



## BOARD MEETING MINUTES

Wednesday, December 18, 2024

Station 32, 8905 Koch Field Road, Flagstaff AZ

- **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:00 pm.

- **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Scott Walton, Rick Parker, Robb Faus, and Mike DiVittorio

Administration: FC Gaillard, DC Fennell, BC Zambeck, V Fennema, T Schieffer

- **Pledge of Allegiance**

- **Oath of Office for returning Board Member (Chair) Jim Timney and new board member Mike DiVittorio**

- **CALL TO THE PUBLIC – N/A**

- **CONSENT AGENDA**

- Discussion and Approval of the Regular Board Meeting Minutes of November 20, 2024
- Approval of Reconciliations and Financial Reports for November 2024.

Board Member Rick Parker motioned to approve the minutes from the November 20<sup>th</sup> meeting, and the financial reports for November 2024. Motion was seconded by Scott Walton.

Vote Conducted. MOTION PASSED unanimously.

AYES: Walton, Timney, Faus, Parker, DiVittorio

NAYES: None

- **Current Events Summaries, Reports, and/or Correspondence**

- a. Monthly Run Report

BC Zambeck reported:

- Run report for November 2024. Total of 130 incidents, with 93 being emergent calls. Call distribution is as follows: District 31 had 30 calls, District 32 had 72, and District 37 had 28.
- Avg response times: Sta# 31 at 7.25 min, #32 at 5.39 mins, #33 at 7.54, #37 at 7.59.
- Auto aid given by us: 22; Auto aid we received: 6.
- Introduced new tool, Glidescope, for the paramedics to use with intubations. It has a computer screen connected to a camera on the scope so you can see inside the patient's airway for placement of the intubation tube.

- b. Monthly Chief Updates:

FC Gaillard

- BC Kyle Denham will be transferring over to the RTC position in January, and BC Callander will be going back to Operations supervising C Shift. The transition offers professional development for both Kyle and Earl.
- There will be a joint City Council/Fire Board meeting scheduled for January or early February to discuss the consultants' findings on the future of fire rescue.

DC Fennell

- Many trainings occurring for our crews (Sims Baby, Mid-Rise Retail Training) this month. There has also been a handful of community events lately (Light Parades, New Years Pinecone Drop coming up)
- Planning now for a recruit academy this coming Summer. We will have 2 positions to fill with Rich Jamison leaving and Preston Slayton retiring in June.

Labor 1505: Capt. Allen

- On behalf of the Union 1505 he would like to welcome our newest board member, Mike DiVittorio.
- They will be delivering Christmas gifts to families in need this week.

- **NEW BUSINESS / ACTION ITEMS**

- a. Approval of the administrative changes to Policy #503, Compensation.

**Motion to approve the changes to Policy 503, Compensation was made by Board Member Faus, seconded by Board Member Walton.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Walton, Faus, Parker, DiVittorio**

- b. Approval of the administrative changes to Policy #111, Termination of Employment.

**Motion to approve the changes to Policy 111, Termination of Employment was made by Board Member Parker, seconded by Board Member Walton.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Walton, Faus, Parker, DiVittorio**

- c. Appointment of the First Amendment to the Communications Site Lease Agreement. County Attorney Erin Anding is present to clarify any questions and provide her opinion as requested.

**Motion to adjourn regular board meeting and go into Executive Session was made by Board Member Parker, seconded by Board Member Faus. Minutes from Executive Session are not posted for viewing.**

Regular Board meeting was reconvened.

**Motion was made by board member Faus to reapprove the amendment to the Communications Site Lease Agreement. It was seconded by Board Member DiVittorio.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Walton, Faus, Parker, DiVittorio**

- **Fire Board Comments:**

- Thank you for all the hard work that goes into these Board Meetings, and wishing everyone a very Merry Christmas.
- Mike DiVittorio would like to thank Mike Pickett for taking him on a personal tour of our Fire District.

- **ADJOURNMENT:** Board Meeting adjourned at 7:37 pm

**Motion to adjourn by Board Member Walton, seconded by Board Member Parker.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Faus, Walton, Parker, DiVittorio**

Respectfully submitted by:

Robb Faus, Board Clerk