



BOARD MEETING MINUTES

Wednesday, September 18, 2024

Station 32, 8905 Koch Field Road, Flagstaff AZ

- **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:00 pm.

- **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Rick Parker and Jim Duskocil

Members Absent: Robb Faus

Via Zoom: Board Member Walton, C Robison-1505

Administration: FC Gaillard, DC Fennell, BC Zambeck, V Fennema, T Schieffer

- **Pledge of Allegiance**

- **CALL TO THE PUBLIC – N/A**

- **CONSENT AGENDA**

- Discussion and Approval of the Regular Board Meeting Minutes of August 21, 2024
- Approval of Reconciliations and Financial Reports for August 2024.

Board Member Rick Parker motioned to approve the minutes from the August 21st meeting, and the financial reports for August 2024. Motion was seconded by Jim Duskocil.

Vote Conducted. MOTION PASSED unanimously.

AYES: Walton, Timney, Parker, Duskocil

NAYES: None

- **Current Events Summaries, Reports, and/or Correspondence**

- a. Monthly Run Report

BC Zambeck reported:

- Run report for August 2024. Total of 171 calls, with 96 being emergent calls. Call distribution is as follows: District 31 had 28 calls, District 32 had 59, and District 37 had 11, and out of district was 24 calls.
- Avg response times: Sta# 31 at 7.62 min, #32 at 6.56 mins, #33 at 7.43, #37 at 8.64, and Guardian at 12.45 min.
- Benchmark Goal (90% under 10 mins): We were at 86.5%; 64 of 74 calls.
- Interim Captain Russo, Program Manager for EMS, announced that he found a program that allows our EMTs and Medics to utilize on-line training and certification, which saves a lot of money on OT and sending people to 3-5 day trainings. Also Russo and Drennan both got certified to teach ALS through the American Heart Association and we will also be able to do BLS-CPR training in house.

b. Monthly Chief Updates: FC Gaillard, DC Fennell

Chief Gaillard

- Sheriff Driscoll is retiring, so we hope to continue our great relationship with the newly appointed Sheriff.
- AP Triton consultants were out last week. We should be getting a DRAFT report to review prior to the final report being presented.
- Many of our folks participated in an Airport Drill. FAA requires this training every 3 years.

DC Fennell:

- Three weeks left in the academy. Graduation will be held at City Hall on October 4th at 4pm, everyone is invited.
- APS came last week and did a training with the crews on the Solar Field that is just down 89 a bit. They gave us a contact sheet to add into our Pre-Plans for that site. Big take-away- Get ahold of APS rep FIRST to flip the switch before anything else.

BC Oltrogge, WFM: will be presenting next month instead of today.

Labor 1505: Casey Robinson

- 6 new union members in the academy.
- Two of our staff just finished their 1 year probation. Zack Morris is celebrating by having his family at the station for dinner tonight.

• **NEW BUSINESS / ACTION ITEMS**

- a. Approval of the amended American Tower Contract. Chief Gaillard advised that our County Attorney is still reviewing the contract and he suggested that the board table this item until next month when the attorney can be present for any questions they may have.

Motion to move item 7a to next month's agenda was made by Board Member Parker, seconded by Board Chair Timney.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Walton, Parker, Duskocil

• **Fire Board Comments:**

- Parker asked if we had done any training on the compressor facility that controls the natural gas lines. Fennell said he would look into adding it to our training schedule. We do have an training with the gas companies every year.
- Duskocil and Timney both interviewed with AP Triton reps this past week.

• **ADJOURNMENT:** Board Meeting adjourned at 6:35 pm

Motion to adjourn by Board Member Parker, seconded by Board Member Duskocil.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Parker, Walton, Duskocil

Respectfully submitted by:

Robb Faus, Board Clerk