



BOARD MEETING MINUTES

Wednesday, March 20, 2024

Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:01 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Robb Faus, Scott Walton, and Rick Parker

Members via Zoom: Jim Duskocil

Administration: FC Gaillard, DC Fennell, BC Fisk, BC RTO Callander, and V Fennema

3. **Pledge of Allegiance**

4. **CALL TO THE PUBLIC – No requests.**

5. **CONSENT AGENDA**

a. Discussion and Approval of the Regular Board Meeting Minutes of February 21, 2024.

b. Approval of Reconciliations and Financial Reports for February 2024.

Board Member Rick Parker motioned to approve the minutes from February 21, 2024 board meeting and the financial reports for February 2024. Motion was seconded by Robb Faus.

Vote Conducted. MOTION PASSED unanimously.

AYES: Faus, Walton, Timney, Duskocil, Parker

NAYES: None

6. **Current Events Summaries, Reports, and/or Correspondence**

c. Monthly Run Report

BC Fisk reported:

- Run report for February 2024. Total of 92 calls, with 62 being emergent calls. Call distribution is as follows: District 31 had 25 calls, District 32 had 31, District 33 had 14, District 36 had 3, and District 37 had 6, and out of district was 13 calls.
- Avg response times: Sta# 31 at 6.12 min, #32 at 7.46 mins, #33 at 10.69, #36 at 8.66 mins. and #37 at 5.65, and Guardian at 11.52 min.
- Benchmark Goal (90% under 10 mins): We were at 82%; 41 of 50 calls.
- Automatic Aid: Given 8 incidents; Received 11 Incidents.

d. Monthly Chief Updates: Gaillard, Wilson, and Fennell

FC Gaillard:

- Number of meetings regarding the water supply issue on the west side of the district. Chief Bills met with Snowbowl management and was told we can use the reclaimed water from their hydrants whenever needed. He will be working with Operations to put out a guideline on how to utilize those hydrants and what the COF is requiring for

decontamination of equipment after the fact and to update hydrant maps.

- We will be working in conjunction with CCSO in order to have a more consistent presence in the neighborhood meetings that occur on the west side.
- Chief Bills worked his magic by securing a large grant for our Fire Officer Leadership Program (FOLP) training; to date we have put over 100 members of the GFR through the 40-hr leadership training. Hats off to BC Callander for coordinating all the regional training.
- District Admin has been working on the upcoming FY budget and will be presenting that information to the board for goal setting and funds allocation for this next year.
- Everyone has been working hard to compile all the necessary information that AP Triton will need for the JPA Feasibility Study.

DC Fennell:

- Our new Type III is here- check it out in the bay!
- Paramedic class starting in August; we will support 3.
- We are working on Wildland Refresher.

Local 1505: Nothing new to report.

7. NEW BUSINESS / ACTION ITEMS

- Training update was provided by BC Earl Callander, the Regional Training Officer for the GFR.
 - Next academy scheduled to start in July 2024. SFMD will have 2 positions open.
 - For 2023, SFMD had 5035 hours of documented training in ESO.
 - With so many younger firefighters in the region right now, a lot of the training is focused on basic operational tactics.
 - Regional partnership with CCC who has a driving simulator, driving pad and cascade system for training needs.
 - Goal for this year is to get more SFMD folks to some outside trainings.
- Open Meeting Law review:
 - Our county attorney, Erin, was present to address questions regarding open meeting law. Board did not ask to go into Executive Session for private legal advice as anticipated. Chief Gaillard: Question stemming from the Fort Valley meeting, the Board wanted to know what options there were for meetings with the public and the board and what guidelines would come into play.
 - Erin: this is considered Legal Advice- "If a quorum is present, open meeting laws apply". Statute doesn't provide for another type of meeting where those OML do not apply when quorum is present.
 - Timney: So, is it possible to have a meeting with questions and answers back and forth without the restraints of the OML if say only 2 board members are present?
 - Erin: is it possible, YES; are there other statutes that would apply, Yes. If it is a topic that is likely to get back to the board for some type of legal action or discussion, it would be advised against doing so.
 - If an item is properly noticed (placed on the agenda) then there can be back and forth discussion following a citizen's request to speak on the agenda item. The board can further engage that person in conversation regarding that specific agenda item.
 - Sta #37 is not permitted to hold board meetings at (cannot get a CUP); but we can hold a meeting at the Snowbowl lodge at the bottom of the hill.

- Supporting Local Businesses
 - Board member Walton requested this topic be added to the agenda. He would like to see SFMD using / supporting local businesses whenever possible for needs that we may have. (contractors, auditors, etc.) Specifically, our current auditor used to be here in Flagstaff but has since moved to the valley. (The last time we put out an RFP for an auditor there were not any local vendors that submitted a bid.)
 - Our local policy #203 spells out how we handle purchases for the district. I personally advised that I would use a local vendor over a corporate business whenever possible.

Board Comments:

- Thank you to everyone for attending and all the hard work. Thank you Erin and Earl for being here also.

ADJOURNMENT: Board Meeting adjourned at 7:20 pm

**Motion to adjourn by Board Member Parker, seconded by Board Member Walton.
Vote Conducted. MOTION PAST ALL IN FAVOR
AYES: Faus, Timney, Duskocil, Walton, Parker**

Respectfully submitted by:

Robb Faus, Board Clerk