



## BOARD MEETING MINUTES

Wednesday, October 16, 2024

Station 32, 8905 Koch Field Road, Flagstaff AZ

- **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:00 pm.

- **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Scott Walton, Jim Duskocil, and Robb Faus

Members Absent: Rick Parker

Administration: DC Wilson, BC Fisk, V Fennema, Attorney Erin Anding, 1505 Casey Robinson

- **Pledge of Allegiance**

- **CALL TO THE PUBLIC – N/A**

- **CONSENT AGENDA**

- Discussion and Approval of the Regular Board Meeting Minutes of September 18, 2024
- Approval of Reconciliations and Financial Reports for September 2024.

**Board Member Scott Walton motioned to approve the minutes from the September 18<sup>th</sup> meeting, and the financial reports for September 2024. Motion was seconded by Jim Duskocil.**

**Vote Conducted. MOTION PASSED unanimously.**

**AYES: Walton, Timney, Faus, Duskocil**

**NAYES: None**

- **Current Events Summaries, Reports, and/or Correspondence**

- a. Monthly Run Report

BC Fisk reported:

- Run report for September 2024. Total of 149 calls, with 78 being emergent calls. Call distribution is as follows: District 31 had 21 calls, District 32 had 54, and District 37 had 7, and out of district was 21 calls.
- Avg response times: Sta# 31 at 4.59 min, #32 at 5.35 mins, #33 at 7.51, #36 at 8.29.
- Auto aid given by us: 11; Auto aid we received: 5.
- We have finished the trial period with the new upgraded Cradle points for the apparatus. We are now ready to get them for all first line and 1 reserve trucks. You will see the quote on next month's agenda for approval.

b. Monthly Chief Updates: DC Wilson (Fennell and Gaillard are down at CEOP class)

DC Wilson

- Health update on DC Jerry Bills. He will be going down to Mayo Clinic on Monday to start chemo with the goal of possible bone marrow transplant to follow. The whole process will keep him in the Phoenix area for many months. Keep him and his kiddos in your prayers.
- Since we have had an extended summer weather season, they were able to complete the whole driveway project at station #37.
- We purchased 3 new Glide Scopes for use by our medics.
- City approved Casey Gonzales' position working with Dispatch to be totally funded out of the PDs' budget through June 2025. (grant from Opioid crisis)
- Large 3 structure / 2<sup>nd</sup> alarm fire down in Kachina. The incident was handled flawlessly by HFD, FFD, and SFMD crews whose GFR training made that possible.

Labor 1505: Casey Robinson--Just got a wildland fire call, had to leave.

• **NEW BUSINESS / ACTION ITEMS**

- a. Paul Oltrogge, BC of Wildland Fire Management for FFD & SFMD, and Dove Knight, Fuels Specialist for Flagstaff Ranger District, gave a presentation on the 5-year plan for fuels reduction projects in our district. No action needed. **Tours of project areas are available if anyone is interested.**
- b. Jennifer Franks from Hinton Burdick presented an overview of our FY23-24 CAFRs audit. There were no significant deficiencies or material weaknesses in controls, we are in compliance with state statutes, nothing of significance to report other than the large Capital outlay for the new fire truck this year.

**Motion to approve the audit from FU23-24 as presented through the CAFR report was made by Board Member Faus, seconded by Board Member Walton.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Walton, Faus, Daskocil**

- c. Renewal of contract agreement with Public Safety Psychology (Dr. Dallacqua) for pre-employment evaluations of all new hires and therapy sessions, if needed.

**Motion to approve the contract submitted by Public Safety Psychology to provide pre-employment evaluations and therapy sessions to Summit Fire effective January 1, 2024- December 31<sup>st</sup>, 2028, was made by Board Member Faus, seconded by Board Member Daskocil.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Walton, Faus, Daskocil**

- d. "Resolution 2024-05 Legal Counsel" and Letter of Agreement from Coconino County Attorney's office to provide legal counsel to the Summit Fire Board, the Fire Chief, and Staff. This is an annual process that the board must vote on. The service is free of charge to the district.

**Motion to approve Resolution 2024-05 Legal Counsel and accept the letter of agreement from the Coconino County Attorneys' office as written was made by Board Member Faus, seconded by Board Member Daskocil.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Walton, Faus, Daskocil**

- e. Discussion of the First Amendment to Communications Site Lease Agreement with Cellco Partnership dba Verizon Wireless. Our attorney, Erin Anding, has a few concerns that she would like to get clarification on before she gives her final approval on the agreement. Right now, she is waiting to hear back from the attorney for Verizon so that she can get those answers. Admin's recommendation is to hold off until next month and hopefully we will have all the answers to those questions/concerns.

**Motion to table this item to next month's agenda was made by Board Member Faus, seconded by Board Member Duskocil.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Walton, Parker, Duskocil**

• **Fire Board Comments:**

- Walton-Appreciates the time and effort put into all the work for the board meetings.
- Duskocil – Audit preparation is a lot of work, and he appreciates what we do.
- Faus- thank you to the Ruggles for coming out and supporting the board, and thanks to his friend who is visiting from Chicago for being here. His thoughts are will Chief Bills right now. He has done a lot of great work for our department.
- Timney- Are we going to be getting screens to look at (tablets). BC Fisk has confirmed they are almost ready to be handed out. Hopefully by next month.

• **ADJOURNMENT:** Board Meeting adjourned at 6:35 pm

**Motion to adjourn by Board Member Faus, seconded by Board Member Walton.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Faus, Walton, Duskocil**

Respectfully submitted by:

Robb Faus, Board Clerk