



BOARD MEETING MINUTES

Wednesday, March 19, 2025

Station 32, 8905 Koch Field Road, Flagstaff AZ

- **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:02 pm.

- **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members S. Walton, R. Parker, R. Faus, M. DiVittorio

Members Absent: None

Administration: FC Gaillard, DC Wilson, DC Fennell, BC Palm, V Fennema, T Schieffer, T. Carter

- **Pledge of Allegiance**

- **CALL TO THE PUBLIC – N/A**

- **CONSENT AGENDA**

- Discussion and Approval of the Regular Board Meeting Minutes of February 19, 2025
- Discussion and Approval of the Budget Workshop Meeting Minutes of March 05, 2025
- Approval of Reconciliations and Financial Reports for February 2025.

Board Member Rick Parker motioned to approve the minutes from February 19 and March 5 meetings, and the financial reports for February 2025. Robb Faus seconded the motion.

Vote Conducted. MOTION PASSED unanimously.

AYES: Walton, Timney, Faus, Parker, DiVittorio

NAYES: None

- **Current Events Summaries, Reports, and/or Correspondence**

a. Monthly Run Report: BC Palm reported:

- Run report for February 2025. Total of 85 incidents, with 62 being emergent calls. Call distribution is as follows: District 31 had 33 calls, District 32 had 46, and District 37 had 11.
- Avg response times: Sta# 31 at 7.52 min, #32 at 9.51 mins, and #37 at 2.45.
- Auto aid given by us: 13; Auto aid we received: 3. Mutual Aid to CCSO: 1.

b. Monthly Chief Updates:

FC Gaillard

- Met with the Navajo Nation Gaming folks, very informative. Next month I maybe working with the attorney to talk about a formal agreement between Summit and the Navajo Nation. My intent is to get the deal points together and come back to the board to make sure we have in place what is needed and wanted by you.

DC Wilson

- JPA Update: A decision was made to hold the City Council and Summit Board meetings separately when the presentation is done. We will let the board know when that meeting gets scheduled.
 - MOU/budget discussion update: Viv and I are working on the budget planning process. One item to mention is our Health Benefits are going up approx. 15% this year. Looking at multiple providers for quotes as well. We are still trying to meet Labor goals of covering employee benefits while still

addressing market increases. We will be having a meeting with Labor to update the MOU this year.

DC Fennell

- Recruitment process still open. Academy starting in July will have 11 participants from all partners including ARFF and Pinewood.

Labor 1505: N/A

- **NEW BUSINESS / ACTION ITEMS**

- a. Tim Carter, Deputy Director for County Emergency Management, gave a presentation on the many enhancements that EM has done to grow the emergency response capabilities for the County during an emergency. Most everything from signing up for emergency alerts, to locating your evacuation zone can be done via the County website.
 - a. One change to the County Stage 1 Fire Restrictions is that as long as you have a 15 ft clearance around your fire pit you can burn wood in it during Stage 1.
 - b. EM also has large Ziplock type bags that tell you what to put in it to make it a GO BAG.
- b. Paul Oltrogge is being rescheduled to next month's board meeting.
- c. Approval of updates on Board Policy #501.

Motion was made by board member Parker, seconded by board member Faus.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Walton, Faus, DiVittorio, and Parker

- **Fire Board Comments:**

- FUTURE AGENDA ITEM: N/A

Board Members were reminded to check their SFMD email accounts for all electronic correspondence from Fire Admin, and also to restart their Surface Pros at least once a week.

We also reviewed the rules to follow during "Board Comments" (no back and forth conversation. BM's can ask staff to add an item or address a concern at a future board meeting and it must be agendaized).

- **ADJOURNMENT:** Board Meeting adjourned at 7:36 pm

Motion to adjourn by Board Member Parker, seconded by Board Member Walton.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Faus, Walton, Parker, and DiVittorio

Respectfully submitted by:

Robb Faus, Board Clerk