



BOARD MEETING MINUTES

Wednesday, January 22, 2025

Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:03 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Rick Parker, Scott Walton, Mike DiVittorio

Members Absent: Board Member Robb Faus

Administration: FC Gaillard, DC Fennell, BC Zambeck, V Fennema, Tschieffer

3. **PLEDGE OF ALLEGIANCE**

4. **CALL TO THE PUBLIC – N/A**

5. **CONSENT AGENDA**

- a. Discussion and Approval of the Regular Board Meeting Minutes of December 18, 2024
- b. Approval of Reconciliations and Financial Reports for December 2024

Board Member Rick Parker motioned to approve the minutes from the December 18th meeting, and the financial reports for December 2024. Motion was seconded by Member Scott Walton.

Vote Conducted. MOTION PASSED unanimously.

AYES: Walton, Timney, Parker, DiVittorio

NAYES: None

6. **Current Events Summaries, Reports, and/or Correspondence**

a. Monthly Run Report

Battalion Chief Zambeck reported:

- Run report for December 2024. Total of 125 incidents, with 86 being emergent calls. Call distribution is as follows: District 31 had 33 calls, District 32 had 69, and District 37 had 23.
- Avg response time: District 31 at 7.26 min, District 32 at 6.04 min, District 33 at 9.24 min, District 37 at 5.10 min.
- Automatic Aid given by us: 14; Auto Aid we received: 9, Mutual Aid Received: 1.
- Reported there was a motor vehicle accident that had challenge in response time due to location.
- There was a birth in District 32 that by the time crews arrived, the father had delivered the baby. Mother and baby are doing good.

b. Monthly Chief Updates

Fire Chief Gaillard

- There is a lot of attention from the CA fires with concern what would happen if that was our community. We have an opportunity to discuss what is going on. We have a meeting with the county manager on Monday with 2 topics for discussion. One is fire district finances and trying to find ways to assist the Coconino County Fire Districts and identifying alternative funding. The other is Risk Reduction: Economic Incentives, Education, Enforcement, and Emergency.
- Possible Wildland Urban Interface Code to implement.

Deputy Chief Fennell

- Working on a new Lateral Recruitment process for firefighter paramedics aiming to fill vacancies faster.
- The Glyde Scopes training is complete, and the equipment is in use. Getting use to the new equipment.
- There is High-rise training coming up at NAU dorm focusing on new hose deployment techniques to improve efficiency in tall buildings.

c. Local 1505 Update N/A

d. Coconino County Update N/A

7. **NEW BUSINESS / ACTION ITEMS**

a. AFDA conference review– Report from board members who attended the conference last week.

Mike DiVittorio: I am a new board member, so this was my first trip to the conference. I took all the statutory courses. The training by far the most useful was the financial part. It brought home to me how tenuous fire district funding is. There are well meaning regulations in place that can handicap the fire district finance situation. Trying to find other options seem critical. I thought they did a great job explaining how it works or doesn't work.

Jim Timney: This is my 3rd go around. There was good information, as chair, I depreciated as chair on what I can and cannot do. This is forcing me to tighten up a bit. That was the important part for me. They said the chair may make a motion, but my personal feeling on that is the chair shouldn't be. The only exception to that is when there is a quorum of three and a busy schedule. That was the part I thought was pertinent to me. One part came up to me also, is the staff reports. They said staff reports are ok without having to agendaize them. If we start asking questions and get into conversation, the item on the staff report has to be agendaized. We can ask the question, but avoid the back and forth discussion.

Rick Parker: I enjoyed it. The one thing I get out of it; I don't ask a lot of questions when there. I try to document the things I am interested in. When I get back, I go through the ARS. It will answer every question you have all the way through the implementation and stuff, and down through the penalties if you don't find your way properly. That is what I like to do.

b. Review, discuss, and possible action on the Fire Board Handbook.

Chief Gaillard addressed the board after it is a good idea to roll out the Fire Board Handbook after an election for the opportunity for you all to review it and re-agendize it next month. This gives time to go through the document. It is best practice for the board to have a Handbook.

8. **FIRE BOARD COMMENTS:**

- Member Walton: If we have an opportunity to send some guys to California, you can't buy that training. Not only is it cash for us, more importantly, they get that structure protection training and stuff like that we don't get, so if we get a chance to send somebody, we should. I would like to take advantage of that if we can.
- Will we have any jurisdiction on the casino going in on 89? To be agendized next meeting for discussion.

ADJOURNMENT

Member Parker motioned to adjourn the meeting. Member Walton seconded the motion.

Vote conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Walton, Parker, DiVittorio

NAYES: None

Meeting adjourned at 6:49pm

Respectfully submitted

Tammy Schieffer

Administrative Assistant II