



BOARD MEETING MINUTES

Wednesday, February 19, 2025

Station 32, 8905 Koch Field Road, Flagstaff AZ

- **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:02 pm.

- **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Scott Walton, Rick Parker, and Robb Faus

Members Absent: Board Member Mike DiVittorio

Administration: FC Gaillard, DC Wilson, DC Fennell, BC Fisk, V Fennema, T Schieffer,
Union Rep. C Robinson

- **Pledge of Allegiance**

- **CALL TO THE PUBLIC – N/A**

- **CONSENT AGENDA**

- Discussion and Approval of the Regular Board Meeting Minutes of January 22, 2025

- Approval of Reconciliations and Financial Reports for January 2025.

Board Member Rick Parker motioned to approve the minutes from the January 22nd meeting and the financial reports for January 2025. Scott Walton seconded the motion.

Vote Conducted. MOTION PASSED unanimously.

AYES: Walton, Timney, Faus, Parker

NAYES: None

- **Current Events Summaries, Reports, and/or Correspondence**

a. Monthly Run Report: BC Fisk reported:

- Run report for January 2025. Total of 106 incidents, with 74 being emergent calls. Call distribution is as follows: District 31 had 37 calls, District 32 had 55, and District 37 had 14.
- Avg response times: Sta# 31 at 8.26 min, #32 at 5.55 mins, #33 at 9.44, #37 at 6.41.
- Auto aid given by us: 14; Auto aid we received: 3.

b. Monthly Chief Updates:

FC Gaillard

- The property, formerly Horsemen's Lodge, on N Highway 89, was purchased by the Navajo Nation and has since been put into a trust. In doing so, it has removed them from our tax base. The big questions now are what their expectations on emergency response from us are and what kind of structure they will be building. Chief will be meeting with Fire Chief John Williams from the Navajo Nation the first week in March and hopefully come away with some answers.

DC Wilson

- JPA Update: The next step in the review process is Deputy City Manager Shannon Anderson will be setting up a joint meeting with the Council and our Fire Board where the Feasibility Study will be presented to both parties. We don't have a date for that meeting yet.
- We asked a third-party accountant to review our financials and look for any gaps or areas of concern that were not projected accurately. The 3 takeaways we had from the report were 1) They thought

the 6% escalator we have been using might need to be increased a little to cover inflationary concerns. 2) The lack of a clear specific Capital Plan. We are putting money away for those needs, they are just not laid out in detail.

3) Overall, our budget process is extremely well-balanced and solid with no major gaps or weaknesses.

- We are looking at converting from propane to natural gas at station #31. BC Palm is working on quotes for the project.

DC Fennell

- Reviewed APS's policy on power shutdowns during hazardous weather situations. (Public Safety Power Shutdown) It is to help prevent wildfires due to downed power lines. APS website offers more information. Data is being compiled on homes with oxygen is use, disabled group homes, etc. who might need extra help in a power shutdown.
- APS has also set up an account with Pano AI which has strategically placed cameras that can detect smoke in the air and alert emergency services to check for wildland fire starts. The program is made available to all public safety agencies.

Labor 1505: Eng. Robinson

- Annual bowl-a-thon is on the 22nd.
- Recruitment for the next academy has started. We are also offering "lateral positions" for qualified candidates. Lateral academy to start June 3rd, last 4 weeks.
- Labor will be meeting to discuss Top Priorities for the upcoming budget year, as well as MOU updates.

- **NEW BUSINESS / ACTION ITEMS**

- a. Board Members were asked if there were any changes that they identified for the Board Handbook after last month's board meeting. There were none. No action needed.
- b. Tammy presented the Bi-annual Shop Report which shows a YTD profit total of \$32,976.50 brought in by all the outside work for other fire departments done by Alan and Kyle. BM Parker asked what we are spending on sending our apparatus out to other vendors for service, and YTD we have not spent a penny. No action needed. Informative only.
- c. As discussed at our previous budget workshop, the board had expressed interest in combining the funds in the Westside Capital account with the general Capital Funds account in order to make those funds available for current capital needs.

Motion was made by board member Walton to move the Westside Capital Funds over to the general Capital Funds account, seconded by Board Member Parker.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Walton, Faus, and Parker

- **Fire Board Comments:**

- All the work done to keep this place running is appreciated very much.
- Pleasure to serve.
- FUTURE AGENDA ITEM: Possibility of early Forest closure with the weather being so mild and increase in fire dangers.

- **ADJOURNMENT:** Board Meeting adjourned at 7:15 pm

Motion to adjourn by Board Member Parker, seconded by Board Member Faus.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Faus, Walton, Parker

Respectfully submitted by:

Robb Faus, Board Clerk