



## BOARD MEETING MINUTES

Wednesday, June 19, 2024

Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:00 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Scott Walton, Robb Faus, Rick Parker  
Jim Duskocil (Zoom)

Members Absent: None

Administration: FC Gaillard, DC Fennell, BC Fisk, V Fennema, T Schieffer,  
A Kester (Zoom)

3. **Pledge of Allegiance**

4. **CALL TO THE PUBLIC – N/A**

5. **CONSENT AGENDA**

- a. Discussion and Approval of the Regular Board Meeting Minutes of May 15, 2024
- b. Approval of Reconciliations and Financial Reports for May 2024.

**Board Member Rick Parker motioned to approve the minutes from the May 15 meeting, and the financial reports for May 2024. Motion was seconded by Scott Walton.**

**Vote Conducted. MOTION PASSED unanimously.**

**AYES: Walton, Timney, Duskocil, Faus**

**NAYES: None**

6. **Current Events Summaries, Reports, and/or Correspondence**

a. Monthly Run Report

BC Fisk reported:

- Run report for May 2024. Total of 112 calls, with 64 being emergent calls. Call distribution is as follows: District 31 had 39 calls, District 32 had 59, and District 37 had 17, and out of district was 21 calls.
- Avg response times: Sta# 31 at 9.83 min, #32 at 7.78 mins, #33 at 8.42, #36 at 8.42 mins. and #37 at 9.83, and Guardian at 11.83 min.
- Benchmark Goal (90% under 10 mins): We were at 69.5%; 32 of 46 calls.
- Automatic Aid: Given 12 incidents; Received 12 Incidents.

b. Monthly Chief Updates: FC Gaillard, DC Fennell

FC Gaillard:

- Chiefs attended another meeting with Coconino County P & Z staff to discuss a comprehensive plan. There is a whole section dedicated to the Public Safety. Discussion items- CUP requirements for areas outside of our response areas, discussing a WUI code for the County, insurance crisis in the area, and one of their goals is to support /seek new revenue for Fire Districts.
- Chief Fennell has been looking at the Statewide Mutual Aid plan. The Bravo Fire at Camp Navajo is a good example where the need to call for mutual aid from areas outside of the GFR might have been needed.
- As of June 30, 2024, we are terminating our agreement to provide administrative support to Woods Fire District. All the files/documents we had custody of have been turned over to their board. We will still help if they have any questions.

DC Fennell:

- Recruits are in the process of completing all the required Pre-Employment tests and paperwork. Summit will have 3 candidates in the Academy slated to start July 22, 2024.
- Congratulations to BC Fisk for completing his probation time as our newest BC.
- We just had a Wildland Callout team return from a 14-day assignment by Globe, AZ. The team consisted of 2 from Summit, 1 from FFD, and 1 from HFD.
- We finally got all our Knox Boxes for Summit and the City keyed the same so you only need 1 key for either department.
- We have 3 people testing to go through paramedic class. They will start class on August 29<sup>th</sup>. It takes 12-14 months to get through the class.

7. **NEW BUSINESS / ACTION ITEMS**

- a. Public Hearing: Board Chair Timney opened the Public Hearing by asking if anyone wished to comment on the proposed FY24-25 Chiefs Budget or the FY24-25 Go Repayment Budget. No one wished to speak. Chair Timney then closed the Public Hearing.
- b. Approval of the Resolution 2024-03-Adoption of the Chief's Budget for FY 24/25

**Motion to approve Resolution 2024-03- Chief's Budget for FY 24/25 was made by Board Member Parker, seconded by Board Member Fausl.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Dorskocil, Walton, Parker, Faus**

- c. Approval of the Resolution 2024-04 Go Bond Repayment Budget for FY 24/25.

**Motion to approve the General Obligation (GO) Bond repayment budget for FY 24/25 was made by Board Member Faus, seconded by Board Member Walton.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Dorskocil, Walton, Faus, Parker**

- d. Approval of the proposed Redemption Counseling Contract for \$39,427 for FY 24/25 which provides annual wellness check-in for each fire employee, ongoing sessions (4.2/week for 51 weeks/year), and a training session every quarter.

**Motion to approve the Redemption Counseling Contract was made by Board Member Parker, seconded by Board Member Faus.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Dorskocil, Walton, Faus, Parker**

- e. Approval of the sale of 2 Type VI trucks to Firetrucks Unlimited for a total of \$36,000. Board members clarified that we did our due diligence on the price negotiated. Fleet Supervisor confirmed we do not need these 2 trucks any longer, and the maintenance costs are too high.

**Motion to approve the sale was made by Board Member Parker, seconded by Board Member Walton.**

**Vote Conducted. Motion passes 4 to 1 in favor.**

**AYES: Duskocil, Walton, Faus, Parker**

**NAY: Timney**

- f. Approval of the purchase of a new mechanics/utility truck for the shop, not to exceed \$55k, which will occur after July 1, 2024. \$40k has already been approved in the budget for next year, and then the proceeds from the sale of the two (2) Type VI trucks will cover any additional costs to furnish the vehicle.

**Motion to approve the purchase of a mechanic/utility truck after July 1, 2024, not to exceed \$55k was made by Board Member Parker, seconded by Board Member Walton.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Duskocil, Walton, Faus, Parker**

- g. Approval of the IGA for the Arizona Department of Forestry and Fire Management Cooperative Agreement between the State Forester and Summit Fire & Medical District

**Motion to approve the renewal of the Cooperative Agreement IGA between SFMD and the State Forester was made by Board Member Faus, seconded by Board Member Parker.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Duskocil, Walton, Faus, Parker**

**ADJOURNMENT:** Board Meeting adjourned at 7:40 pm

**Motion to adjourn by Board Member Parker, seconded by Board Member Walton.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Duskocil, Walton, Faus**

Respectfully submitted by:

Robb Faus, Board Clerk