



Westwood Estates
Fire District



MINUTES

Regular Board Meeting of the Westwood Fire District

December 19, 2023

Flagstaff City Hall, 211 W Aspen Ave, Flagstaff AZ

Regular Board Meeting

1. CALL REGULAR BOARD MEETING TO ORDER 10:14AM

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Present: Chairman Chris Boalich, Clerk Todd Dobbs

Absent: Member Mike Hanks

Administration Present: Administrative Assistant Tammy Schieffer

3. CONSENT AGENDA

a. Approval of Reconciliations and Financial Reports – September and October 2023

b. Approval of Minutes from September 19, 2023

Board Chair Boalich motioned to approve the Financial Report of September and October 2023, and the Minutes of September 29, 2023. Board Clerk Dobbs seconded the motion.

Vote conducted. Motion carried UNANIMOUSLY

AYES: Boalich, Dobbs

NAYES: None

4. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

a. Administrative Updates None

b. Other Items None

5. NEW BUSINESS / ACTION ITEMS

a. Review, discuss and possible action on approving 2022/2023 Audit as presented by Jennifer Franks, CPA,CFE,CGFM, Hinton Burdick

Jennifer Franks of Hinton Burdick presented the 2022/2023 Audit.

Board Chair Boalich motioned to approve the 2022/2023 Audit as presented by Jennifer Franks of Hinton Burdick. Board Clerk seconded the motion.

Vote conducted. Motion carried UNANIMOUSLY

AYES: Boalich, Dobbs

NAYES: None

b. Review, discuss and possible action on approve 2024 meeting dates

The fire board discussed the possible 2024 meeting dates.

Board Chair Boalich motioned to approve the 2024 meeting dates. Board Clerk Dobbs seconded the motion.

Vote conducted. Motion carried UNANIMOUSLY

AYES: Boalich, Dobbs

NAYES: None

6. FIRE BOARD COMMENTS There were no Fire Board Comments

ADJOURN REGULAR BOARD MEETING



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Board Chair Boalich motioned to adjourn the Regular Board Meeting. Board Clerk seconded the motion.

Vote conducted. Motion carried UNANIMOUSLY

Regular Board Meeting adjourned at 10:33am

Respectfully submitted,

Tammy Schieffer

Tammy Schieffer, Administrative Assistant

APPROVED