



PUBLIC NOTICE
REGULAR BOARD MEETING AGENDA
Wednesday, December 20, 2023
Station 32, 8905 Koch Field Road, Flagstaff AZ 6:00 pm

www.zoom.us / Meeting ID: 885 2281 1636 Passcode 432385
<https://us02web.zoom.us/j/88522811636?pwd=dIVDTzJzOHRRZWthaGdnU0gyTWtKQT09>

Pursuant to A.R.S. 38-431.01, notice is hereby given to the Board of Directors and the public that the Summit Fire District will hold a Regular Meeting open to the public. The Governing Board of Summit Fire & Medical District will meet in a **Regular Session on Wednesday December 20, 2023, at 6:00 p.m. The meeting will be held in person and remotely through technological means (see above).** The meeting room will be open to the public at 5:30pm. Members of the Governing Board will attend either in person or by technological means. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) Discussion or consultation for legal advice with the county attorney or attorneys of the public body. **All items are set for possible action.**

1. **CALL TO ORDER**
2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**
3. **PLEDGE OF ALLEGIANCE**

4. **CALL TO THE PUBLIC**

The Chairman shall announce this portion of the District Board meeting as a Call to the Public which is for public input/comment, in accordance with A.R.S. §38-431.0(H). Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a Request to Comment Form and submitting it to the Staff in person. If attending via remote, comments are to be sent to Staff via chat options prior to the start of the meeting. Individuals addressing the Board are limited to three minutes for their comments but may submit written comments for the Board records. The Chairman will recognize each individual. **The Governing Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendaized due to restrictions of the Open Meeting Laws.**

5. **CONSENT AGENDA** – Items on the consent agenda are of a routine nature or have been previously studied by the Governing Board. Items on the Consent agenda are intended to be acted upon in one motion unless the Board wishes to hear any of the items separately.
 - a. Discussion and Approval of the Regular Board Meeting Minutes of November 15, 2023
 - b. Approval of Reconciliations and Financial Reports for November 2023

6. **Current Events Summaries, Reports, and/or Correspondence**– In accordance with A.R.S. 38-431.02(K), **the Board shall not propose, discuss, deliberate, or take legal action** on any matter in the following summaries:
 - a. Monthly Run Report – On Duty Battalion Chief
 - b. Monthly Chief Updates - Chief Gaillard, Chief Wilson, Chief Fennell
 - c. Local 1505 Update – Union Representative
 - d. Coconino County Update
7. **NEW BUSINESS / ACTION ITEMS - Public Comment:** Public comment/input is welcomed after each agenda item of New Business/Action Items and Unfinished Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.
 - a. Review, discuss and possible action on purchase of **new PT equipment** from Rogue Fitness totaling \$13,251.24.
 - b. Review, discuss, and possible action on the updated **Light Duty Policy**.
 - c. Review, discuss, and possible action on the **Agreement between Summit and Arizona Public Service Company (APS) for Fire Protection Services**.
 - d. Review, discuss, and possible action on **Agreement with Coconino Community College** for Clinical Practicum and Education.
 - e. Review, discuss, and possible action on request by **Star Charter School** for a service contract.
8. **FIRE BOARD COMMENTS**- Board Member comments are meant to inform and clarify. No action will be taken. Only Board Members can speak.

ADJOURNMENT

Posted on or before 6:00pm, December 20, 2023, which is at least 24 hours prior to the Public Hearing. The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request. The District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Summit Fire and Medical District Administrative Offices (928-526-9537) at least twenty-four hours before the meeting.



BOARD MEETING MINUTES

Wednesday, November 15, 2023

Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:05 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Rick Parker, Robb Faus, Jim Daskocil and Scott Walton

Members Absent: none

Administration: Chief Gaillard, DC Fennell, DC M Wilson, BC Fisk, V Fennema, and T. Schieffer

3. **Pledge of Allegiance**

4. **CALL TO THE PUBLIC – No requests.**

Chair Timney requested to move to Action Items 7a & 7b prior to the Consent Agenda due to having people on Zoom presenting on those items.

7. **NEW BUSINESS / ACTION ITEMS**

- a. The contract for funding between AP Triton, the City of Flagstaff, and SFMD for the JPA Feasibility Study, which has been reviewed by our County Attorney, was discussed.

Board Member Parker made a motion to approve the scope and contract with AP Triton. Motion was seconded by Board Member Walton.

Vote conducted. MOTION CARRIED unanimously.

AYES: Parker, Walton, Faus

NAYES: Timney, Daskocil.

- b. Jennifer Franks from HintonBurdick presented the FY2023 (CAFR) report for Summit. (audit)

Board Member Faus made a motion to approve the audit finding from HintonBurdick for FY2022-23 as presented and approve the Comprehensive Annual Financial Report. Motion was seconded by Board Member Parker.

Vote conducted. MOTION CARRIED unanimously.

AYES: Timney, Parker, Walton, Faus, Daskocil

NAYES: None

8. CONSENT AGENDA

- a. Discussion and Approval of the Regular Board Meeting Minutes of October 18, 2023.
- b. Approval of Reconciliations and Financial Reports for October 2023.

Board Member R. Parker motioned to approve the minutes from October 18th board meeting and the financial reports for October. Motion was seconded by R. Faus.

Vote Conducted. MOTION PASSED unanimously.

AYES: Parker, Walton, Faus, Timney, Daskocil

NAYES: None

9. Current Events Summaries, Reports, and/or Correspondence

- a. Monthly Run Report

BC Fisk reported:

- Run report for October 2023. Total of 94 calls, with 59 being emergent calls. Call distribution is as follows: District 31 had 20 calls, District 32 had 40, District 33 had 13, District 36 had 3, and District 37 had 1, and out of district was 17 calls.
- Avg response times: Sta# 31 at 7.01 min, #32 at 5.56 mins, #33 at 7.85, #36 at 7.82 mins. And #37 at 8.73. We continue to reach the benchmark goal of < 10 minute response times 90% of the time.
- We continue to see numerous MVAs (w/ extrication) in and around our district.

- b. Monthly Chief Updates: Gaillard, Fennell, and Wilson

FC Gaillard:

- Request from Fort Valley Homeowners Association to have a special meeting. It is scheduled for December 14, 6:00pm, at Fire Station #37. We will post a notice of possible board quorum at that meeting. NO action will be taken.
- Recruit Academy Graduation will be on December 1st, at City Hall.

DC Wilson:

- We submitted a draft lease agreement to True Brown with the Coconino National Forest for rental of the first floor of Fire Station #33. The lease will now go through all of the red tape there, then it will come back to us.
- Type III is scheduled to show up in December.

DC Fennell:

- Quarterly Mental Health check-in last week to see how things are going. They say our use is increasing, which is normal for the Fall. Service is available for spouses and kids as well. They are offering remote counseling for members who don't want to meet in person.
- Program managers are excited because it is the time of year when they can purchase what they need.
- This next pay period staff will see their pay increases so that is a huge pick me up. SFMD will now use NeoGov for annual evaluations going forward.
- Patrick Burns is retiring and there will be a flag ceremony at 0730 on 11/19/23 at Fire Station #32.

7. NEW BUSINESS / ACTION ITEMS (continued)

- c. Board discussion on appointing a new Board Chair and Clerk. Jim Timney and Robb Faus were asked to continue in their roles for the board.

Board Member Parker made a motion to approve the reappointment of Jim Timney as Board Chair and Robb Faus as Board Clerk for the upcoming year. Motion was seconded by Board Member Faus.

Vote conducted. MOTION CARRIED unanimously.

AYES: Parker, Walton, Faus, Daskocil

NAYES: None

Abstain: Timney

- d. IGA between SFMD and Woods Fire District for us to provide administrative services for the Woods Fire Board for an annual fee of \$4000. The term will be from July 1, 2023 through June 30, 2024. (updated IGA from last month)
Board Member Parker made a motion to approve the IGA between Woods Fire District and Summit Fire & Medical for Fire Board administrative support services for the fiscal year 23-24. Motion was seconded by Board Member Walton.
- e. Discussion on providing a service contract to Star Charter School located at 145 Leupp Rd, which is 11 miles out of our district. Due to liability concerns the board has requested to have our County Attorney present at the next board meeting, to go into Executive Session, for legal guidance on this matter. NO ACTION TAKEN.

ADJOURNMENT: Board Meeting Adjourned at 7:40 pm

Motion to adjourn by Board Member Parker, seconded by Board Member Walton.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Parker, Faus, Walton, Daskocil

Respectfully submitted by:

Robb Faus, Board Clerk

Summit Fire & Medical District

Account Balances

| Registered Balance | July 2023 | Aug 2023 | Sept 2023 | Oct 2023 | Nov 2023 | Dec 2023 | Jan 2024 | Feb 2024 | Mar 2024 | Apr 2024 | May 2024 | June 2024 |
|----------------------|----------------|----------------|----------------|----------------|----------------|----------|----------|----------|----------|----------|----------|-----------|
| Budget Stabilization | \$1,504,518.40 | \$1,343,304.84 | \$1,093,179.91 | \$2,064,592.75 | \$3,437,995.96 | | | | | | | |
| OWA | \$178,007.29 | \$178,218.30 | \$173,366.57 | \$185,876.61 | \$231,543.02 | | | | | | | |
| Petty Cash | \$2,775.22 | \$2,767.84 | \$3,153.15 | \$3,383.15 | \$3,813.15 | | | | | | | |
| Capital | \$688,883.48 | \$689,100.33 | \$691,094.80 | \$692,089.21 | \$694,345.79 | | | | | | | |
| Westside Capital | \$427,614.04 | \$427,860.49 | \$429,172.53 | \$429,790.03 | \$431,191.38 | | | | | | | |
| Emergency | \$164,123.99 | \$114,218.58 | \$164,643.02 | \$264,807.93 | \$215,266.45 | | | | | | | |
| Debt Services / GO | \$39,290.83 | \$39,815.20 | \$42,428.94 | \$98,043.27 | \$159,009.85 | | | | | | | |
| Contingency / COP | \$1,884,932.27 | \$1,884,932.27 | \$1,884,932.27 | \$1,884,932.27 | \$1,884,932.27 | | | | | | | |
| | | | | | | | | | | | | |
| TOTAL | \$4,890,145.52 | \$4,680,217.85 | \$4,481,971.19 | \$5,623,515.22 | \$7,058,097.87 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

| ACTUALS | YTD actuals | YTD Budgeted | Over / Under | % of Budget |
|------------|----------------|----------------|---------------|-------------|
| Revenue | \$3,718,020.78 | \$4,113,502.56 | -\$395,481.78 | 90% |
| Expenses | \$1,926,549.84 | \$2,114,720.23 | -\$188,170.39 | 91% |
| Net Income | \$1,791,470.94 | \$1,998,782.33 | -\$207,311.39 | 90% |

*not including grant revenue, only expenses

**July: County did not process transfers from Budget Stabilization Acct to Emergency(50k) and Capital(80k)

**August: County transferred the Capital (80k), but did the other transfer backwards. Took (50k) from Emergency and put in Budget Stabilization.

Budget Stabilization s/b \$1,243,304.84

Emergency s/b \$214,123.99

**September: County still has not transferred the money correct from the Budget Stab. acct to Emergency Acct.

County also created an acct discrepancy of \$270 in OWA acct which is to be fixed in October.

**October: Transfer has been corrected by County. Totals in accounts are as they should be.

Summit Fire District

Profit & Loss Budget vs. Actual

July through November 2023

| | Jul - Nov 23 | Budget | \$ Over Budget | % of Budget |
|---------------------------------|---------------------|---------------------|--------------------|---------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 1100 TAX REVENUE | | | | |
| 1101 Property Tax | 3,102,688.63 | 3,206,630.57 | -103,941.94 | 96.8% |
| 1102 FDAT | 203,884.52 | 209,180.75 | -5,296.23 | 97.5% |
| 1103 Delinquent Property Tax | 9,048.25 | 0.00 | 9,048.25 | 100.0% |
| Total 1100 TAX REVENUE | 3,315,621.40 | 3,415,811.32 | -100,189.92 | 97.1% |
| 1200 GRANTS | | | | |
| 1210 Other Grants | 240,381.00 | 229,166.67 | 11,214.33 | 104.9% |
| 1211 SAFER II | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 1200 GRANTS | 240,381.00 | 229,166.67 | 11,214.33 | 104.9% |
| 1300 MISC INCOME | | | | |
| 1301 OWA Income | 102,541.36 | 416,666.68 | -314,125.32 | 24.6% |
| 1302 Interest | 24,902.93 | 0.00 | 24,902.93 | 100.0% |
| 1303 Donations | 0.00 | 0.00 | 0.00 | 0.0% |
| 1304 Contracts with Towers | 15,550.78 | 10,735.82 | 4,814.96 | 144.8% |
| 1305 Out of District Calls | 348.00 | 2,899.19 | -2,551.19 | 12.0% |
| 1308 Service Subscriptions | 1,121.49 | | | |
| 1310 Misc. Income | 0.00 | 17,069.28 | -17,069.28 | 0.0% |
| 1311 Maint Facility Income | 12,523.82 | 21,153.60 | -8,629.78 | 59.2% |
| 1312 Community Room Rental | 1,430.00 | 0.00 | 1,430.00 | 100.0% |
| 1314 Insurance Proceed Income | 0.00 | 0.00 | 0.00 | 0.0% |
| 1315 SSFND-Smart & Safe AZ Fund | 0.00 | 0.00 | 0.00 | 0.0% |
| 1300 MISC INCOME - Other | 3,600.00 | | | |
| Total 1300 MISC INCOME | 162,018.38 | 468,524.57 | -306,506.19 | 34.6% |
| Total Income | 3,718,020.78 | 4,113,502.56 | -395,481.78 | 90.4% |
| Gross Profit | 3,718,020.78 | 4,113,502.56 | -395,481.78 | 90.4% |
| Expense | | | | |
| 2000 PERSONNEL SALARIES | | | | |
| 2009 Acting Pay | | | | |
| 2009 .1 Acting Pay BC | 288.00 | 1,638.00 | -1,350.00 | 17.6% |
| 2009 .2 Acting Captain | 1,022.00 | 4,965.00 | -3,943.00 | 20.6% |
| 2009.3 Acting Engineer | 820.50 | 3,042.00 | -2,221.50 | 27.0% |
| Total 2009 Acting Pay | 2,130.50 | 9,645.00 | -7,514.50 | 22.1% |
| 2032 OWA Backfill | 0.00 | 20,681.45 | -20,681.45 | 0.0% |
| 2033 OWA OT | 5,698.62 | 27,295.93 | -21,597.31 | 20.9% |
| 2034 OWA Eng Boss | 0.00 | 400.00 | -400.00 | 0.0% |
| 2035 OWA Payroll | 1,756.66 | 84,053.93 | -82,297.27 | 2.1% |
| 2036 OWA Single Resource OT | 63,988.65 | 230,704.25 | -166,715.60 | 27.7% |
| 2037 OWA Holiday Pay | 0.00 | 426.77 | -426.77 | 0.0% |
| 2070 Battalion Chief | 87,233.70 | 72,380.00 | 14,853.70 | 120.5% |
| 2071 Administrative Officer | 23,677.50 | 24,457.10 | -779.60 | 96.8% |
| 2072 Admin Assistant II | 15,966.00 | 19,030.50 | -3,064.50 | 83.9% |
| 2073 EVT Mechanic III | 25,184.80 | 24,200.77 | 984.03 | 104.1% |
| 2073.1 EVT Mechanic 1 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2075 Captains | 256,139.83 | 275,616.15 | -19,476.32 | 92.9% |
| 2076 Engineer | 202,517.09 | 279,923.71 | -77,406.62 | 72.3% |
| 2077 Firefighters | 208,361.93 | 209,797.20 | -1,435.27 | 99.3% |
| 2082 Overtime | | | | |
| 2082.2 OT FireOfficer Recall | 0.00 | 75,849.62 | -75,849.62 | 0.0% |
| 2082 Overtime - Other | 175,176.01 | 0.00 | 175,176.01 | 100.0% |
| Total 2082 Overtime | 175,176.01 | 75,849.62 | 99,326.39 | 231.0% |

Summit Fire District

Profit & Loss Budget vs. Actual

July through November 2023

| | Jul - Nov 23 | Budget | \$ Over Budget | % of Budget |
|---------------------------------------|---------------------|---------------------|--------------------|---------------|
| 2083 Vacation Leave | 64,767.31 | 68,557.49 | -3,790.18 | 94.5% |
| 2084 Sick Leave | 31,272.04 | 35,273.38 | -4,001.34 | 88.7% |
| 2088 Holiday Pay | 8,004.24 | 0.00 | 8,004.24 | 100.0% |
| 2099.1 Vacation Leave Payout | 9,794.43 | 5,108.00 | 4,686.43 | 191.7% |
| 2099.2 Sick Leave Payout | 22,891.00 | 1,954.23 | 20,936.77 | 1,171.4% |
| Total 2000 PERSONNEL SALARIES | 1,204,560.31 | 1,465,355.48 | -260,795.17 | 82.2% |
| 2200 PENSION | | | | |
| 2201 NationW Hybrid Tier 3 FD | 9,484.37 | 10,281.50 | -797.13 | 92.2% |
| 2202 NationW - Tier 2 FD | 945.17 | 1,997.10 | -1,051.93 | 47.3% |
| 2203 NationW DC Only Tier 3FD | 0.00 | 2,465.76 | -2,465.76 | 0.0% |
| 2204 PSPRS - DROP | 0.00 | 0.00 | 0.00 | 0.0% |
| 2206 PSPRS - Tier 1 FD | 60,522.09 | 101,250.87 | -40,728.78 | 59.8% |
| 2208 PSPRS - Tier 1A & 2 FD | 4,665.96 | 23,285.02 | -18,619.06 | 20.0% |
| 2209 PSPRS DC Only Tier 3FD | 0.00 | 0.00 | 0.00 | 0.0% |
| 2209.1 PSPRS DC ONLY 3 FD Disab | 0.00 | 230.00 | -230.00 | 0.0% |
| 2210.2 PSPRS - DB Tier 3 | 33,606.34 | 19,597.03 | 14,009.31 | 171.5% |
| 2215 ASRS | 12,252.92 | 11,305.00 | 947.92 | 108.4% |
| 2200 PENSION - Other | 1,600.00 | | | |
| Total 2200 PENSION | 123,076.85 | 170,412.28 | -47,335.43 | 72.2% |
| 2300 PAYROLL EXPENSES | | | | |
| 2301 Workmen's Comp. | 62,170.00 | 62,170.00 | 0.00 | 100.0% |
| 2303 Social Security | 10,012.15 | 9,405.00 | 607.15 | 106.5% |
| 2304 Medicare | 17,487.80 | 16,869.85 | 617.95 | 103.7% |
| 2305 Direct Deposit | 5,837.39 | 0.00 | 5,837.39 | 100.0% |
| Total 2300 PAYROLL EXPENSES | 95,507.34 | 88,444.85 | 7,062.49 | 108.0% |
| 2400 PERSONNEL INSURANCE | | | | |
| 2401 Medical Insurance | 112,161.92 | 135,638.00 | -23,476.08 | 82.7% |
| 2402 Dental Insurance | 6,027.37 | 8,750.00 | -2,722.63 | 68.9% |
| 2404 Life Insurance | 1,672.37 | 1,835.36 | -162.99 | 91.1% |
| 2405 Vision Insurance | 1,077.59 | 1,248.40 | -170.81 | 86.3% |
| Total 2400 PERSONNEL INSURANCE | 120,939.25 | 147,471.76 | -26,532.51 | 82.0% |
| 2500 CONTRACTUALS | | | | |
| 2502 Legal Expenses by SFMD | 0.00 | 43,100.00 | -43,100.00 | 0.0% |
| 2503 Broker Fees Medical Ins | 3,000.00 | 3,900.00 | -900.00 | 76.9% |
| 2503.1 Fit for Duty Expenses | 0.00 | 1,800.00 | -1,800.00 | 0.0% |
| 2504 Audit | 17,730.00 | 17,500.00 | 230.00 | 101.3% |
| 2510 FLAGIT Contract Services | 8,360.00 | 15,000.00 | -6,640.00 | 55.7% |
| 2511 Software Contracts | | | | |
| 2511.11 Flagit Additional Svc | 10,118.50 | 10,119.00 | -0.50 | 100.0% |
| 2511.2 Quickbooks Software | 0.00 | 0.00 | 0.00 | 0.0% |
| 2511.3 NEO GOV | 0.00 | 0.00 | 0.00 | 0.0% |
| 2511.4 Misc. Software | 1,152.55 | 416.65 | 735.90 | 276.6% |
| 2511.5 Avenza Maps for IPAD | 0.00 | 0.00 | 0.00 | 0.0% |
| 2511.6 PS Trax Eng, SCBA, PPE, | 144.00 | 0.00 | 144.00 | 100.0% |
| 2511.7 Upkeep | 0.00 | 0.00 | 0.00 | 0.0% |
| 2511.8 EMC2 Software | 0.00 | 18,180.00 | -18,180.00 | 0.0% |
| 2511.9 ESO Software | 7,864.55 | 6,745.00 | 1,119.55 | 116.6% |
| 2511 Software Contracts - Other | 3,844.98 | 0.00 | 3,844.98 | 100.0% |
| Total 2511 Software Contracts | 23,124.58 | 35,460.65 | -12,336.07 | 65.2% |
| 2514 Bld & Vehicle Insurance | 18,785.00 | 37,570.00 | -18,785.00 | 50.0% |
| 2515 IGA Services | | | | |
| 2515.1 Fire Chief | 0.00 | 71,250.00 | -71,250.00 | 0.0% |
| 2515.2 Dispatch | 27,436.58 | 34,000.00 | -6,563.42 | 80.7% |
| 2515.3 Training Coordinator | 22,161.55 | 22,162.00 | -0.45 | 100.0% |
| Total 2515 IGA Services | 49,598.13 | 127,412.00 | -77,813.87 | 38.9% |

Summit Fire District

Profit & Loss Budget vs. Actual

July through November 2023

| | Jul - Nov 23 | Budget | \$ Over Budget | % of Budget |
|--|--------------|------------|----------------|-------------|
| 2519 Memberships & Subscription | | | | |
| 2519.1 AFDA | 0.00 | 1,050.00 | -1,050.00 | 0.0% |
| 2519.2 NFPA | 0.00 | 210.00 | -210.00 | 0.0% |
| 2519.3 AZ Fire Chiefs Assoc | 0.00 | 500.00 | -500.00 | 0.0% |
| 2519.4 PFAC | 0.00 | 200.00 | -200.00 | 0.0% |
| 2519.5 Other (Feasability Study | 0.00 | 0.00 | 0.00 | 0.0% |
| 2519.6 Sam's Club Membership | 0.00 | 45.00 | -45.00 | 0.0% |
| 2519 Memberships & Subscription - ... | 128.25 | | | |
| Total 2519 Memberships & Subscription | 128.25 | 2,005.00 | -1,876.75 | 6.4% |
| 2520 Computers, Printers | 410.34 | 1,000.00 | -589.66 | 41.0% |
| 2530 New Hire NTN, Fingerprints | 0.00 | 700.00 | -700.00 | 0.0% |
| Total 2500 CONTRACTUALS | 121,136.30 | 285,447.65 | -164,311.35 | 42.4% |
| 3000 FLEET SERVICES | | | | |
| 3005 Training-Certificates | 0.00 | 750.00 | -750.00 | 0.0% |
| 3010 Shop Uniforms | 1,766.13 | 855.52 | 910.61 | 206.4% |
| 3020 Parts for SFMD Vehicles | 31,364.17 | 24,000.00 | 7,364.17 | 130.7% |
| 3025 Shop Outside Customer Exp | 7,947.81 | 3,125.00 | 4,822.81 | 254.3% |
| Total 3000 FLEET SERVICES | 41,078.11 | 28,730.52 | 12,347.59 | 143.0% |
| 3100 EQUIPMENT | | | | |
| 3110 Apparatus Equipment | | | | |
| 3110.1 Holmatro Service | 0.00 | 2,085.00 | -2,085.00 | 0.0% |
| 3110.2 Ladder Testing | 599.98 | 1,200.00 | -600.02 | 50.0% |
| 3110.3 Foam | 0.00 | 0.00 | 0.00 | 0.0% |
| 3110.4 Bar Oil, Fuel Power Equi | 0.00 | 400.00 | -400.00 | 0.0% |
| 3110.5 Nozzles, Hoses etc | 0.00 | 0.00 | 0.00 | 0.0% |
| 3110 Apparatus Equipment - Other | -2,851.71 | 0.00 | -2,851.71 | 100.0% |
| Total 3110 Apparatus Equipment | -2,251.73 | 3,685.00 | -5,936.73 | -61.1% |
| 3115 Communication-Radios | 8,084.01 | 0.00 | 8,084.01 | 100.0% |
| 3120 SCBA | 434.58 | 600.00 | -165.42 | 72.4% |
| Total 3100 EQUIPMENT | 6,266.86 | 4,285.00 | 1,981.86 | 146.3% |
| 3200 SUPPLIES | | | | |
| 3210 EMS Program | 6,278.72 | 22,403.00 | -16,124.28 | 28.0% |
| 3212 PPE Program | 40,059.62 | 35,174.50 | 4,885.12 | 113.9% |
| 3220 Office Supplies | 2,212.79 | 3,333.34 | -1,120.55 | 66.4% |
| 3225 BLD/Land Maint. | 7,676.83 | 10,000.00 | -2,323.17 | 76.8% |
| 3227 Procurement | 4,617.32 | 3,750.00 | 867.32 | 123.1% |
| 3235 PIO / Pub ED | 316.80 | 3,300.00 | -2,983.20 | 9.6% |
| 3241 Honor Guard | 437.78 | 600.00 | -162.22 | 73.0% |
| Total 3200 SUPPLIES | 61,599.86 | 78,560.84 | -16,960.98 | 78.4% |
| 3300 UNIFORMS | | | | |
| 3310 Uniforms - SFMD | 12,173.52 | 19,000.00 | -6,826.48 | 64.1% |
| 3312 Class AB Uniform | 0.00 | 0.00 | 0.00 | 0.0% |
| 3350 New Hire Expenses | 1,800.00 | | | |
| Total 3300 UNIFORMS | 13,973.52 | 19,000.00 | -5,026.48 | 73.5% |
| 3400 FITNESS-HEALTH & SAFETY | | | | |
| 3401 Fitness | 0.00 | 10,500.00 | -10,500.00 | 0.0% |

Summit Fire District

Profit & Loss Budget vs. Actual

July through November 2023

| | Jul - Nov 23 | Budget | \$ Over Budget | % of Budget |
|---|---------------------|---------------------|--------------------|---------------|
| 3405 Health & Safety | | | | |
| 3405.1 Annual Physicals | 120.56 | 3,453.33 | -3,332.77 | 3.5% |
| 3405.2 Staff Counseling | 24,976.75 | 15,416.65 | 9,560.10 | 162.0% |
| 3405.3 Stress Test | 255.00 | 1,233.33 | -978.33 | 20.7% |
| 3405.4 New Hire Physicals & Men | 3,662.00 | 3,000.00 | 662.00 | 122.1% |
| 3405.6 New Hire Mental Check | 0.00 | 8,258.31 | -8,258.31 | 0.0% |
| 3405.7 Family & Child Counsel | 0.00 | 1,200.00 | -1,200.00 | 0.0% |
| Total 3405 Health & Safety | 29,014.31 | 32,561.62 | -3,547.31 | 89.1% |
| Total 3400 FITNESS-HEALTH & SAFETY | 29,014.31 | 43,061.62 | -14,047.31 | 67.4% |
| 4000 UTILITIES | | | | |
| 4005 Fuel for Apparatus | 18,624.63 | 11,666.65 | 6,957.98 | 159.6% |
| 4010 Electric | 8,783.96 | 11,666.65 | -2,882.69 | 75.3% |
| 4015 Gas / Propane | 3,800.85 | 10,833.35 | -7,032.50 | 35.1% |
| 4020 Water | 6,162.16 | 6,666.65 | -504.49 | 92.4% |
| 4025 Phones / Internet / TV | 15,313.88 | 14,583.35 | 730.53 | 105.0% |
| 4030 Trash Pickup | 2,164.06 | 2,100.00 | 64.06 | 103.1% |
| 4050 Radio Site Rental Elden | 1,625.00 | 1,432.40 | 192.60 | 113.4% |
| Total 4000 UTILITIES | 56,474.54 | 58,949.05 | -2,474.51 | 95.8% |
| 4100 Training and Travel | | | | |
| 4105 Training Registration | 0.00 | 8,100.00 | -8,100.00 | 0.0% |
| 4110 Lodging | 1,630.94 | 1,650.00 | -19.06 | 98.8% |
| 4115 Food | 583.24 | 450.00 | 133.24 | 129.6% |
| 4120 Supplies/Vent | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 4125 Travel Fuel Rentals Air | 0.00 | 750.00 | -750.00 | 0.0% |
| 4130 Tuition Reimbursement | 5,289.00 | 5,000.00 | 289.00 | 105.8% |
| Total 4100 Training and Travel | 7,503.18 | 16,950.00 | -9,446.82 | 44.3% |
| 4200 OWA Expenses | | | | |
| 4230 OWA Exp. | 23,680.45 | 70,666.67 | -46,986.22 | 33.5% |
| Total 4200 OWA Expenses | 23,680.45 | 70,666.67 | -46,986.22 | 33.5% |
| 4300 INTERST / FEES | | | | |
| 4315 Interest / Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 4300 INTERST / FEES | 0.00 | 0.00 | 0.00 | 0.0% |
| 4500 Grant Expenses | | | | |
| 4510 Other Grants | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 4500 Grant Expenses | 0.00 | 0.00 | 0.00 | 0.0% |
| Payroll Expenses | 0.00 | 0.00 | 0.00 | 0.0% |
| Reconciliation Discrepancies | 21,738.96 | 0.00 | 21,738.96 | 100.0% |
| Total Expense | 1,926,549.84 | 2,477,335.72 | -550,785.88 | 77.8% |
| Net Ordinary Income | 1,791,470.94 | 1,636,166.84 | 155,304.10 | 109.5% |
| Net Income | 1,791,470.94 | 1,636,166.84 | 155,304.10 | 109.5% |

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12/15/23

Cash Basis

Summit Fire District

Profit & Loss Budget vs. Actual

November 2023

| | Nov 23 | Budget | \$ Over Budget | % of Budget |
|---------------------------------|---------------------|---------------------|-------------------|---------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 1100 TAX REVENUE | | | | |
| 1101 Property Tax | 1,577,526.08 | 796,214.00 | 781,312.08 | 198.1% |
| 1102 FDAT | 113,923.14 | 69,539.35 | 44,383.79 | 163.8% |
| 1103 Delinquent Property Tax | 4,228.12 | 0.00 | 4,228.12 | 100.0% |
| Total 1100 TAX REVENUE | 1,695,677.34 | 865,753.35 | 829,923.99 | 195.9% |
| 1200 GRANTS | | | | |
| 1210 Other Grants | 0.00 | 45,833.33 | -45,833.33 | 0.0% |
| 1211 SAFER II | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 1200 GRANTS | 0.00 | 45,833.33 | -45,833.33 | 0.0% |
| 1300 MISC INCOME | | | | |
| 1301 OWA Income | 10,386.05 | 83,333.33 | -72,947.28 | 12.5% |
| 1302 Interest | 9,955.71 | 0.00 | 9,955.71 | 100.0% |
| 1303 Donations | 0.00 | 0.00 | 0.00 | 0.0% |
| 1304 Contracts with Towers | 3,328.40 | 1,963.00 | 1,365.40 | 169.6% |
| 1305 Out of District Calls | 0.00 | 665.54 | -665.54 | 0.0% |
| 1310 Misc. Income | 0.00 | 5,689.76 | -5,689.76 | 0.0% |
| 1311 Maint Facility Income | 4,906.39 | 6,500.00 | -1,593.61 | 75.5% |
| 1312 Community Room Rental | 600.00 | 0.00 | 600.00 | 100.0% |
| 1314 Insurance Proceed Income | 0.00 | 0.00 | 0.00 | 0.0% |
| 1315 SSFND-Smart & Safe AZ Fund | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 1300 MISC INCOME | 29,176.55 | 98,151.63 | -68,975.08 | 29.7% |
| Total Income | 1,724,853.89 | 1,009,738.31 | 715,115.58 | 170.8% |
| Gross Profit | 1,724,853.89 | 1,009,738.31 | 715,115.58 | 170.8% |
| Expense | | | | |
| 2000 PERSONNEL SALARIES | | | | |
| 2009 Acting Pay | | | | |
| 2009 .1 Acting Pay BC | 0.00 | 0.00 | 0.00 | 0.0% |
| 2009 .2 Acting Captain | 144.00 | 357.00 | -213.00 | 40.3% |
| 2009.3 Acting Engineer | 54.00 | 565.50 | -511.50 | 9.5% |
| Total 2009 Acting Pay | 198.00 | 922.50 | -724.50 | 21.5% |
| 2032 OWA Backfill | 0.00 | 0.00 | 0.00 | 0.0% |
| 2033 OWA OT | 0.00 | 0.00 | 0.00 | 0.0% |
| 2034 OWA Eng Boss | 0.00 | 0.00 | 0.00 | 0.0% |
| 2035 OWA Payroll | 0.00 | 14,748.84 | -14,748.84 | 0.0% |
| 2036 OWA Single Resource OT | 0.00 | 0.00 | 0.00 | 0.0% |
| 2037 OWA Holiday Pay | 0.00 | 0.00 | 0.00 | 0.0% |
| 2070 Battalion Chief | 16,217.69 | 14,476.00 | 1,741.69 | 112.0% |
| 2071 Administrative Officer | 4,770.27 | 4,891.42 | -121.15 | 97.5% |
| 2072 Admin Assistant II | 3,384.01 | 3,806.10 | -422.09 | 88.9% |
| 2073 EVT Mechanic III | 4,765.60 | 4,486.62 | 278.98 | 106.2% |
| 2073.1 EVT Mechanic 1 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2075 Captains | 51,057.64 | 55,123.23 | -4,065.59 | 92.6% |
| 2076 Engineer | 35,700.14 | 56,908.38 | -21,208.24 | 62.7% |
| 2077 Firefighters | 49,528.00 | 52,983.60 | -3,455.60 | 93.5% |
| 2082 Overtime | | | | |
| 2082.2 OT FireOfficer Recall | 0.00 | 20,000.00 | -20,000.00 | 0.0% |
| 2082 Overtime - Other | 30,661.91 | 0.00 | 30,661.91 | 100.0% |
| Total 2082 Overtime | 30,661.91 | 20,000.00 | 10,661.91 | 153.3% |

Summit Fire District

Profit & Loss Budget vs. Actual

November 2023

| | Nov 23 | Budget | \$ Over Budget | % of Budget |
|---------------------------------------|-------------------|-------------------|-------------------|-----------------|
| 2083 Vacation Leave | 8,842.28 | 6,409.35 | 2,432.93 | 138.0% |
| 2084 Sick Leave | 8,310.32 | 6,843.56 | 1,466.76 | 121.4% |
| 2088 Holiday Pay | 2,882.16 | 0.00 | 2,882.16 | 100.0% |
| 2099.1 Vacation Leave Payout | 787.72 | 3,249.00 | -2,461.28 | 24.2% |
| 2099.2 Sick Leave Payout | 10,636.26 | 1,954.23 | 8,682.03 | 544.3% |
| Total 2000 PERSONNEL SALARIES | 227,742.00 | 246,802.83 | -19,060.83 | 92.3% |
| 2200 PENSION | | | | |
| 2201 NationW Hybrid Tier 3 FD | 1,799.04 | 2,056.30 | -257.26 | 87.5% |
| 2202 NationW - Tier 2 FD | 203.31 | 399.42 | -196.11 | 50.9% |
| 2203 NationW DC Only Tier 3FD | 0.00 | 618.00 | -618.00 | 0.0% |
| 2204 PSPRS - DROP | 0.00 | 0.00 | 0.00 | 0.0% |
| 2206 PSPRS - Tier 1 FD | 13,193.94 | 18,409.25 | -5,215.31 | 71.7% |
| 2208 PSPRS - Tier 1A & 2 FD | 1,003.69 | 4,634.40 | -3,630.71 | 21.7% |
| 2209 PSPRS DC Only Tier 3FD | 0.00 | 0.00 | 0.00 | 0.0% |
| 2209.1 PSPRS DC ONLY 3 FD Disab | 0.00 | 45.00 | -45.00 | 0.0% |
| 2210.2 PSPRS - DB Tier 3 | 6,374.58 | 3,570.00 | 2,804.58 | 178.6% |
| 2215 ASRS | 2,182.08 | 2,261.00 | -78.92 | 96.5% |
| Total 2200 PENSION | 24,756.64 | 31,993.37 | -7,236.73 | 77.4% |
| 2300 PAYROLL EXPENSES | | | | |
| 2301 Workmen's Comp. | 31,085.00 | 0.00 | 31,085.00 | 100.0% |
| 2303 Social Security | 1,075.18 | 1,881.00 | -805.82 | 57.2% |
| 2304 Medicare | 3,363.85 | 3,373.97 | -10.12 | 99.7% |
| 2305 Direct Deposit | 5,837.39 | 0.00 | 5,837.39 | 100.0% |
| Total 2300 PAYROLL EXPENSES | 41,361.42 | 5,254.97 | 36,106.45 | 787.1% |
| 2400 PERSONNEL INSURANCE | | | | |
| 2401 Medical Insurance | 22,633.75 | 27,127.60 | -4,493.85 | 83.4% |
| 2402 Dental Insurance | 1,222.20 | 1,750.00 | -527.80 | 69.8% |
| 2404 Life Insurance | 339.36 | 445.00 | -105.64 | 76.3% |
| 2405 Vision Insurance | 218.40 | 320.00 | -101.60 | 68.3% |
| Total 2400 PERSONNEL INSURANCE | 24,413.71 | 29,642.60 | -5,228.89 | 82.4% |
| 2500 CONTRACTUALS | | | | |
| 2502 Legal Expenses by SFMD | 0.00 | 250.00 | -250.00 | 0.0% |
| 2503 Broker Fees Medical Ins | 0.00 | 780.00 | -780.00 | 0.0% |
| 2503.1 Fit for Duty Expenses | 0.00 | 0.00 | 0.00 | 0.0% |
| 2504 Audit | 3,730.00 | 0.00 | 3,730.00 | 100.0% |
| 2510 FLAGIT Contract Services | 2,090.00 | 3,000.00 | -910.00 | 69.7% |
| 2511 Software Contracts | | | | |
| 2511.11 Flagit Additional Svc | 0.00 | 0.00 | 0.00 | 0.0% |
| 2511.2 Quickbooks Software | 0.00 | 0.00 | 0.00 | 0.0% |
| 2511.3 NEO GOV | 0.00 | 0.00 | 0.00 | 0.0% |
| 2511.4 Misc. Software | 628.62 | 83.33 | 545.29 | 754.4% |
| 2511.5 Avenza Maps for IPAD | 0.00 | 0.00 | 0.00 | 0.0% |
| 2511.6 PS Trax Eng, SCBA, PPE, | 0.00 | 0.00 | 0.00 | 0.0% |
| 2511.7 Upkeep | 0.00 | 0.00 | 0.00 | 0.0% |
| 2511.8 EMC2 Software | 0.00 | 0.00 | 0.00 | 0.0% |
| 2511.9 ESO Software | 0.00 | 0.00 | 0.00 | 0.0% |
| 2511 Software Contracts - Other | 371.49 | 0.00 | 371.49 | 100.0% |
| Total 2511 Software Contracts | 1,000.11 | 83.33 | 916.78 | 1,200.2% |
| 2514 Bld & Vehicle Insurance | 0.00 | 0.00 | 0.00 | 0.0% |
| 2515 IGA Services | | | | |
| 2515.1 Fire Chief | 0.00 | 0.00 | 0.00 | 0.0% |
| 2515.2 Dispatch | 27,436.58 | 0.00 | 27,436.58 | 100.0% |
| 2515.3 Training Coordinator | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 2515 IGA Services | 27,436.58 | 0.00 | 27,436.58 | 100.0% |

Summit Fire District

Profit & Loss Budget vs. Actual

November 2023

| | Nov 23 | Budget | \$ Over Budget | % of Budget |
|---|------------------|------------------|------------------|---------------|
| 2519 Memberships & Subscription | | | | |
| 2519.1 AFDA | 0.00 | 1,050.00 | -1,050.00 | 0.0% |
| 2519.2 NFPA | 0.00 | 210.00 | -210.00 | 0.0% |
| 2519.3 AZ Fire Chiefs Assoc | 0.00 | 500.00 | -500.00 | 0.0% |
| 2519.4 PFAC | 0.00 | 200.00 | -200.00 | 0.0% |
| 2519.5 Other (Feasability Study | 0.00 | 0.00 | 0.00 | 0.0% |
| 2519.6 Sam's Club Membership | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 2519 Memberships & Subscripti... | 0.00 | 1,960.00 | -1,960.00 | 0.0% |
| 2520 Computers, Printers | 0.00 | 0.00 | 0.00 | 0.0% |
| 2530 New Hire NTN, Fingerprints | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 2500 CONTRACTUALS | 34,256.69 | 6,073.33 | 28,183.36 | 564.1% |
| 3000 FLEET SERVICES | | | | |
| 3005 Training-Certificates | 0.00 | 0.00 | 0.00 | 0.0% |
| 3010 Shop Uniforms | 709.75 | 351.36 | 358.39 | 202.0% |
| 3020 Parts for SFMD Vehicles | 10,610.28 | 8,000.00 | 2,610.28 | 132.6% |
| 3025 Shop Outside Customer Exp | 2,720.49 | 625.00 | 2,095.49 | 435.3% |
| Total 3000 FLEET SERVICES | 14,040.52 | 8,976.36 | 5,064.16 | 156.4% |
| 3100 EQUIPMENT | | | | |
| 3110 Apparatus Equipment | | | | |
| 3110.1 Holmatro Service | 0.00 | 0.00 | 0.00 | 0.0% |
| 3110.2 Ladder Testing | 0.00 | 0.00 | 0.00 | 0.0% |
| 3110.3 Foam | 0.00 | 0.00 | 0.00 | 0.0% |
| 3110.4 Bar Oil, Fuel Power Equi | 0.00 | 0.00 | 0.00 | 0.0% |
| 3110.5 Nozzles, Hoses etc | 0.00 | 0.00 | 0.00 | 0.0% |
| 3110 Apparatus Equipment - Other | 14.02 | 0.00 | 14.02 | 100.0% |
| Total 3110 Apparatus Equipment | 14.02 | 0.00 | 14.02 | 100.0% |
| 3115 Communication-Radios | 18.18 | 0.00 | 18.18 | 100.0% |
| 3120 SCBA | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 3100 EQUIPMENT | 32.20 | 0.00 | 32.20 | 100.0% |
| 3200 SUPPLIES | | | | |
| 3210 EMS Program | 40.71 | 1,900.00 | -1,859.29 | 2.1% |
| 3212 PPE Program | 26,087.99 | 7,587.25 | 18,500.74 | 343.8% |
| 3220 Office Supplies | 350.61 | 666.66 | -316.05 | 52.6% |
| 3225 BLD/Land Maint. | 473.40 | 2,000.00 | -1,526.60 | 23.7% |
| 3227 Procurement | 924.20 | 750.00 | 174.20 | 123.2% |
| 3235 PIO / Pub ED | 85.00 | 600.00 | -515.00 | 14.2% |
| 3241 Honor Guard | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 3200 SUPPLIES | 27,961.91 | 13,503.91 | 14,458.00 | 207.1% |
| 3300 UNIFORMS | | | | |
| 3310 Uniforms - SFMD | 3,049.21 | 0.00 | 3,049.21 | 100.0% |
| 3312 Class AB Uniform | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 3300 UNIFORMS | 3,049.21 | 0.00 | 3,049.21 | 100.0% |
| 3400 FITNESS-HEALTH & SAFETY | | | | |
| 3401 Fitness | 0.00 | 900.00 | -900.00 | 0.0% |
| 3405 Health & Safety | | | | |
| 3405.1 Annual Physicals | 0.00 | 1,726.66 | -1,726.66 | 0.0% |
| 3405.2 Staff Counseling | 1,512.00 | 3,083.33 | -1,571.33 | 49.0% |
| 3405.3 Stress Test | 0.00 | 616.66 | -616.66 | 0.0% |
| 3405.4 New Hire Physicals & Men | 85.00 | 0.00 | 85.00 | 100.0% |
| 3405.6 New Hire Mental Check | 0.00 | 1,651.66 | -1,651.66 | 0.0% |
| 3405.7 Family & Child Counsel | 0.00 | 600.00 | -600.00 | 0.0% |
| Total 3405 Health & Safety | 1,597.00 | 7,678.31 | -6,081.31 | 20.8% |
| Total 3400 FITNESS-HEALTH & SAFETY | 1,597.00 | 8,578.31 | -6,981.31 | 18.6% |

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12/15/23

Cash Basis

Summit Fire District

Profit & Loss Budget vs. Actual

November 2023

| | Nov 23 | Budget | \$ Over Budget | % of Budget |
|---------------------------------------|---------------------|-------------------|-------------------|---------------|
| 4000 UTILITIES | | | | |
| 4005 Fuel for Apparatus | 3,663.43 | 2,333.33 | 1,330.10 | 157.0% |
| 4010 Electric | 2,101.14 | 2,333.33 | -232.19 | 90.0% |
| 4015 Gas / Propane | 909.05 | 2,166.67 | -1,257.62 | 42.0% |
| 4020 Water | 1,281.43 | 1,333.33 | -51.90 | 96.1% |
| 4025 Phones / Internet / TV | 3,598.69 | 2,916.67 | 682.02 | 123.4% |
| 4030 Trash Pickup | 0.00 | 420.00 | -420.00 | 0.0% |
| 4050 Radio Site Rental Elden | 350.00 | 286.48 | 63.52 | 122.2% |
| Total 4000 UTILITIES | 11,903.74 | 11,789.81 | 113.93 | 101.0% |
| 4100 Training and Travel | | | | |
| 4105 Training Registration | 0.00 | 0.00 | 0.00 | 0.0% |
| 4110 Lodging | 144.00 | 0.00 | 144.00 | 100.0% |
| 4115 Food | 0.00 | 0.00 | 0.00 | 0.0% |
| 4120 Supplies/Vent | 0.00 | 0.00 | 0.00 | 0.0% |
| 4125 Travel Fuel Rentals Air | 0.00 | 0.00 | 0.00 | 0.0% |
| 4130 Tuition Reimbursement | 5,289.00 | 0.00 | 5,289.00 | 100.0% |
| Total 4100 Training and Travel | 5,433.00 | 0.00 | 5,433.00 | 100.0% |
| 4200 OWA Expenses | | | | |
| 4230 OWA Exp. | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 4200 OWA Expenses | 0.00 | 0.00 | 0.00 | 0.0% |
| 4300 INTERST / FEES | | | | |
| 4315 Interest / Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 4300 INTERST / FEES | 0.00 | 0.00 | 0.00 | 0.0% |
| 4500 Grant Expenses | | | | |
| 4510 Other Grants | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 4500 Grant Expenses | 0.00 | 0.00 | 0.00 | 0.0% |
| Payroll Expenses | 0.00 | 0.00 | 0.00 | 0.0% |
| Reconciliation Discrepancies | 22,989.96 | 0.00 | 22,989.96 | 100.0% |
| Total Expense | 439,538.00 | 362,615.49 | 76,922.51 | 121.2% |
| Net Ordinary Income | 1,285,315.89 | 647,122.82 | 638,193.07 | 198.6% |
| Net Income | 1,285,315.89 | 647,122.82 | 638,193.07 | 198.6% |

8:43 AM

12/06/23

Summit Fire District
Reconciliation Summary
101 County Treasurer, Period Ending 11/30/2023

| | Nov 30, 23 |
|-----------------------------------|--------------|
| Beginning Balance | 2,296,770.09 |
| Cleared Transactions | |
| Checks and Payments - 85 items | -463,553.05 |
| Deposits and Credits - 95 items | 1,772,994.78 |
| Total Cleared Transactions | 1,309,441.73 |
| Cleared Balance | 3,606,211.82 |
| Uncleared Transactions | |
| Checks and Payments - 32 items | -74,091.65 |
| Deposits and Credits - 30 items | 1,301.00 |
| Total Uncleared Transactions | -72,790.65 |
| Register Balance as of 11/30/2023 | 3,533,421.17 |
| New Transactions | |
| Checks and Payments - 5 items | -118,465.17 |
| Deposits and Credits - 2 items | 23,039.96 |
| Total New Transactions | -95,425.21 |
| Ending Balance | 3,437,995.96 |

County Acct

Reconciled 12/6/2023 lf

Summit Fire District

Reconciliation Detail

101 County Treasurer, Period Ending 11/30/2023

| Type | Date | Num | Name | Clr | Amount | Balance |
|--------------------------------|------------|-----------|--------------------------|-----|------------|--------------|
| Beginning Balance | | | | | | 2,296,770.09 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 85 items | | | | | | |
| Transfer | 07/25/2023 | | | X | -50,000.00 | -50,000.00 |
| Bill Pmt -Check | 09/28/2023 | 82400... | Arizona PPE Recon,... | X | -2,317.50 | -52,317.50 |
| Check | 10/06/2023 | 82400... | National Bank of Ari... | X | -18,700.68 | -71,018.18 |
| Bill Pmt -Check | 10/26/2023 | 82400... | ESO / Firehouse | X | -7,429.63 | -78,447.81 |
| Bill Pmt -Check | 10/26/2023 | 82400... | Arizona PPE Recon,... | X | -4,474.42 | -82,922.23 |
| Liability Check | 10/26/2023 | 82400... | Principal Life Insura... | X | -3,309.30 | -86,231.53 |
| Liability Check | 10/26/2023 | 82400... | Nationwide Trust Co... | X | -2,247.40 | -88,478.93 |
| Bill Pmt -Check | 10/26/2023 | 82400... | Orion Energy Inc. | X | -1,394.67 | -89,873.60 |
| Bill Pmt -Check | 10/26/2023 | 82400... | Big D Drywall | X | -950.00 | -90,823.60 |
| Bill Pmt -Check | 10/26/2023 | 82400... | Optimum Business | X | -652.25 | -91,475.85 |
| Bill Pmt -Check | 10/26/2023 | 82400... | Trace Analytics | X | -428.93 | -91,904.78 |
| Bill Pmt -Check | 10/26/2023 | 82400... | Skyline Waste LLC | X | -420.00 | -92,324.78 |
| Bill Pmt -Check | 10/26/2023 | 82400... | APS | X | -366.84 | -92,691.62 |
| Bill Pmt -Check | 10/26/2023 | 82400... | Right Water Hauling... | X | -225.63 | -92,917.25 |
| Bill Pmt -Check | 10/26/2023 | 82400... | Loren Vickers Overh... | X | -170.00 | -93,087.25 |
| Bill Pmt -Check | 10/26/2023 | 82400... | UniSource Energy S... | X | -130.53 | -93,217.78 |
| Bill Pmt -Check | 10/26/2023 | 82400... | Directv | X | -107.99 | -93,325.77 |
| Bill Pmt -Check | 10/26/2023 | 82400... | Linde Gas & Equipm... | X | -39.89 | -93,365.66 |
| Bill Pmt -Check | 11/02/2023 | 82400... | Turbo & Electric, Inc. | X | -4,072.50 | -97,438.16 |
| Bill Pmt -Check | 11/02/2023 | 82400... | Executech | X | -2,876.22 | -100,314.38 |
| Bill Pmt -Check | 11/02/2023 | 82400... | Hughes Fire Equipm... | X | -2,637.29 | -102,951.67 |
| Bill Pmt -Check | 11/02/2023 | 82400... | Rush Truck | X | -1,743.42 | -104,695.09 |
| Bill Pmt -Check | 11/02/2023 | 82400... | APS | X | -396.80 | -105,091.89 |
| Bill Pmt -Check | 11/02/2023 | 82400... | Nuido Embroderoy | X | -373.50 | -105,465.39 |
| Bill Pmt -Check | 11/02/2023 | 82400... | AT&T Mobility | X | -371.00 | -105,836.39 |
| Bill Pmt -Check | 11/02/2023 | 82400... | RWC International | X | -347.99 | -106,184.38 |
| Bill Pmt -Check | 11/02/2023 | 82400... | Optimum Business | X | -326.71 | -106,511.09 |
| Bill Pmt -Check | 11/02/2023 | 82400... | Flagstaff Counseling... | X | -240.00 | -106,751.09 |
| Bill Pmt -Check | 11/02/2023 | 82400... | Appliance Guy | X | -119.95 | -106,871.04 |
| Bill Pmt -Check | 11/02/2023 | 82400... | Peak Heart & Vascu... | X | -85.00 | -106,956.04 |
| Bill Pmt -Check | 11/02/2023 | 82400... | Aramark | X | -62.14 | -107,018.18 |
| Liability Check | 11/02/2023 | 82400... | 5 Star Life Insuranc... | X | -34.67 | -107,052.85 |
| Liability Check | 11/08/2023 | | QuickBooks Payroll ... | X | -79,099.58 | -186,152.43 |
| Liability Check | 11/09/2023 | EFT | Public Safety Retire... | X | -15,478.43 | -201,630.86 |
| Liability Check | 11/09/2023 | EFT | United States Treas... | X | -10,690.08 | -212,320.94 |
| Liability Check | 11/09/2023 | | QuickBooks Payroll ... | X | -5,837.39 | -218,158.33 |
| Bill Pmt -Check | 11/09/2023 | 82400... | Lancaster Leadershi... | X | -4,560.00 | -222,718.33 |
| Liability Check | 11/09/2023 | EFT | Health Equity | X | -3,915.28 | -226,633.61 |
| Liability Check | 11/09/2023 | EFT | Voya Financial | X | -3,144.02 | -229,777.63 |
| Liability Check | 11/09/2023 | EFT | Arizona Department ... | X | -2,198.25 | -231,975.88 |
| Liability Check | 11/09/2023 | EFT | Arizona State Retire... | X | -2,073.78 | -234,049.66 |
| Liability Check | 11/09/2023 | 82400... | Nationwide Trust Co... | X | -1,831.11 | -235,880.77 |
| Bill Pmt -Check | 11/09/2023 | 82400... | APS | X | -1,327.38 | -237,208.15 |
| Bill Pmt -Check | 11/09/2023 | 82400... | Rush Truck | X | -970.10 | -238,178.25 |
| Bill Pmt -Check | 11/09/2023 | 82400... | Doney Park Water | X | -709.78 | -238,888.03 |
| Bill Pmt -Check | 11/09/2023 | 82400... | Niles Radio | X | -350.00 | -239,238.03 |
| Bill Pmt -Check | 11/09/2023 | 82400... | City of Flagstaff | X | -156.51 | -239,394.54 |
| Bill Pmt -Check | 11/09/2023 | 82400... | Right Water Hauling... | X | -127.00 | -239,521.54 |
| Bill Pmt -Check | 11/09/2023 | 82400... | CenturyLink | X | -94.99 | -239,616.53 |
| Bill Pmt -Check | 11/09/2023 | 82400... | Aramark | X | -62.14 | -239,678.67 |
| Liability Check | 11/10/2023 | EFT | United States Treas... | X | -1,293.48 | -240,972.15 |
| Liability Check | 11/10/2023 | EFT | Arizona Department ... | X | -179.85 | -241,152.00 |
| Bill Pmt -Check | 11/15/2023 | 82400... | Securis | X | -31,085.00 | -272,237.00 |
| Bill Pmt -Check | 11/15/2023 | 82400... | NAPA | X | -642.84 | -272,879.84 |
| Bill Pmt -Check | 11/15/2023 | 82400... | Optimum Business | X | -331.12 | -273,210.96 |
| Bill Pmt -Check | 11/15/2023 | 82400... | Firetrucks Unlimited | X | -234.13 | -273,445.09 |
| Bill Pmt -Check | 11/15/2023 | 82400... | Coconino Auto Supply | X | -232.48 | -273,677.57 |
| Bill Pmt -Check | 11/15/2023 | 82400... | Directv | X | -114.24 | -273,791.81 |
| Bill Pmt -Check | 11/15/2023 | 82400... | Right Water Hauling... | X | -110.00 | -273,901.81 |
| Bill Pmt -Check | 11/15/2023 | 82400... | Aramark | X | -62.14 | -273,963.95 |
| Bill Pmt -Check | 11/15/2023 | 82400... | Niles Radio | X | -18.18 | -273,982.13 |
| Liability Check | 11/16/2023 | 82400... | KAIROS Health Ariz... | X | -23,937.00 | -297,919.13 |
| Liability Check | 11/21/2023 | | QuickBooks Payroll ... | X | -88,650.84 | -386,569.97 |
| General Journal | 11/22/2023 | 11/22/... | | X | -22,989.96 | -409,559.93 |
| Liability Check | 11/22/2023 | EFT | Public Safety Retire... | X | -18,052.41 | -427,612.34 |

Summit Fire District Reconciliation Detail

101 County Treasurer, Period Ending 11/30/2023

| Type | Date | Num | Name | Clr | Amount | Balance |
|---------------------------|------------|----------|--------------------------|-----|-------------|-------------|
| Liability Check | 11/22/2023 | EFT | United States Treas... | X | -11,696.20 | -439,308.54 |
| Liability Check | 11/22/2023 | EFT | Health Equity | X | -3,912.33 | -443,220.87 |
| Bill Pmt -Check | 11/22/2023 | 82400... | Hinton Burdick | X | -3,730.00 | -446,950.87 |
| Liability Check | 11/22/2023 | EFT | Voya Financial | X | -3,638.37 | -450,589.24 |
| Liability Check | 11/22/2023 | 82400... | Principal Life Insura... | X | -3,189.30 | -453,778.54 |
| Liability Check | 11/22/2023 | EFT | Arizona Department ... | X | -2,381.91 | -456,160.45 |
| Liability Check | 11/22/2023 | 82400... | Nationwide Trust Co... | X | -2,335.70 | -458,496.15 |
| Liability Check | 11/22/2023 | EFT | Arizona State Retire... | X | -2,290.38 | -460,786.53 |
| Liability Check | 11/22/2023 | | QuickBooks Payroll ... | X | -834.00 | -461,620.53 |
| Check | 11/22/2023 | 82400... | Warren Kyle Davis | X | -399.05 | -462,019.58 |
| Liability Check | 11/22/2023 | 82400... | Support Payment Cl... | X | -292.65 | -462,312.23 |
| Bill Pmt -Check | 11/22/2023 | 82400... | Right Water Hauling... | X | -110.00 | -462,422.23 |
| Bill Pmt -Check | 11/22/2023 | 82400... | Aramark | X | -62.14 | -462,484.37 |
| Bill Pmt -Check | 11/22/2023 | 82400... | DSB Distributing LLC | X | -47.45 | -462,531.82 |
| Liability Check | 11/24/2023 | EFT | United States Treas... | X | -41.80 | -462,573.62 |
| Liability Check | 11/24/2023 | EFT | Arizona Department ... | X | -26.69 | -462,600.31 |
| Check | 11/28/2023 | EFT | Arizona Department ... | X | -70.74 | -462,671.05 |
| Liability Check | 11/30/2023 | EFT | United States Treas... | X | -523.50 | -463,194.55 |
| Liability Check | 11/30/2023 | EFT | Arizona Department ... | X | -257.96 | -463,452.51 |
| Liability Check | 11/30/2023 | EFT | Colonial Supplement... | X | -100.54 | -463,553.05 |
| Total Checks and Payments | | | | | -463,553.05 | -463,553.05 |

Deposits and Credits - 95 items

| | | | | | | |
|-----------------|------------|----------|--------------------------|---|-----------|-----------|
| Deposit | 11/03/2023 | | | X | 1,058.00 | 1,058.00 |
| Deposit | 11/08/2023 | | | X | 600.00 | 1,658.00 |
| Deposit | 11/08/2023 | | | X | 5,253.67 | 6,911.67 |
| Transfer | 11/09/2023 | | | X | 7,871.59 | 14,783.26 |
| Paycheck | 11/10/2023 | 707787 | Russo, David B. | X | 0.00 | 14,783.26 |
| General Journal | 11/14/2023 | JE 26... | | X | 50,000.00 | 64,783.26 |
| Deposit | 11/15/2023 | | | X | 2,700.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707827 | Vaughn, Russell | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707826 | Unmacht III, James | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707788 | Allen, Michael W. | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707825 | Swatzell, Brandon | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707823 | Slayton, Preston P | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707822 | Schmidt, Wesley | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707789 | Bain, Chuck A. | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707820 | Russo, David B. | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707790 | Black, William A | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707803 | Greenwalt, David E | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707794 | Collins, James | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707791 | Brooks, Robert W | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707818 | Riggs, Elliott A | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707817 | Pickett, Michael E. | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707816 | Palm, Torsten H. | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707814 | Modrell, Ian P. | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707792 | Burns, Patrick D. | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707813 | Luna, Carlos L. | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707793 | Christian III, Nikolas J | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707811 | Kester, Alan | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707795 | Davis, Warren K | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707810 | Jamison Jr., Richard... | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707809 | Hunt, Gannon | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707807 | Hernandez, Fernand... | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707798 | Fisk, Benjamin J. | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707806 | Harrison, Maguire | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707815 | Morse, Zachary | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707799 | Flood, Frederick T | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707824 | Stalvey, Adam | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707812 | Lopez, Vincent | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707800 | Gia, Brandon | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707805 | Harper, Tyler | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707801 | Gibbs, Matthew L | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707804 | Hanisee, Robert | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707802 | Gibbs, Reuben L. | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707828 | Walsh, Brian M | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707829 | Zambeck, Christoph... | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707819 | Robinson, Casey L. | X | 0.00 | 67,483.26 |

8:43 AM

12/06/23

Summit Fire District Reconciliation Detail 101 County Treasurer, Period Ending 11/30/2023

| Type | Date | Num | Name | Clr | Amount | Balance |
|----------------------------|------------|--------|--------------------------|-----|--------------|--------------|
| Paycheck | 11/22/2023 | 707821 | Schieffer, Tammy S | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707796 | Drennan, Steven | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707797 | Fennema, Vivian L | X | 0.00 | 67,483.26 |
| Paycheck | 11/22/2023 | 707808 | Hodges, McNeil | X | 0.00 | 67,483.26 |
| Deposit | 11/22/2023 | | | X | 1,140.60 | 68,623.86 |
| Paycheck | 11/24/2023 | 707830 | Burns, Patrick D. | X | 0.00 | 68,623.86 |
| Deposit | 11/27/2023 | | | X | 8,693.58 | 77,317.44 |
| Deposit | 11/30/2023 | | | X | 4,228.12 | 81,545.56 |
| Deposit | 11/30/2023 | | | X | 113,923.14 | 195,468.70 |
| Deposit | 11/30/2023 | | | X | 1,577,526.08 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707870 | Walsh, Brian M | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707869 | Vaughn, Russell | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707837 | Davis, Warren K | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707846 | Hanisee, Robert | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707835 | Christian III, Nikolas J | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707853 | Kester, Alan | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707843 | Gibbs, Matthew L | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707834 | Brooks, Robert W | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707844 | Gibbs, Reuben L. | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707854 | Lopez, Vincent | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707845 | Greenwalt, David E | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707847 | Harper, Tyler | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707857 | Morse, Zachary | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707848 | Harrison, Maguire | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707849 | Hernandez, Fernand... | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707851 | Hunt, Gannon | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707850 | Hodges, McNeil | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707838 | Drennan, Steven | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707855 | Luna, Carlos L. | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707866 | Stalvey, Adam | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707856 | Modrell, Ian P. | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707841 | Flood, Frederick T | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707858 | Palm, Torsten H. | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707852 | Jamison Jr., Richard... | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707859 | Pickett, Michael E. | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707833 | Black, William A | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707867 | Swatzell, Brandon | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707832 | Bain, Chuck A. | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707831 | Allen, Michael W. | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707861 | Robinson, Casey L. | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707862 | Russo, David B. | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707863 | Schieffer, Tammy S | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707864 | Schmidt, Wesley | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707865 | Slayton, Preston P | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707871 | Zambeck, Christoph... | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707842 | Gia, Brandon | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707839 | Fennema, Vivian L | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707840 | Fisk, Benjamin J. | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707836 | Collins, James | X | 0.00 | 1,772,994.78 |
| Paycheck | 12/07/2023 | 707868 | Unmacht III, James | X | 0.00 | 1,772,994.78 |
| Total Deposits and Credits | | | | | 1,772,994.78 | 1,772,994.78 |
| Total Cleared Transactions | | | | | 1,309,441.73 | 1,309,441.73 |
| Cleared Balance | | | | | 1,309,441.73 | 3,606,211.82 |

Summit Fire District Reconciliation Detail

101 County Treasurer, Period Ending 11/30/2023

| Type | Date | Num | Name | Clr | Amount | Balance |
|--|------------|----------|--------------------------|-----|------------|------------|
| Uncleared Transactions | | | | | | |
| Checks and Payments - 32 items | | | | | | |
| Check | 03/06/2023 | EFT | Coconino County Tr... | | -189.11 | -189.11 |
| Liability Check | 09/14/2023 | 82400... | United Summit Fire ... | | -1,192.73 | -1,381.84 |
| Check | 09/21/2023 | 82400... | Zachary Morse- | | -600.00 | -1,981.84 |
| Liability Check | 09/28/2023 | 82400... | United Summit Fire ... | | -1,192.73 | -3,174.57 |
| Liability Check | 10/26/2023 | 82400... | United Summit Fire ... | | -1,234.25 | -4,408.82 |
| Liability Check | 11/09/2023 | 82400... | United Summit Fire ... | | -1,234.25 | -5,643.07 |
| Bill Pmt -Check | 11/15/2023 | 82400... | Verizon Wireless | | -1,177.00 | -6,820.07 |
| Liability Check | 11/16/2023 | 82400... | AFLAC | | -884.48 | -7,704.55 |
| Check | 11/16/2023 | 82400... | Adam Stalvey- | | -600.00 | -8,304.55 |
| Bill Pmt -Check | 11/22/2023 | 82400... | LN Curtis & Sons | | -22,989.96 | -31,294.51 |
| Liability Check | 11/22/2023 | 82400... | United Summit Fire ... | | -1,234.25 | -32,528.76 |
| Check | 11/22/2023 | 82400... | Robert Brooks | | -729.00 | -33,257.76 |
| Bill Pmt -Check | 11/22/2023 | 82400... | Flagstaff Medical Ce... | | -700.00 | -33,957.76 |
| Bill Pmt -Check | 11/22/2023 | 82400... | UniSource Energy S... | | -273.54 | -34,231.30 |
| Bill Pmt -Check | 11/30/2023 | 82400... | City of Flagstaff | | -27,602.19 | -61,833.49 |
| Paycheck | 11/30/2023 | 82400... | Palm, Torsten H. | | -2,050.45 | -63,883.94 |
| Paycheck | 11/30/2023 | 82400... | Fisk, Benjamin J. | | -1,685.32 | -65,569.26 |
| Bill Pmt -Check | 11/30/2023 | 82400... | Public Safety Crisis ... | | -1,272.00 | -66,841.26 |
| Paycheck | 11/30/2023 | 82400... | Allen, Michael W. | | -1,198.21 | -68,039.47 |
| Paycheck | 11/30/2023 | 82400... | Walsh, Brian M | | -969.79 | -69,009.26 |
| Paycheck | 11/30/2023 | 82400... | Black, William A | | -895.58 | -69,904.84 |
| Paycheck | 11/30/2023 | 82400... | Pickett, Michael E. | | -782.44 | -70,687.28 |
| Bill Pmt -Check | 11/30/2023 | 82400... | Optimum Business | | -647.84 | -71,335.12 |
| Bill Pmt -Check | 11/30/2023 | 82400... | Orion Energy Inc. | | -635.51 | -71,970.63 |
| Paycheck | 11/30/2023 | 82400... | Robinson, Casey L. | | -540.60 | -72,511.23 |
| Paycheck | 11/30/2023 | 82400... | Russo, David B. | | -437.32 | -72,948.55 |
| Bill Pmt -Check | 11/30/2023 | 82400... | APS | | -376.96 | -73,325.51 |
| Paycheck | 11/30/2023 | 82400... | Slayton, Preston P | | -267.01 | -73,592.52 |
| Bill Pmt -Check | 11/30/2023 | 82400... | Right Water Hauling... | | -224.65 | -73,817.17 |
| Bill Pmt -Check | 11/30/2023 | 82400... | Babbitt Ford | | -171.63 | -73,988.80 |
| Bill Pmt -Check | 11/30/2023 | 82400... | Aramark | | -62.14 | -74,050.94 |
| Bill Pmt -Check | 11/30/2023 | 82400... | Linde Gas & Equipm... | | -40.71 | -74,091.65 |
| Total Checks and Payments | | | | | -74,091.65 | -74,091.65 |
| Deposits and Credits - 30 items | | | | | | |
| General Journal | 08/01/2023 | ACCT ... | | | 1,251.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707535 | Vaughn, Russell | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707524 | Modrell, Ian P. | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707531 | Schmidt, Wesley | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707529 | Russo, David B. | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707528 | Robinson, Casey L. | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707527 | Riggs, Elliott A | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707526 | Pickett, Michael E. | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707525 | Palm, Torsten H. | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707509 | Drennan, Steven | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707514 | Gibbs, Matthew L | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707536 | Walsh, Brian M | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707537 | Zambeck, Christoph... | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707533 | Swatzell, Brandon | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707523 | Luna, Carlos L. | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707512 | Flood, Frederick T | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707515 | Gibbs, Reuben L. | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707534 | Unmacht III, James | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707513 | Gia, Brandon | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707516 | Greenwalt, David E | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707510 | Fennema, Vivian L | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707517 | Harper, Tyler | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707530 | Schieffer, Tammy S | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707511 | Fisk, Benjamin J. | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707518 | Harrison, Maguire | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707519 | Hernandez, Fernand... | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707521 | Jamison Jr., Richard... | | 0.00 | 1,251.00 |
| Paycheck | 08/17/2023 | 707522 | Kester, Alan | | 0.00 | 1,251.00 |

8:43 AM

12/06/23

Summit Fire District
Reconciliation Detail
101 County Treasurer, Period Ending 11/30/2023

| Type | Date | Num | Name | Clr | Amount | Balance |
|---------------------------------------|------------|-----------|-------------------------|-----|---------------------|---------------------|
| Paycheck | 08/17/2023 | 707508 | Davis, Warren K | | 0.00 | 1,251.00 |
| Deposit | 08/23/2023 | | | | 50.00 | 1,301.00 |
| Total Deposits and Credits | | | | | 1,301.00 | 1,301.00 |
| Total Uncleared Transactions | | | | | -72,790.65 | -72,790.65 |
| Register Balance as of 11/30/2023 | | | | | 1,236,651.08 | 3,533,421.17 |
| New Transactions | | | | | | |
| Checks and Payments - 5 items | | | | | | |
| Liability Check | 12/06/2023 | | QuickBooks Payroll ... | | -97,603.28 | -97,603.28 |
| Check | 12/07/2023 | 82400... | National Bank of Ari... | | -15,566.42 | -113,169.70 |
| Liability Check | 12/07/2023 | 82400... | Nationwide Trust Co... | | -2,717.27 | -115,886.97 |
| Liability Check | 12/07/2023 | 82400... | United Summit Fire ... | | -1,410.53 | -117,297.50 |
| Paycheck | 12/07/2023 | 82400... | Riggs, Elliott A | | -1,167.67 | -118,465.17 |
| Total Checks and Payments | | | | | -118,465.17 | -118,465.17 |
| Deposits and Credits - 2 items | | | | | | |
| Deposit | 12/04/2023 | | | | 50.00 | 50.00 |
| General Journal | 12/05/2023 | 11/22/... | | | 22,989.96 | 23,039.96 |
| Total Deposits and Credits | | | | | 23,039.96 | 23,039.96 |
| Total New Transactions | | | | | -95,425.21 | -95,425.21 |
| Ending Balance | | | | | 1,141,225.87 | 3,437,995.96 |

8:50 AM

12/06/23

Summit Fire District
Reconciliation Summary
102 OWA Account, Period Ending 11/30/2023

| | |
|-----------------------------------|------------|
| | Nov 30, 23 |
| Beginning Balance | 183,362.15 |
| Cleared Transactions | |
| Checks and Payments - 1 item | -7,871.59 |
| Deposits and Credits - 2 items | 10,971.64 |
| Total Cleared Transactions | 3,100.05 |
| Cleared Balance | 186,462.20 |
| Uncleared Transactions | |
| Deposits and Credits - 2 items | 0.00 |
| Total Uncleared Transactions | 0.00 |
| Register Balance as of 11/30/2023 | 186,462.20 |
| New Transactions | |
| Deposits and Credits - 1 item | 45,080.82 |
| Total New Transactions | 45,080.82 |
| Ending Balance | 231,543.02 |

OWA acct
reconciled 12/6/2023 y

7:44 AM

12/04/23

Summit Fire District Reconciliation Detail 105 Petty Cash, Period Ending 12/04/2023

| Type | Date | Num | Name | Clr | Amount | Balance |
|-----------------------------------|------------|------|----------------------|-----|--------|----------|
| Beginning Balance | | | | | | 3,383.15 |
| Cleared Transactions | | | | | | |
| Checks and Payments - 1 item | | | | | | |
| Check | 11/21/2023 | 1231 | Summit Fire District | X | -20.00 | -20.00 |
| Total Checks and Payments | | | | | -20.00 | -20.00 |
| Deposits and Credits - 6 items | | | | | | |
| Deposit | 11/14/2023 | | | X | 100.00 | 100.00 |
| Deposit | 11/14/2023 | | | X | 100.00 | 200.00 |
| Deposit | 11/17/2023 | | | X | 50.00 | 250.00 |
| Deposit | 11/17/2023 | | | X | 100.00 | 350.00 |
| Deposit | 11/21/2023 | | | X | 50.00 | 400.00 |
| Deposit | 11/27/2023 | | | X | 50.00 | 450.00 |
| Total Deposits and Credits | | | | | 450.00 | 450.00 |
| Total Cleared Transactions | | | | | 430.00 | 430.00 |
| Cleared Balance | | | | | 430.00 | 3,813.15 |
| Register Balance as of 12/04/2023 | | | | | 430.00 | 3,813.15 |
| Ending | | | | | 430.00 | 3,813.15 |

12/4/23

.05

1.55

.80

9.75

20.-

15.-

60.-

500.-

460

550

100.-

75

2000.-

2-

10 10-

3813.15

Reconciled
12/4/23
Tammy-

Board Approved

Date: _____

Signature: _____

8:44 AM

12/06/23

Summit Fire District
Reconciliation Summary
120 Capital Fund, Period Ending 11/30/2023

| | Nov 30, 23 |
|---|-------------------|
| Beginning Balance | 692,089.21 |
| Cleared Transactions | |
| Deposits and Credits - 1 item <i>Interest</i> | 2,256.58 |
| Total Cleared Transactions | 2,256.58 |
| Cleared Balance | 694,345.79 |
| Register Balance as of 11/30/2023 | 694,345.79 |
| Ending Balance | 694,345.79 |

Capital Fund
reconciled 12/6/2023 y

8:45 AM

12/06/23

Summit Fire District
Reconciliation Summary
136 Westside Capital Fund, Period Ending 11/30/2023

| | Nov 30, 23 |
|---|-------------------|
| Beginning Balance | 429,790.03 |
| Cleared Transactions | |
| Deposits and Credits - 1 item <i>Interest</i> | 1,401.35 |
| Total Cleared Transactions | 1,401.35 |
| Cleared Balance | <u>431,191.38</u> |
| Register Balance as of 11/30/2023 | 431,191.38 |
| Ending Balance | 431,191.38 |

Westside Capital

*Reconciled 12/6/2023 *lf**

8:47 AM

12/06/23

Summit Fire District
Reconciliation Summary
150 Emergency Fund, Period Ending 11/30/2023

| | Nov 30, 23 |
|-----------------------------------|-------------------|
| Beginning Balance | 214,807.93 |
| Cleared Transactions | |
| Checks and Payments - 1 item | -50,000.00 |
| Deposits and Credits - 2 items | 50,458.52 |
| Total Cleared Transactions | 458.52 |
| Cleared Balance | 215,266.45 |
| Register Balance as of 11/30/2023 | 215,266.45 |
| Ending Balance | 215,266.45 |

Emergency Fund
Reconciled 12/6/2023 Y

8:56 AM

12/06/23

**Summit GO Bond Account
Reconciliation Summary**
300315 Debt Services Account, Period Ending 11/30/2023

| | | |
|-----------------------------------|-------------------|--------------------------|
| | <u>Nov 30, 23</u> | |
| Beginning Balance | | 98,043.27 |
| Cleared Transactions | | |
| Deposits and Credits - 2 items | 60,966.58 | |
| Total Cleared Transactions | <u>60,966.58</u> | |
| Cleared Balance | | <u><u>159,009.85</u></u> |
| Register Balance as of 11/30/2023 | | 159,009.85 |
| Ending Balance | | 159,009.85 |

GO Bond
reconciled 12/6/2023 Y.

8:57 AM

12/06/23

**SFMD Contingency Fund
Reconciliation Summary**
Coconino County Treasurer, Period Ending 11/30/2023

| | <u>Nov 30, 23</u> |
|-----------------------------------|-------------------|
| Beginning Balance | 1,884,932.27 |
| Cleared Balance | 1,884,932.27 |
| Register Balance as of 11/30/2023 | 1,884,932.27 |
| Ending Balance | 1,884,932.27 |

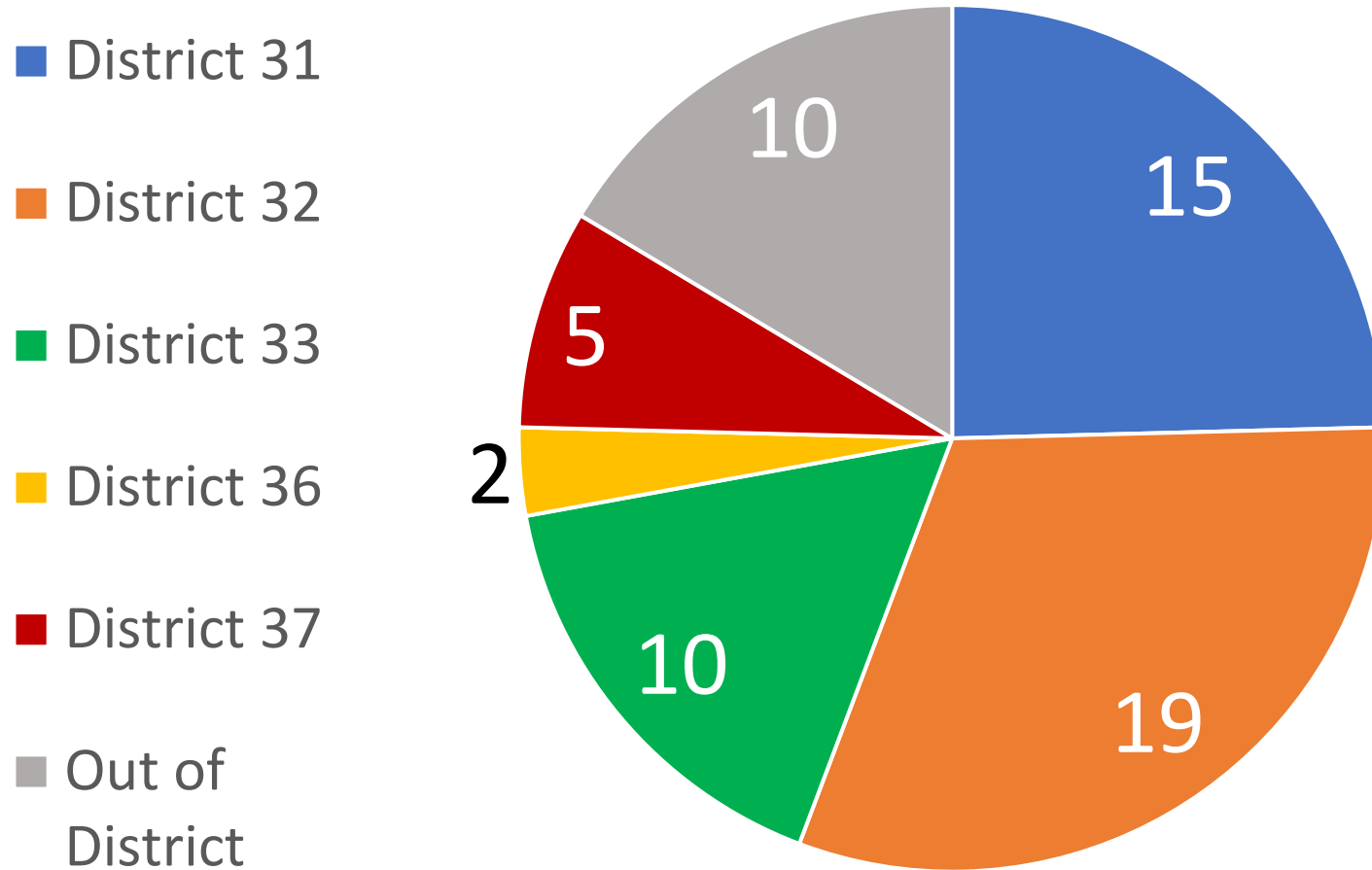
Contingency Fund

reconciled 12/6/23 VJ

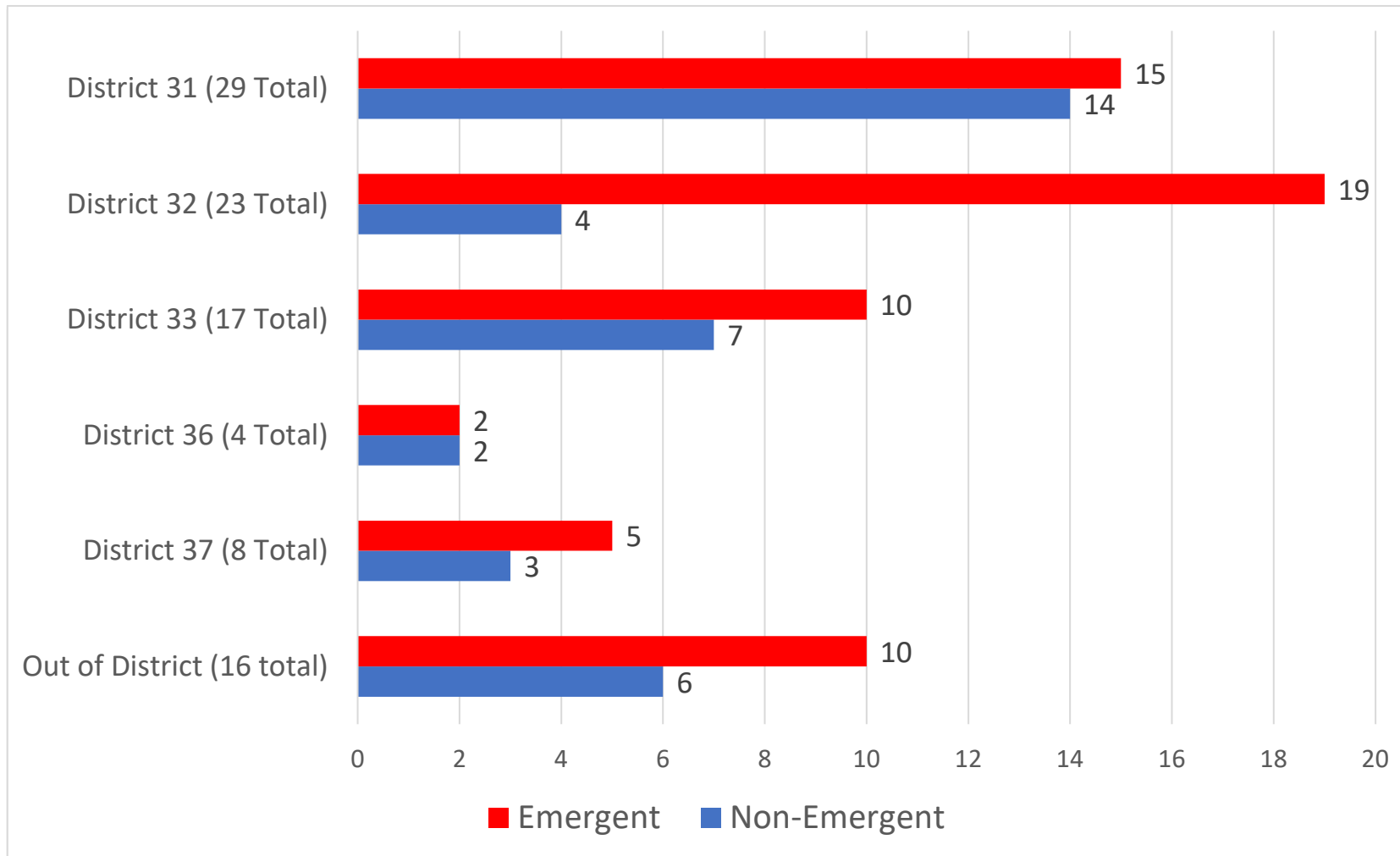
SFMD BC Run Report

November 2023 Statistics

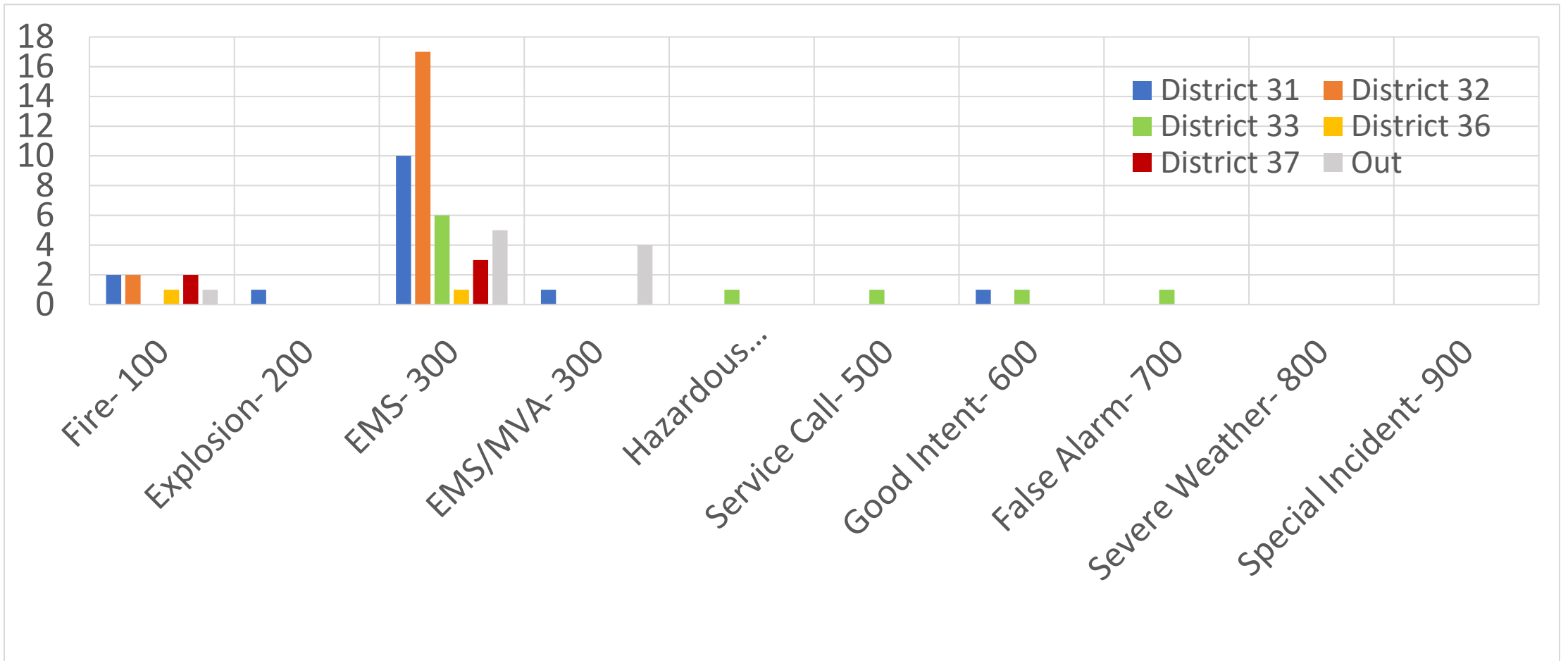
Emergent Calls- 61 Total



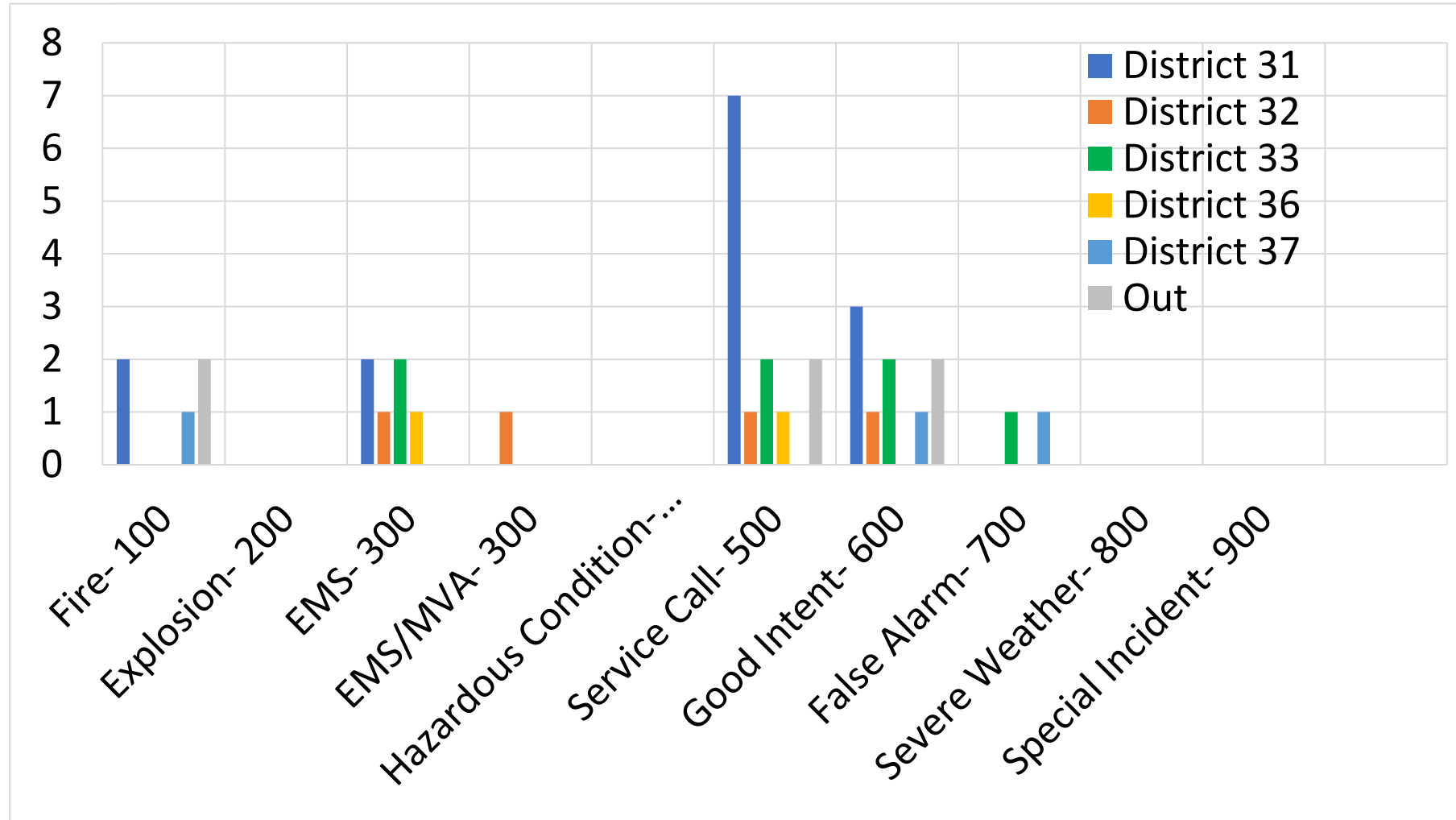
Total Incidents- (97)



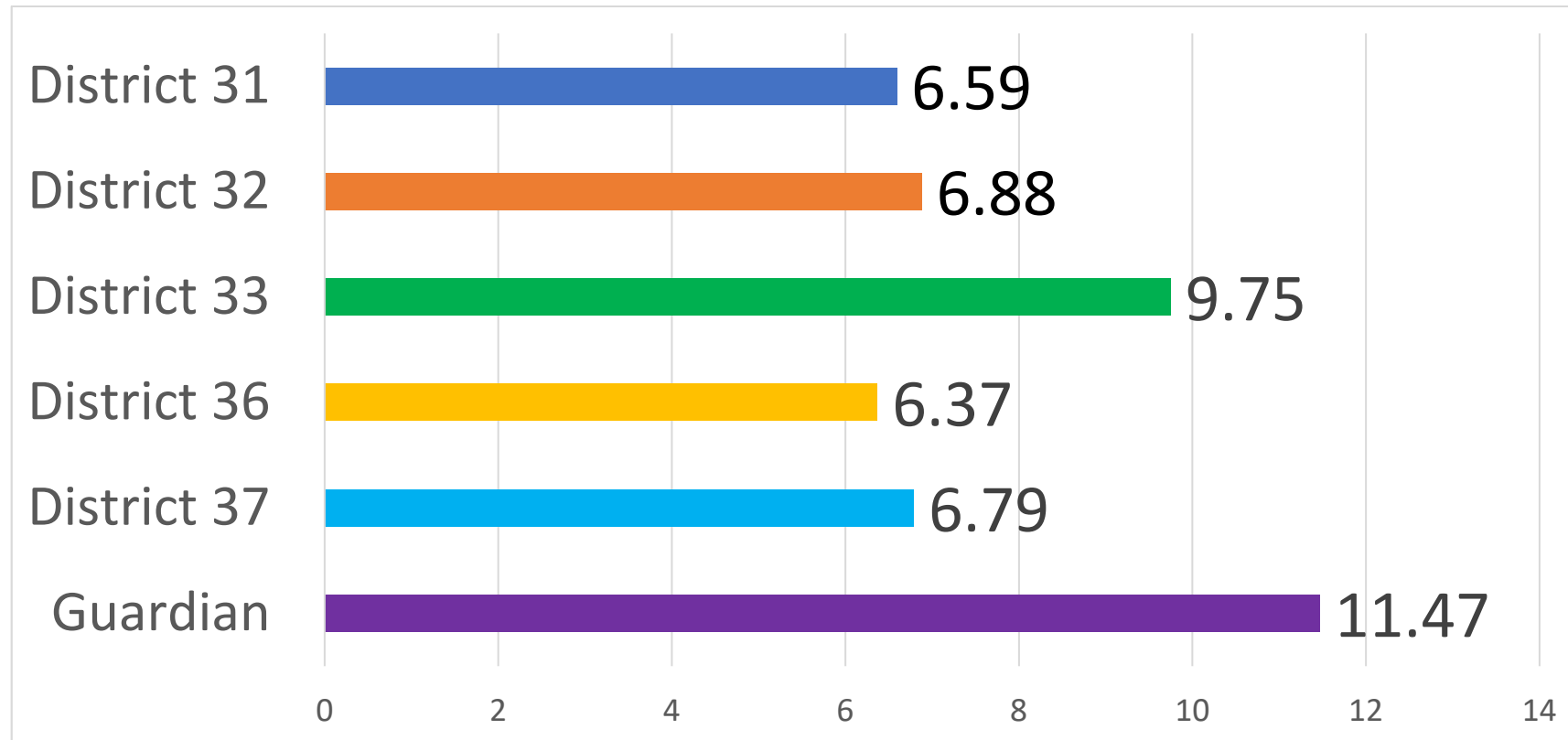
Emergent Call Breakdown



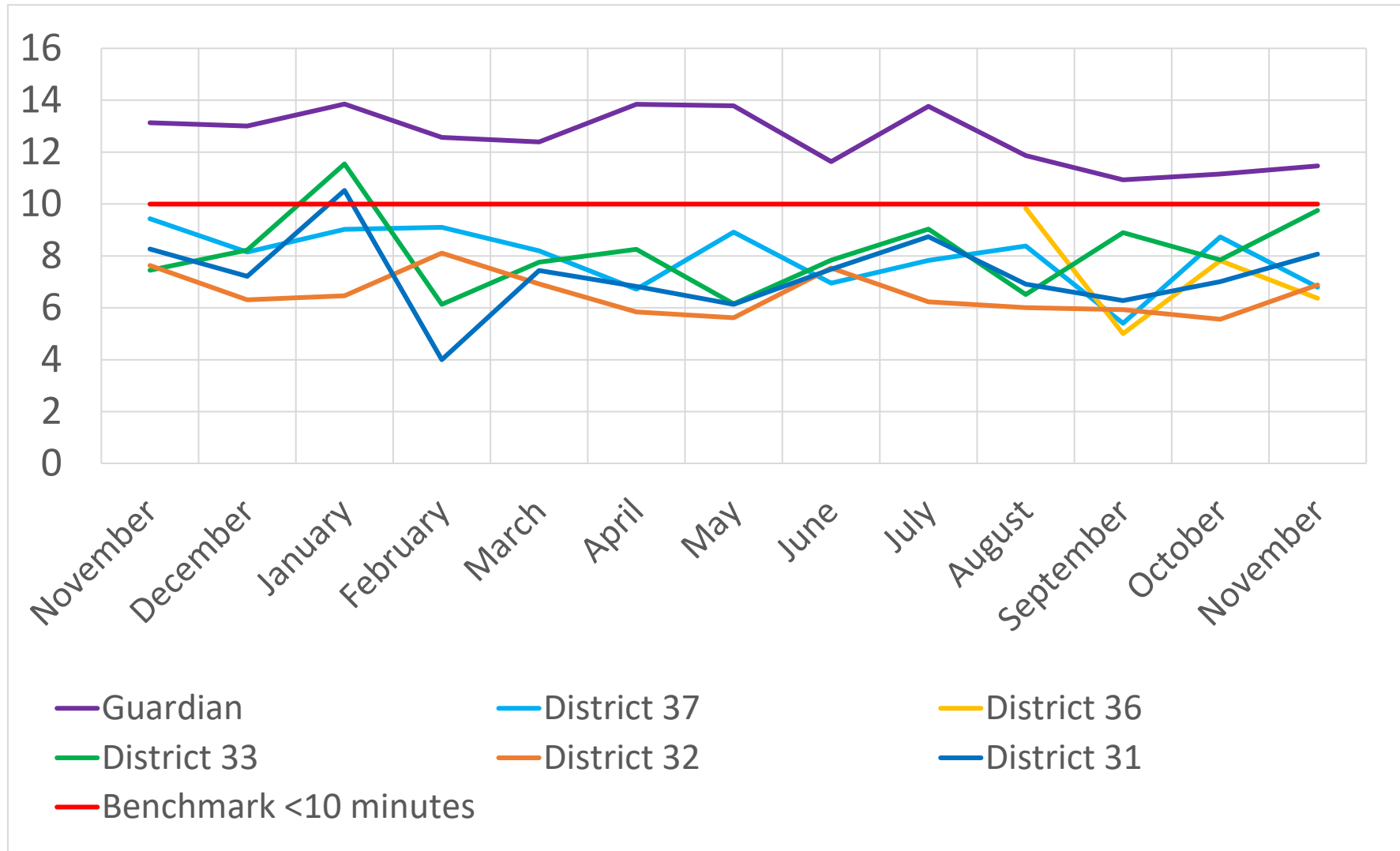
Non-Emergent Call Breakdown



Average Response Times



Response Time Trend



Benchmark Goal: Rural area <10-minute Response, 90% of the time

- District 31- 67% (10 of 15 incidents)
- District 32- 95% (18 of 19 incidents)
- District 33- 50% (5 of 10 incidents)
- District 36- 100% (2 of 2 incidents)
- District 37- 100% (5 of 5 incident)

Action 7a

To: SFMD Fire Board
From: SFMD Administration
Date: December 20, 2023
Title: Purchase of new PT Equipment

Recommended Action: Approve purchase of new workout equipment from Rogue Fitness.

| | |
|---------------------|---|
| Action Summary: | Some of the workout equipment currently being used for daily physical fitness training has been in place for many years and has reached its life expectancy and needs to be replaced. We have seen metal and paint chipping off, which is a safety concern for our staff. |
| Financial Impacts: | Total for all equipment is \$13,251.24, which is available in the fitness program budget. |
| Relation to Goals: | Our line personnel must keep in top physical condition in order to perform their job requirements safely and prevent injury. The goal is to have some type of physical exercise for a minimum of one (1) hour per shift. |
| Key Considerations: | The current state of some of the older equipment is causing safety concerns. We also would like to offer a better experience with newer updated machines. |
| Attachments: | Quote from Rogue Fitness. |
| Suggested Motion | I make a motion to approve the purchase of new equipment from Rogue Fitness totaling \$13,251.24. |



545 E. 5TH AVE.
COLUMBUS, OH 43201

(614) 358-6190
TEAM@ROGUEFITNESS.COM

OFFICIAL QUOTE

Bill To:
SUMMIT FIRE DISTRICT
FLAGSTAFF AZ 86004

Ship To:
SUMMIT FIRE DISTRICT
FLAGSTAFF AZ 86004

| | |
|-------------------------|-------------|
| Total Equipment Cost | \$11,666.26 |
| Discount | (\$729.14) |
| Shipping (Freight - RL) | \$1,309.95 |
| Tax | \$1,004.17 |
| Grand Total | \$13,251.24 |

Quote #: 154243

| Weight | Brand | Item Description | SKU | QTY | Price | Total | Details |
|-------------|-------|--|----------------------------------|-----|------------|------------|---------|
| 237.76 lbs | Rogue | Rogue Echo Bumper (Printed) - 230lb Set | IP0527-230 | 1 | \$482.63 | \$482.63 | |
| 10.98 lbs | Rogue | Rogue Monster Grip Triangle | RA0230 | 1 | \$76.00 | \$76.00 | |
| 264.72 lbs | Rogue | 2 Tier Universal Storage System 2.0 - DB/DB | RF0771-DB-DB | 2 | \$649.69 | \$1,299.38 | |
| 19.19 lbs | Rogue | SP33100 Plate Storage Pair - Long for 3X3 Monster | RA0376 | 1 | \$85.50 | \$85.50 | |
| 10.00 lbs | Rogue | Monster Rack Mount 4-Bar Hanger (MG Black) | RA1785-BLACK-MG | 1 | \$80.75 | \$80.75 | |
| 49.26 lbs | Rogue | Monster 43" Rack Storage Panel (Black Hardware) | RF0915-43-BK | 1 | \$167.00 | \$167.00 | |
| 2340.73 lbs | Rogue | The Cave 100" / 43" Sides / 30" Full Fold Back Rack / CT-1 & LP-2 (MG Black) | RF0921-100-43-30FC-CTLP-BLACK-MG | 1 | \$9,475.00 | \$9,475.00 | |

* Shipping quotes are only valid for 24 hours

* All previous versions of this form are obsolete

* Please ensure the items and quantities on this quote are correct prior to placing your order

* Custom products require review and approval by the Rogue creative team and may require modifications to be manufactured.

* 100% Due Upon Order unless otherwise Agreed Upon

* All POs are processed with Net 30 terms starting the date the order ships. POs over \$25,000 will require a 50 % deposit to initiate the order. The remaining 50 % of the balance will have Net 30 terms ** starting the date the order ships.* *If any invoiced amount is not received by the due date, then without limiting Rogue's rights or remedies, (a) out standing amounts will accrue late interest at the rate of 1.5% of the outstanding balance per month, or the maximum permitted by law, whichever is lower, and / or (b) future orders may be conditioned with a reduction or elimination of terms.

* Upon confirmation of this Order, and/or acceptance of the ordered product(s), you hereby agree to these credit terms.

12/11/2023 3:06:41 PM

Page 1 of 1

Action 7b

To: SFMD Fire Board
From: SFMD Administration
Date: December 20, 2023
Title: Updated Light Duty Assignment Policy

Recommended Action: Approve updates to our current Light Duty Assignment policy.

Action Summary: Policy # 170 regarding our Light Duty program/policy was revised to better clarify the responsibilities of the employee and district when a person is assigned to Light Duty.

Financial Impacts: N/A

Relation to Goals: It is our goal to assist staff in returning to full duty following an injury or illness, and we want the use of the light duty program to be understood by all involved.

Key Considerations: It is good practice to review and update all District policies on a regular basis.

Attachments: Revised Policy #170

Suggested Motion: I make a motion to approve the revised version of SFMD's policy #170 "Light Duty Program".

| LIGHT DUTY ASSIGNMENT | |
|---|---------------------------------------|
| SECTION: 100 Rules & Regulations | NUMBER: 170 |
| SUBJECT: Light Duty Program | FIRE BOARD ADOPTED: XX/XX/XXXX |
| ORIGINATOR: Fire Admin | RESCINDS: 12/20/2011 |
| | 1 PAGE OF 3 |

PURPOSE

This program is intended to provide personnel with an injury or disability, who are temporarily unable to perform their normal job duties, with an opportunity to engage in, grow from, and be productive in alternate assignments. Light Duty (LD) is not a guaranteed benefit outside a work-related injury. For personal injuries, non-work related, personal time may be used or required based on the department and individual needs.

Employees with a work-related injury released to LD are required to work with Fire Administration on a modified work schedule based on their limitations and department needs.

SCOPE

This policy applies to all full-time employees or part-time administrative employees of the District.

GUIDELINES

To be eligible for LD, the employee must be released to LD, by means of a written medical assessment from their physician, authorizing their ability to work LD, along with any work restrictions the employee may have.

Employees who have completed their recovery process and LD assignment, and are ready to return to full-duty, must obtain a written "Medical Release to Full Duty" document from the Department Physician. The Department Physician, based on the type or severity of injury or illness, may require employees to complete a functional capacity or physical agility test to determine fitness for duty prior to return to full-active duty.

An employee shall not be involuntarily transferred to a modified or LD assignment based upon perceived disabilities (i.e. pregnancy). Any change in job duties or assignments must be based on the employee's limitations as identified by a medical provider.

If an employee is temporarily unable to perform regular duties due to a pregnancy, childbirth or a related medical condition, the employee will be treated the same as any other temporarily disabled employee (42 USC § 2000e(k)).

Employees should notify their immediate supervisors as soon as practicable of any job restrictions or limitations arising from a medical condition and provide a statement from their treating physician. If at any point it becomes necessary for the employee to take a leave of absence, such leave shall be granted in accordance with the District's personnel policies regarding family and medical care leave, sick leave, sick industrial leave, and/or other approved leave.

Any supervisor notified either verbally or in writing of a job restriction or potential medical condition will notify their Battalion Chief, Deputy Chief, and Administrative Officer immediately.

LIGHT DUTY ASSIGNMENTS

Summit Fire & Medical District will endeavor to provide Light Duty (LD) assignments for all personnel capable of limited service, based on medical evaluation of each individual and the individual's ability to satisfactorily perform organizational needs and the availability of work. LD may include modified assignments and working hours from a fifty-six (56) hour (if less than two pay periods) or a typical forty (40) hour schedule.

Personnel assigned to LD will:

- Work pursuant to a schedule approved by the Department, considering organizational needs and employee limitations as identified by the treating Physician.
- Be supervised by their direct report or as assigned based on organization need.
- Be assigned a Work Plan by their direct report (reviewed during one on one -and revised throughout the Light Duty assignment) that will focus on the following six (6) areas:
 - Professional Development
 - Program Work & Development
 - Shift Training & Involvement
 - Administrative/Facility Duties
 - Physical Activity/ Rehabilitation
 - Other duties as assigned.
- Wear standard station uniform unless special duty assignments or type of injury requires variation in dress.
- Based on input from the duty BC for staffing logistics, report to, and work from your assigned station on your normal assigned shift. Mileage reimbursement will not be included.
- Work no more than forty (40) hours and may not perform duties outside the doctor's prescribed limitations.

RESPONSIBILITY OF EMPLOYEES ASSIGNED TO LIGHT DUTY

- Meet with their direct report and respective BC to develop a Potential Project List, based upon the six (6) areas identified above, that lists events, activities, or actions that the employee might be assigned. NOTE – For longer duration assignments (3+ months), duty assignment may fall into the SPECIAL ASSIGNMENT category (ex: full-time Call- Taker at Dispatch Center).
- Maintain accurate time in Fire Manager not to exceed forty (40) hours in a given week and to reflect leave taken if not reporting to their approved LD schedule.
- Maintain training certifications and shift required training (physical limitations apply).
- Notify direct report or duty BC, and other Fire Admin staff as appropriate, if sick or otherwise unable to report to duty on any given day, along with any rehab/physical updates, anticipated release dates, etc.
- At least one week before anticipated completion of the LD assignment and prior to the department physician release to full-time duty, work with Fire Administration staff to adjust one's work schedule/hours.

DURATION

The duration of LD status will be determined by the department physician, and according to the department's need/ability to carry the member. Any time after six (6) months of LD assignment, the Department may require the employee to visit the Department Physician to have a prognosis/evaluation to determine the employee's limitations or ability of the employee to return to full duty. When a medical report indicates the member will be unable to return to perform the essential functions of the job, with or without reasonable accommodations, a decision will be made as to possible job reassignment or replacement, as necessary.

PROCEDURE FOR PAY/BENEFIT CONVERSION

In the event that an employee converts from a shift schedule to a 40-hour work week schedule, the number of hours already worked during the pay period on the shift schedule shall be divided by 1.4, and this figure will be subtracted from 80 hours to determine the number of hours needed to fulfill the 40-hour pay period requirement.

When returning to the shift schedule, the number of hours worked on the 40-hour work schedule shall be multiplied by 1.4, and that figure shall be subtracted from the scheduled pay period hours to determine the number of hours needed to fulfill the 56-hour week pay period requirement.

Any time off (sick, vacation) that is taken while on a 40-hour work schedule, the light duty hours will be multiplied by 1.4 and deducted from the employee's accrued leave.

Action 7c

To: SFMD Fire Board

From: SFMD Administration

Date: December 20, 2023

Title: Agreement between Summit Fire District and Arizona Public Service Company (APS) for Fire Protection Services

Recommended Action: Approve agreement between SFMD & APS for Fire Protection Services.

Action Summary: While we respond for all calls for service in our District, APS would like to have an agreement in place which states that Summit Fire will provide fire prevention, the protection of life and property from fire, firefighting, and hazmat response to property owned by APS within the boundaries of the District. In exchange, APS will pay a fee of \$5000 annually for a term of 5 years, with automatic renewal for subsequent 12-month terms.

Financial Impacts: \$5000 in revenue for the District.

Relation to Goals: Create efficiencies that improve and sustain the capabilities of the District and Improve the resources of the District both human and capital.

Key Considerations: We already provide these services to APS properties within our district while receiving no current tax revenue to support it.

Attachments: Agreement with APS

Suggested Motion I make a motion to approve the Agreement between Summit Fire District and Arizona Public Service Company (APS) for Fire Protection Services.

AGREEMENT
between
SUMMIT FIRE DISTRICT
and
ARIZONA PUBLIC SERVICE COMPANY
for
FIRE PROTECTION SERVICES

THIS AGREEMENT is entered into this 31st, day of December 2023, by and between the Summit Fire District, an Arizona fire district (hereinafter called “the District”), and Arizona Public Service Company, an Arizona corporation (hereinafter called “APS”), to provide services in fire prevention, the protection of life and property from fire, firefighting, and hazmat response.

RECITALS

- A. The District is authorized pursuant to A.R.S. § 48-805 to enter into this Agreement.
- B. APS is authorized to enter into this Agreement by its governing documents.
- C. The District and APS desire to enter into this Agreement for the purpose of providing services in fire prevention, the protection of life and property from fire, firefighting, and hazmat response to property owned by APS within the boundaries of the District. The purpose of this Agreement is to set forth the terms upon which the District shall provide to APS fire protection services, first response services, and rescue services that are the same or similar to the services that the District provides to the District's residents inside its boundaries. It is the District's policy not to solicit customers for the provision of such services. Consistent with this policy, APS has requested that the District provide such services, and the District wishes to provide such services to APS in the manner and upon the terms provided in this Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein, the parties agree as follows:

SECTION 1: RESPONSE TO CALLS

- A. The District shall send appropriate response units, as determined by the District pursuant to its existing response protocols, in response to emergency calls given by the dispatcher for emergencies arising at APS infrastructure within the boundaries of the district. Nothing in the foregoing shall cause the District to be liable to APS or to any other person, firm, or corporation for the failure to give assistance.
- B. The parties acknowledge and agree that the services to be provided by the District under this Agreement are based solely on currently existing levels of service demands, public convenience, and existing needs and necessity of APS and the residents of the District, and

that if such levels of demand should change in the future, amendments to this Agreement may be required. The parties agree to negotiate any such amendments in good faith.

- C. The parties acknowledge and agree that the services provided by the District pursuant to this Agreement will be provided in the manner in which, and according to the practices and procedures by which, the District provides such services for its residents, and the District makes no warranties or representations that such services will have any particular quality or adequacy for the needs of APS.

SECTION 2: COMPENSATION

- A. In exchange for the services provided by the District hereunder, APS shall pay to District a sum of Five Thousand Dollars (\$5,000.00) annually.
- B. At no time shall any party to the Agreement be required to provide reimbursement to the other party for expenses incurred in performing its obligations under this Agreement, except as provided in this Agreement.
- C. Nothing in this Agreement shall preclude a party from seeking recovery of funds from any other person or entity pursuant to an existing agreement or statute.
- D. The District shall invoice APS for the first annual fee upon execution of this Agreement, with annual fee invoices for subsequent years being issued in January of each calendar year. For any calendar year where service will not be provided for the entire twelve (12) month calendar period, District shall invoice at the prorated amount for the remaining months of services within the calendar year. APS shall pay District within 30 days of receipt date of invoice.

SECTION 3: TERM

This Agreement shall be in effect as of the date of signing by the parties to the Agreement. The term of this Agreement is for a period of five (5) years from the date of signing of this Agreement, or until terminated by either party according to the terms of this Agreement. However, the Agreement shall automatically renew for subsequent twelve-month terms, unless a party delivers to the other party written notice of its intent not to renew by January 1 of the then-current year.

SECTION 4: TERMINATION

This Agreement may be terminated by either party to the Agreement, without cause, with thirty (30) days written notice to the other party, delivered to the individual specified below. Notwithstanding any provision in this Agreement to the contrary, the District may cancel this Agreement pursuant to the terms of Arizona Revised Statutes § 38-511.

SECTION 5: WAIVER OF CLAIMS; NO THIRD-PARTY BENEFICIARIES

- A.
- B. Each party hereby waives all claims against the other party for compensation for any loss, damage, personal injury, death or other liabilities or expenses occurring in consequence of the performance of this Agreement, except those claims relating to a breach of the terms of this Agreement.
- C. This Agreement is not intended to and does not create rights or remedies in favor of any third parties, including any tenants of property covered by this Agreement, who shall have no right to or expectation of the benefit of any of the services provided hereunder.

SECTION 6: BUDGET

Each party represents that it has within its respective budget sufficient funds to discharge the obligations and duties assumed under this Agreement. Should the District fail to obtain continued funding during the term of this Agreement through a failure of appropriation or approval of funds, or through other legal means, then its participation in this Agreement shall be deemed to terminate by operation of law. It shall be the responsibility of each party to this Agreement to provide financial support in an amount equal to the individual responsibilities under this Agreement.

SECTION 7: MISCELLANEOUS

- A. Each party warrants and represents that upon execution hereof, this Agreement shall be the legal, valid and binding obligation of the parties, enforceable against each of them in accordance with its terms. The individual signing the Agreement for each party warrants and represents that he/she is duly authorized to sign this Agreement on behalf of said party.
- B. This Agreement and all documents and instruments executed in furtherance hereof may be amended or supplemented only by an instrument in writing, signed by the parties against whom enforcement thereof may be sought.
- C. Titles and headings of the paragraphs contained herein are solely for the purpose of convenience and are not intended in any way to affect, control, or limit the meaning or application of any such paragraph.
- D. Words and expressions used herein shall be applicable according to the context and without regard to the number or gender of such words or expressions.
- E. The parties acknowledge and agree that no representations, warranties, or covenants have been made to, or relied upon by them, or by any person acting for or on their behalf, which are not fully and completely set forth herein. This Agreement supersedes any terms, conditions, covenants or other documents or agreements between the parties regarding the subject matter of this Agreement.
- F. This Agreement has been negotiated by the parties and no party has acted under compulsion or duress, economic or otherwise. The wording of this Agreement has been arrived at by negotiation between the parties and, in the event of any ambiguity, this Agreement shall

not be construed in favor of or against any party hereto on account of such party having prepared any draft or final version hereof. The parties specifically waive any rule of interpretation which would construe any provision of this Agreement against any party who drafted this Agreement.

- G. This Agreement and all documents and instruments executed in furtherance hereof, and the rights and obligations of the parties hereunder, shall be construed and enforced in accordance with, and shall be governed by, the laws of the State of Arizona, statutory and decisional, in effect from time to time, without giving effect to principles of conflicts of law. All parties consent to personal jurisdiction in Arizona, and venue for any action to enforce this Agreement or resolve disputes hereunder shall be in _____ County, Arizona.
- H. Should it become necessary to retain legal counsel to enforce any provisions of this Agreement, the parties hereto agree that the prevailing party shall be entitled to the award of reasonable attorney's fees and other costs.
- I. If any part of this Agreement is held unenforceable by a court of competent jurisdiction and authority, the remainder of the Agreement shall be construed as if that portion held unenforceable were not part of the Agreement, and effect shall be given to the remainder of the Agreement to the extent possible without internal contradictions created by such severance.

SECTION 8: NOTICES

Any notice to be provided hereunder shall be delivered by first-class mail, postage pre-paid, via the United States Postal Service, by similar delivery service with an established reputation for reliable delivery, by hand-delivery, or by facsimile, as follows:

Notices to the Summit Fire District shall be delivered to:

Deputy Chief Bills
8905 Koch Field Rd.
Flagstaff, AZ 86004

Notices to APS shall be delivered to:

Arizona Public Service Company
400 North Fifth Street, MS 8370
Phoenix, AZ 85004
Attn: Director, Supply Chain Support Services
payables@aps.com

IN WITNESS WHEREOF, the parties have affixed their signatures hereunto on the dates indicated.

FOR THE SUMMIT FIRE DISTRICT:

DATE: _____

BOARD CHAIRMAN
SUMMIT FIRE DISTRICT

FOR ARIZONA PUBLIC SERVICE COMPANY:

DATE: _____

ARIZONA PUBLIC SERVICE COMPANY

Action 7d

To: SFMD Fire Board

From: SFMD Administration

Date: December 20, 2023

Title: Agreement for Clinical Practicum between Coconino Community College (CCC) and Summit Fire & Medical District.

Recommended Action: Approve agreement between CCC and SFMD

| | |
|---------------------|---|
| Action Summary: | With the Paramedic Academy transitioning from Northern Arizona Healthcare to Coconino Community College, there is a need to establish a new clinical agreement contract with Summit for the clinical/field ride time the students need for the certification. |
| Financial Impacts: | N/A |
| Relation to Goals: | Create efficiencies that improve and sustain the capabilities of the District and Improve the resources of the District both human and capital. |
| Key Considerations: | Community partnerships are necessary in the field of public service and specifically for required training for certifications. When one of our employees goes through Paramedic Class, we also utilize ride time with our community partners. |
| Attachments: | Agreement with CCC. |
| Suggested Motion | I make a motion to approve the AGREEMENT FOR CLINICAL PRACTICUM AND/OR EXTERNSHIP/ INTERNSHIP EDUCATION between CCC and SFMD. |



COCONINO COUNTY COMMUNITY COLLEGE DISTRICT

AGREEMENT FOR CLINICAL PRACTICUM AND/OR EXTERNSHIP/ INTERNSHIP EDUCATION ("Agreement")

This Agreement is entered into by and between **Coconino County Community College District** ("College") principally located in Flagstaff, AZ and **Summit Fire and Medical District** ("Facility") principally located in **Flagstaff, Arizona**.

This Agreement shall be in effect for five (5) years unless a lesser time-period is stated herein. The effective date of this Agreement will be **August 15, 2023** and will end on **August 15, 2028**, and may be renewed, revised, or modified by a written addendum or amendment signed by both parties. The parties agree that either party may terminate this Agreement at any time upon thirty (30) days written notice, which may include electronic mail with delivery receipt, to the other party, except that any student already assigned to and accepted by the Facility shall be allowed to complete any in-progress clinical practicum and/or externship/internship education at the Facility (if feasible), provided, however, the parties retain the right to dismiss or withdraw any student pursuant to Section II. E. or Section III. F.

The purpose of this Agreement is to establish a relationship between the College and the Facility, to allow students from the College to participate in a clinical practicum and/or externship/internship education approved by the College and conducted at the Facility's site(s).

It is agreed by the parties to be of mutual interest and advantage for selected students of the College to be provided quality clinical practicum and/or externship/internship education experiences at the Facility.

I. MUTUAL RESPONSIBILITIES

- A. College and Facility shall each designate a Clinical Education Coordinator ("CEC") to be the designated representative to the other party for implementation of this Agreement and agree to notify the other party within fourteen (14) days of any change in its designated representative.
- B. The number of students assigned to the Facility and the dates of rotation shall be mutually agreed upon and shall be subject to the availability of the Facility's personnel for teaching and supervision. The objectives, nature, and timeframe of the experiences shall be individually arranged and approved by the CECs for the Facility and the College.

- C. If Facility is a Covered Entity under the Health Insurance Portability and Accountability Act ("HIPAA") of 1996, as amended by the American Recovery and Reinvestment Act of 2009 ("ARRA") each as amended from time to time, then students shall function as part of the Facility's "workforce" as defined in 45 CFR §160.103 and shall be subject to the HIPAA policies and procedures of the Facility. Facility shall be responsible for providing the assigned students with the appropriate training in its HIPAA policies and procedures. College shall ensure that the assigned students are familiar with HIPAA prior to the assignment to the Facility. College and Facility shall advise the students to protect the confidentiality of protected health information or other confidential information pertaining to all patient/client/customer information (including medical records, electronic data, radiology films, laboratory blocks, slides and billing information), and comply with all of Facility's policies on the release of patient/client/customer information and all applicable federal and state laws and regulations protecting the confidentiality of patients'/clients'/customers' records.
- D. Except as previously set forth, no provision of this Agreement shall be deemed to constitute College, or any agent or employee of College, as an agent or employee of Facility. Neither College nor Facility personnel, by virtue of this Agreement, are entitled or eligible by reason of the contractual relationship hereby created, to participate in any benefits or privileges given or extended by either party to its employees. The College and Facility do not consider a student an employee of the Facility or College for workers' compensation purposes, but solely as a student in the clinical practicum and/or externship/internship education phase of the student's educational and professional development.
- E. The parties agree to comply with all applicable state and federal laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, nondiscrimination, including A.R.S. § 41-4401, Arizona State Executive Order No. 2009-09, the Americans with Disabilities Act, and affirmative action.
- F. The policies, rules, and regulations of the Facility shall be applicable to the students. Facility shall inform students of its policies, rules, and regulations at the initiation of the clinical practicum and/or externship/internship education. College shall inform its students of their responsibility to comply with the laws, as well as the policies, rules, and regulations of Facility.
- G. Neither the Facility nor the College shall use the name of the other party or its employees in any publicity or advertising material without prior written approval by a duly authorized representative of the other party.

II. COLLEGE RESPONSIBILITIES

The College shall:

- A. Give Facility at least thirty (30) days' notice of a student assignment unless this notice is specifically waived by the Facility by agreeing to this at less than thirty (30) days.
- B. Reserve the right to revoke any assignment prior to a student's entry into the clinical practicum and/or externship/internship education at the Facility.
- C. Forward to the Facility a summary of the student's training and experience which shall include but is not limited to information on the student's general education and academic standing.
- D. Contact or visit the Facility for the purpose of monitoring student progress and performance and facilitating information exchange between the College, Facility, and the student.
- E. Reserve the right to dismiss or withdraw any student from assigned clinical practicum and/or externship/internship education at the Facility when, in the College's CEC's judgment, the clinical practicum and/or externship/internship education no longer meets the needs of the student.
- F. Provide professional liability through the Arizona Department of Administration Risk Management Division to cover liabilities arising from the acts and omissions of the College's employees and students participating in this Agreement. If requested, upon full execution of this Agreement, a self-insurance letter or certificate of insurance will be furnished to the Facility indicating the effective coverage.
- G. Provide Facility with a statement of expectations and objectives of curricular and clinical education, upon request.
- H. Ensure that students review and understand their responsibilities under this Agreement, as outlined in Appendix A, and incorporated into this Agreement by this reference.
- I. If requested by Facility prior to placement of any student, the College's CEC shall verify that the student has (i) successfully passed a criminal background check; and (ii) meet all immunization requirements of the Facility.

III. FACILITY RESPONSIBILITIES

The Facility shall:

- A. Provide clinical practicum and/or externship/internship education experiences as stated in the objectives of the College and Facility and provide supervision appropriate to the academic and clinical level of the assigned student.
- B. Provide appropriate orientation and information regarding the policies, rules, and regulations of the Facility to incoming students.

- C. Make available the physical facilities and other equipment necessary to support the clinical practicum and/or externship/internship education.
- D. Retain primary responsibility for its patients/clients/customers.
- E. Complete forms requested by the College, such as but not limited to general information form or student evaluation report.
- F. Request the College to dismiss or withdraw a student from assigned clinical practicum and/or externship/internship education when the student's performance is unsatisfactory or the student's behavior is disruptive or detrimental to the Facility and/or violates the Code of Ethics of the discipline, or Facility regulations, policies or procedures.
- G. Provide and/or facilitate emergency care for students if needed, with the student intern being responsible for the cost of said emergency care.
- H. Acknowledge the risk of the spread of COVID-19 in the workplace and implement enhanced health and safety measures, in accordance with guidelines from the U.S. Centers for Disease Control and Prevention, and of other regulatory institutions, in response to the COVID-19 pandemic. The Facility shall ensure that such health and safety measures are afforded to, and provided for, all students assigned to the Facility.

IV. **MISCELLANEOUS**

- A. Any notice required or permitted hereunder shall be in writing and shall be deemed given if delivered in person, electronic mail with delivery receipt, or three (3) days after mailing, by United States registered or certified mail, postage prepaid, and addressed as follows:

To Facility:

Summit Fire & Medical District
8905 Koch Field Rd.
Flagstaff, AZ, 86004
Phone: 928-526-9637
Email: Vivian@sfmd.org

To College: Coconino Community College

Paramedic Academy
2800 S. Lone Tree Rd.
Flagstaff, AZ, 86005
928-526-7673
ccc2EMS@coconino.edu

with a copy to:

Coconino Community College
Purchasing and Auxiliary Services
2800 S. Lone Tree Road
Flagstaff, AZ 86005
Phone: (928) 226-4283
Email: purchasing@coconino.edu

- B. All books, accounts, reports, files and other records relating to this Agreement shall be subject at all reasonable times to inspection and audit by College, or the Auditor General of the State of Arizona, or their agents for five (5) years after the completion of this Agreement. Such records shall be provided at Coconino County Community College District, Flagstaff, Arizona, or such other location as designated by College, upon reasonable notice to Facility.
- C. College is an Arizona public institution of higher education and is self-insured through the Arizona Department of Administration Risk Management Division pursuant to A.R.S. §41-621, *et seq.* and shall maintain adequate insurance to cover any liability arising from the acts and omissions of College's agents, employees, and students, arising out of the performance of this Agreement. College shall not be responsible for maintaining insurance coverage for liability arising from the acts and omissions of Facility's employees or agents. Facility shall maintain adequate insurance to cover any liability arising from the acts and omissions of Facility's employees or agents arising out of the performance of this Agreement. Facility shall not be responsible for maintaining insurance to cover liability arising from the acts and omissions of employees of College.
- D. The parties agree that this Agreement may be cancelled for conflict of interest in accordance with A.R.S. § 38-511. Facility certifies that no such conflict of interest currently exists and that there are no relevant facts or circumstances which could give rise to any actual or potential organizational or personal conflicts of interest.
- E. Pursuant to A.R.S. §12-1518, the parties acknowledge and agree that both parties may be required to make use of mandatory arbitration of any legal action that is filed in the Arizona Superior Court concerning a controversy arising out of this Agreement if required by A.R.S. §12-133.
- F. Student educational records are protected by the U.S. Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and its implementing regulations ("FERPA"). Facility will not require any College students or employees to waive any privacy rights (including FERPA) as a condition for receipt of any educational services, and any attempt to do so will be void. Facility will comply with FERPA and will not access or make any disclosures of student educational records to third parties without prior notice to and consent from

the student or as otherwise provided by law. If this Agreement requires or permits Facility to access or release any student records, then, for the purposes of this Agreement only, the College designates Facility as a “school official” for the College under FERPA, as that term is used in FERPA.

- G. Except as otherwise agreed in writing, the parties acknowledge that the relationship created by this Agreement is limited to the student clinical practicum and/or externship/internship education contemplated herein. Neither party shall make any representations stating or implying that the parties engage in broader transactions or that a party is otherwise associated with the other party without first obtaining express written permission from the other party. In addition, neither party shall use any trade name, trademark, service mark, logo, domain name, nor any other distinctive brand feature owned or used by the other party without prior written authorization from the other party.
- H. The Facility acknowledges that College is a public entity subject to the provisions of the Arizona Public Record Laws A.R.S. §§ 39-121, *et seq.*
- I. If the College's performance under this Agreement depends upon the appropriation of funds by the Arizona Legislature, and if the Legislature fails to appropriate the funds necessary for performance, then the College may provide written notice of this to the Facility and cancel this Agreement without further obligation of the College. Appropriation is a legislative act and is beyond the control of the College.
- J. Neither party shall be held responsible for any losses resulting if the fulfillment of any terms or provisions of this Agreement are delayed or prevented by any cause not within the control of the party whose performance is interfered with, and which by the exercise of reasonable diligence, said party is unable to prevent (“force majeure event”), including but not limited to acts of God, war, civil disturbance, terrorism, disaster, fire, earthquakes, hurricanes, known or suspected threats of illness, epidemics, pandemics, or government regulation. This Agreement may be terminated without further obligation or penalty, including cancellation fees or liquidated damages, of either party upon written notice from the affected party to the other party of such force majeure event.
- K. Each party to this Agreement shall be responsible for each party’s own costs for performance of its respective obligations. The parties do not currently anticipate the need for a budget but will create one should the need arise.
- L. In the event that any provision or part of any provision of this Agreement shall be determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the remaining parts or provisions of this Agreement which shall continue in full force and effect.

- M. This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter. No prior or contemporaneous agreement or understanding will be effective. This Agreement may not be modified or amended except by written instrument signed by both parties. This Agreement and all claims arising out of or relating to this Agreement shall be governed exclusively by the laws of the State of Arizona, the courts of which shall have jurisdiction over its subject matter.
- N. This Agreement may be executed in counterparts, each of which will be deemed to be an original but all of which, taken together, shall constitute one and the same agreement. The exchange of copies of this Agreement and of signature pages by electronic means shall constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of the original Agreement for all purposes. Signatures of the parties transmitted by electronic means shall be deemed to be their original signatures for all purposes.
- O. Neither party shall assign this Agreement without the prior written consent of the other party.
- P. The Parties warrant that the person signing below is authorized to sign on behalf of each respective party and to obligate each respective party to the above terms and conditions.

The undersigned have read the foregoing Agreement and, as authorized signatories of the undersigned respective entities, hereby agree to be bound by it.

Facility: Summit Fire & Medical District

College: Coconino County Community
College District

Signature

Date

Signature

Date

Printed Name/Title

Printed Name/Title

APPENDIX A

STUDENT RESPONSIBILITY STATEMENT

This acknowledgment is made by the student identified below to acknowledge certain duties and responsibilities with regard to participation in a clinical practicum and/or externship/internship education experience in the Arizona Board of Regents for and on behalf of Coconino County Community College District ("College") program at the location where the clinical practicum and/or externship/internship education experience takes place ("Facility").

DUTIES AND RESPONSIBILITIES OF STUDENT

1. The student will complete and be responsible for the cost of providing all health forms, health insurance, and certificates requested by the Facility.
2. The student will comply with all applicable policies, procedures, and rules of the Facility.
3. The student will participate in orientation, required mandatory education, and skill training as required by the Facility.
4. The student will demonstrate professional behavior appropriate to the environment, including adhering to Facility's established dress code and maintaining high standards of patient/client/customer care at all times.
5. The student will follow the policies, rules, and regulations of Facility, including those regarding confidentiality of protected health information or other confidential information pertaining to patient/client/customer records.
6. The student's conduct at all times, both at the Facility and outside normal business hours, will be in a personally and professionally ethical manner.
7. The student will make appropriate arrangements for transportation and housing, if necessary, and be responsible for all travel and living expenses incurred in relation to the clinical practicum and/or externship/internship education experience.
8. The student understands and agrees that participation will be as a student and shall not be considered an employee of Facility or College for any purpose and will receive no compensation or employee benefits.
9. The student agrees that College may share information received from the student's Criminal Background Check and Drug Testing with Facility, if applicable.
10. The student will conform to the work schedule of Facility and make up time and work missed during unavoidable illnesses, in consultation with Facility supervisor and student's College placement coordinator, clinical education coordinator, or clinical instructor.
11. The student will obtain prior written approval from College and Facility before publishing or presenting any material relating to the clinical practicum and/or externship/internship education experience outside the normal educational settings of the College.
12. The student acknowledges the inherent risk of exposure to COVID-19 which exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. By participating in the program, the student assumes all risks related to exposure to COVID-19.

I HAVE READ AND UNDERSTAND THIS ACKNOWLEDGMENT AND AGREE TO ABIDE BY ITS TERMS AND CONDITIONS:

Student Name: _____
(Please type or print)

Student Signature

Date

Action 7e

To: SFMD Fire Board
From: SFMD Administration
Date: December 20, 2023
Title: Star Charter School request for service contract.

Recommended Action: Board action on request from Star Charter School.

Action Summary: School Board President and Founder, Dr. Mark Sorenson, has requested a contract for services to a well/water distribution site which is located at the Star Charter School, 145 Leupp Rd, Flagstaff. The property is approximately 13 miles from SFMD fire station #31 and 11 miles from our District boundary.

They are doing some remodeling of a building at the site, and in order for them to have a Conditional Use Permit to operate the well site, they are required to provide proof of fire protection.

Financial Impacts: Annual billing or direct billing for each emergency response to their location.

Relation to Goals: Assisting our neighboring communities is the right thing to do.

Key Considerations: Create efficiencies that improve and sustain the capabilities of the District, and Improve the resources of the District both human and capital

Attachments: See Star School Memo

Suggested Motion: I make a motion to approve option (1,2,3 or 4) as listed on the Memo dated November 15, 2023, addressed to the Fire Board.

Summit Fire and Medical District Fire Board Meeting

Memo

To: SFMD Fire Board
From: Administration
Date: November 15, 2023
Re: Star Charter School Service Request

Star Charter School is a charter school located outside the Summit Fire and Medical District (SFMD) at 145 Leupp Rd. Flagstaff, AZ 86004. In addition to the school use, the non-profit operating the school also operates a community well site for 125 families in this area of the County and Reservation. The site is approximately 13 miles from SFMD Fire Station # 31 and 11 miles from the District boundary.

Since January 01, 2000, we have run 7 calls to their address: 3 EMS calls, 1 wildland fire, 1 gas leak, 1 cancelled in route, and 1 no incident found.

The request from School Board President and Founder is to provide a "Contract for Services" to the well/water distribution site. Proof of fire protection is required for the site to allow for a conditional use permit to operate the well site. (The new requirement for fire protection is required due to the remodeling of a building at the site.) The school does not wish to contract for services at the school, rather they commit to paying for services delivered to the school on a direct billing basis.

Options for the Fire Board:

1. Contract with the entity for SFMD response to the water site. Within the contract include language where they agree to pay for services to the school on a direct billing basis.
2. Contract with the entity on the condition that both the School and Well site are included.
3. Encourage the school to work with adjacent property owners to annex into the district. While not impossible, it may be problematic in that the board would have to annex large plots of Federal and State lands to achieve the annexation.
4. The board could decide not to contract with the entity and continue to respond to the school only on a bill for service basis.