



## BOARD MEETING MINUTES

Wednesday, May 21, 2025

Station 32, 8905 Koch Field Road, Flagstaff AZ

- **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:02 pm.

- **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members S. Walton, R. Parker, R. Faus, M. DiVittorio

Members Absent: None

Administration: FC Gaillard, DC Wilson, DC Fennell, BC Fisk, V Fennema, T Schieffer, R Brooks

- **Pledge of Allegiance**

- **CALL TO THE PUBLIC –N/A**

- **CONSENT AGENDA**

- Discussion and Approval of the Regular Board Meeting Minutes of April 16, 2025
- Discussion and Approval of the Budget Workshop Minutes of April 16, 2025.
- Approval of Reconciliations and Financial Reports for April 2025.

**Board Member Rick Parker motioned to approve the minutes from April 16 and the financial reports for April 2025. Scott Walton seconded the motion.**

**Vote Conducted. MOTION PASSED unanimously.**

**AYES: Walton, Timney, Faus, Parker, DiVittorio**

**NAYES: None**

- **Current Events Summaries, Reports, and/or Correspondence**

a. Monthly Run Report: BC Fisk reported:

- Run report for March 2025. Total of 85 incidents, with 65 being emergent calls. Call distribution is as follows: District 31 had 28 calls, District 32 had 59, and District 37 had 13.
- Avg response times: Sta# 31 at 7.07 min, #32 at 6.07 mins, and #37 at 8.08.
- Auto aid given by us: 12; Auto aid we received: 3, Mutual Aid received from CCSO was 1.

b. Monthly Chief Updates:

FC Gaillard

- Five (5) agencies participated in the latest joint recruitment for upcoming academy. There were 15 applicants that made it to the Chief's interview, with 15 positions open. We made 14 offers.

DC Wilson

- Lot of work went into providing all the data for the JPA Feasibility Study that you will be hearing tonight.
- Proposed Chief's Budget – being voted on tonight.
- Participated in a BC evaluation at CAFMA this last week.

DC Fennell

- Regional Captain's testing- 5 from Summit tested. We have a new promotional list that will be used when a position needs filled.
- Attended the ESO Conference in Austin Texas. Learned about new AI features that will be coming to ESO in the near future.

Labor 1505

- Participated in the interviews/hiring process. We have 4 new recruits coming on.
- Just finished participating in the "Fill the Boot"
- FF Harrison is hoping to be back on the line in June. Local 1505 was able to donate to him to help out with his financial needs while going through his cancer treatments.

- **NEW BUSINESS / ACTION ITEMS**

- a. Presentation of the JPA Feasibility Study by AP Triton Division Manager David Rocha, with input by COF DCM Shannon Anderson. [JPA Presentation - Flagstaff and Summit REVISED 20250505.pptx](#) which show the 4 options that Triton feels we could have going forward: 1) Maintain the Status Quo, 2) Expanding Contract for Services, 3) Joint Powers Authority, or 4) Legal Consolidation. Their recommendation from a service level standpoint for the region is that we take a phased approach by expanding the current IGA to achieve full administrative, functional, and operational collaboration before the 2 organizations pursue full consolidation into a new District. They recognize that this is a very heavy lift, and must be approved by the public, and you must have full support by the Local Union and City Management and staff.

- One (1) Public Comment from Local 1505 C. Robinson. The Local has sat down and looked at the options given and the only option that makes sense for the Local is Option 1, which is to go our separate ways and move forward. We are comfortable with continuing the joint trainings and joint hiring. We will continue to have a great relationship with our partners in the GFR. We would like to hire a Chief by September if possible.
    - Board members discuss the realities of the hurdle to try to go with Triton's recommendations, the perceived impossibility of getting voters to agree to all that entails financially, and what the timeline for hiring a new Chief looks like. We have budgeted for the position of a new chief already in the upcoming fiscal year. Chief Gaillard stated if we are unable to secure a new chief by the end of our current IGA term (9/30/25), then we could put in an extension to carry us through to get us there. Chair Timney feels that the Local has helped make the decision for them. BM Walton feels strongly that we continue our collaboration with joint training, response models, and regional relationships.

**Motion was made by board member Faus to start the process of separation from COF and finding a chief for Summit Fire & Medical District to move forward in autonomy. Seconded by board chair Timney.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Walton, Faus, DiVittorio, and Parker**

- b. Approval of renewal of IGA between the City of Flagstaff and SFMD for Management Services with a term of 10/1/24 - 9/30/25. The last renewal had expired, and this will bring us UTD.

**Motion was made by board member Walton, seconded by board member DiVittorio.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Walton, Faus, DiVittorio, and Parker**

- c. Approval of Proposed Chief's Budget for FY 2025-26 for a 20-day posting for public input. The proposal shows the Mil rate continuing at 3.50% for this upcoming year.

**Motion was made by board member Walton, seconded by board member Parker.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Walton, Faus, DiVittorio, and Parker**

- d. Approval of Proposed GO Bond Repayment Budget for FY 2025-26 for 20-day posting for public input.

**Motion was made by board member Parker, seconded by board member DiVittorio.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Walton, Faus, DiVittorio, and Parker**

- e. Approval of revised Policy #158 Demotions. The addition of language explaining the use of the Promotional Path in determining the step level of the demotion.

**Motion was made by board member Parker, seconded by board member Walton.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Walton, Faus, DiVittorio, and Parker**

- f. Approval of revised Policy #120 Disciplinary Process. Our current policy lacked clear direction on a path to follow when a disciplinary issue arose. There are templates for corrective action, and the process of appealing a decision is clarified.

**Motion was made by board member Parker, seconded by board member Faus.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Walton, Faus, DiVittorio, and Parker**

- **Fire Board Comments:**

- Thank you to all Fire Admin for all the hard work that was put into the Study and the Budgeting process. The decision by the Board today is based on good business, not emotions. Thank you to the Local for giving us their opinion on this very important decision. Thank you to the public for coming to the meetings, we appreciate it.

- **ADJOURNMENT:** Board Meeting adjourned at 8:04 pm

**Motion to adjourn by Board Member Parker, seconded by Board Chair Timney.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Faus, Walton, Parker, and DiVittorio**

Respectfully submitted by:

Robb Faus, Board Clerk