



BOARD MEETING MINUTES

Wednesday, August 21, 2024

Station 32, 8905 Koch Field Road, Flagstaff AZ

- **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:00 pm.

- **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Robb Faus, Rick Parker
Scott Walton, Jim Duskocil

Members Absent: none

Administration: DC Wilson, BC Palm, V Fennema, T Schieffer,

Via Zoom: C Robison-1505, Marilyn Ruggles

- **Pledge of Allegiance**

- **CALL TO THE PUBLIC – N/A**

- **CONSENT AGENDA**

- Discussion and Approval of the Regular Board Meeting Minutes of July 24, 2024
- Approval of Reconciliations and Financial Reports for July 2024.

Board Member Rick Parker motioned to approve the minutes from the July 24th meeting, and the financial reports for July 2024. Motion was seconded by Robb Faus.

Vote Conducted. MOTION PASSED unanimously.

AYES: Walton, Timney, Parker, Faus, Duskocil

NAYES: None

- **Current Events Summaries, Reports, and/or Correspondence**

- a. Monthly Run Report

BC Palm reported:

- Run report for July 2024. Total of 123 calls, with 61 being emergent calls. Call distribution is as follows: District 31 had 21 calls, District 32 had 50, and District 37 had 5, and out of district was 30 calls.
- Avg response times: Sta# 31 at 5.96 min, #32 at 5.53 mins, #33 at 9.72, #36 at 11.94 mins. and #37 at 4.18, and Guardian at 12.99 min.
- Benchmark Goal (90% under 10 mins): We were at 82.5%; 33 of 40 calls.
- 3 staff starting Paramedic Class this week.
- Academy is doing hot drills- recruits doing a great job.

b. Monthly Chief Updates: DC Wilson, BC Palm for Fennell

BC Palm (for DC Fennell)

- 3 staff starting Paramedic Class this week.
- Academy is doing hot drills tomorrow- recruits doing a great job.
- Burn Permit process is updated on our website.
- CCSO did not get the interest from the public for the meeting that was planned for the Westside of our district, so it was not scheduled/held.

DC Wilson:

- Chief Gaillard and Fennell are both out of town.
- Just finished the external audit. Viv is now working on an internal audit. We are also going to have an outside person review our budget and capital plan to make sure we are on track.
- AP Triton will be here for interviews Sept 9-11. Check with Viv if you need to know when you are scheduled. Still on track to do a presentation to the board in Nov/Dec.
- We are doing a trial of allowing "2 people off" from Oct-Dec this year. We are finally going to be at full staffing after this academy, so this will allow for more people to use their accrued leave.
- T. Harper is going to start managing our "Facilities" program. (maintenance, repairs, etc.)

Labor 1505: Casey Robinson

- Reiterated the 2 person off/day as a huge morale booster.
- Employee out with cancer diagnosis. PFFA and 100 Club will provide some funding to him to help with medical expenses.

• **NEW BUSINESS / ACTION ITEMS**

- a. Approval to spend up to \$50k of budgeted funds to repair the driveway at Station #37 pending bids from contractors.

Motion to approve was made by Board Member Walton, seconded by Board Member Parker.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Walton, Parker, Faus, Daskocil

- b. Approval to post the Board Vacancy for a 2-week period; then schedule interviews with qualified candidates. (per Fire Board Handbook)

Motion to approve was made by Board Member Faus, seconded by Board Member Parker.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Walton, Parker, Faus, Daskocil

• **Fire Board Comments:**

Thank all admin for their hard work as always.

- **ADJOURNMENT:** Board Meeting adjourned at 7:13 pm

Motion to adjourn by Board Member Parker, seconded by Board Member Faus.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Parker, Walton, Faus, Daskocil

Respectfully submitted by:

Robb Faus, Board Clerk