Unlimited in Henderson, NV for repair after the MVA last week. Once the estimate is complete it will go to the insurance company who will decide what to do. We have not gotten the final report on who was at fault for the accident.

DC Fennell:

- Attended the CEOP class in Phoenix.
- Started the FOLP training here at the FTC again. Blue Card training was last week. Had a rep from Dispatch there this time.
- Casey Gonzales has been working with Dispatch for 5 months now, making many necessary changes to improve the dispatch process. He rebuilt the dispatch manual.
- End of the year totals: 1493 total calls for service with August being the busiest month with 149 incidents.
 - 45% were Fire calls- 18 structure, 15 vehicle fires and 36 outside fires.
 - 54% were EMS calls- 660 total patient reports; ALS was provided on 512 of those.

Local 1505 Update- Gannon Hunt:

- This weekend is the Big Bros/Big Sis Bowl-a-thon which is always fun for the fire families to participate in.
- We will start another academy in July. SFMD will be hiring 1 person.
- Excited for the new Type III coming.

7. NEW BUSINESS / ACTION ITEMS

- Wildland Fire Management Update; Neil Chapman and Paul Oltrogge
 - Firewise support for residents includes Assessments, Cost Share Grants, and Wood for Life program.
 - Reviewed the current Timberline Wupatki Trails Hazardous fuels reduction plan and the Coconino National Forest Mechanical Harvest Plan in the Flagstaff Ranger District.
 - WUI Code through County discussion has begun. Question: Can the district adopt their own WUI Code without County support?
- Ft Valley Community Meeting and Email
 - Topics discussed were Rural Response Training (for fires in the district), water supplies available and the possibility of cross-contamination if we were to use reclaimed water, manning water tenders and their placement in the district.
 - County Attorney will be consulted on OML as it pertains to sub-committee meetings with no quorum of board members present. Have her address the board at a meeting.
 - No formal agreement with Majestic Water for supply on demand. We have had a handshake agreement with them for years to be able to access water from their system.
 - Private cisterns: there was a schematic provided to homeowners for what they would need for a cistern that could be tied into by us in the case of a fire in district. Once implemented all the info would be provided through our CAD system to responding units during a fire incident.
- Correspondence between Board Members, Staff and the Public:
 - Our website has the board members' SFMD email addresses listed for the public to be able to contact them. IPads were provided to each board member in the past, to be able to access their SFMD emails but we understand they weren't the easiest things to use.
 - DC Wilson expressed the desire for us to make it feasible for the board to be able

to access their email. We can look into the cost of getting new laptops for all board members. (turn in old iPads)

Board Member Faus motioned to change the technology platform to PC based computer system to allow us to access our district emails with training from staff. Motion was seconded by Board Member Walton.

Vote Conducted. MOTION PASSED unanimously.

AYES: Parker, Walton, Timney, Duskocil, Faus

NAYES: None

- Future agenda item requests from Board Members:
 - Collectively the board was not interested in implementing this new process.
 - No action taken.

Board Comments:

- Scott Walton would like us to use local businesses, when possible, for services we use as a district. (provides revenue to our community)

ADJOURNMENT: Board Meeting adjourned at 8:22 pm

Motion to adjourn by Board Member Parker, seconded by Board Member Walton.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Faus, Timney, Duskocil, Walton, Parker

Respectfully submitted by:

Robb Faus, Board Clerk