



## PUBLIC NOTICE REGULAR BOARD MEETING AGENDA

Wednesday, July 23, 2025  
Station 32, 8905 Koch Field Road, Flagstaff, AZ 6:00 pm

**www.zoom.us / Meeting ID: 885 2281 1636 Passcode 432385**

<https://us02web.zoom.us/j/88522811636?pwd=dIVDTzJzOHRRZWthaGdnU0gyTWtKQT09>

Pursuant to A.R.S. 38-431.01, notice is hereby given to the Board of Directors and the public that the Summit Fire District will hold a Regular Meeting open to the public. The Governing Board of Summit Fire & Medical District will meet in a **Regular Session on Wednesday July 23, 2025, at 6:00 p.m. The meeting will be held in person and remotely through technological means (see above).** The meeting room will be open to the public at 5:30pm. Members of the Governing Board will attend either in person or by technological means. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) Discussion or consultation for legal advice with the county attorney or attorneys of the public body. **All items are set for possible action.**

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM
3. PLEDGE OF ALLEGIANCE
4. **BADGE PINNING- CAPTAIN MATT GIBBS AND ENGINEER ELLIOT RIGGS**

5. **CALL TO THE PUBLIC**

The Chairman shall announce this portion of the District Board meeting as a Call to the Public which is for public input/comment, in accordance with A.R.S. §38-431.0(H). Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a Request to Comment Form and submitting it to the Staff in person. If attending via remote, comments are to be sent to Staff via chat options prior to the start of the meeting. Individuals addressing the Board are limited to three minutes for their comments but may submit written comments for the Board records. The Chairman will recognize each individual. **The Governing Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendaized due to restrictions of the Open Meeting Laws.**

6. **CONSENT AGENDA** – Items on the consent agenda are of a routine nature or have been previously studied by the Governing Board. Items on the Consent agenda are intended to be acted upon in one motion unless the Board wishes to hear any of the items separately.
  - Discussion and Approval of the Regular Board Meeting Minutes of June 18, 2025
  - Approval of Reconciliations and Financial Reports for June 2025

7. **Current Events Summaries, Reports, and/or Correspondence**– In accordance with A.R.S. 38-431.02(K), **the Board shall not propose, discuss, deliberate, or take legal action** on any matter in the following summaries:
- Monthly Run Report – On Duty Battalion Chief
  - Monthly Chief Updates
    - Chief Gaillard- Recruitment update
    - Chief Wilson
    - Chief Fennell
  - Local 1505 Update – Union Representative
  - Coconino County Update
8. **NEW BUSINESS / ACTION ITEMS - Public Comment:** Public comment/input is welcomed after each agenda item of New Business/Action Items and Unfinished Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.
- a. Review, discuss, and possible action on a new policy #150 DROP -Tier 1 Employer Contribution
  - b. Review, discuss, and possible action on ratifying the Fire Chief Job Description from the June Board Meeting.
  - c. Review, discuss, and possible action: Update on the recruitment process for Summit’s new Fire Chief.
9. **FIRE BOARD COMMENTS**- Board Member comments are meant to inform and clarify. No action will be taken. Only Board Members can speak.

## ADJOURNMENT

Posted on or before July 22, 2025, which is at least 24 hours prior to the Public Hearing. The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request. The District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Summit Fire and Medical District Administrative Offices (928-526-9537) at least twenty-four hours before the meeting.



## BOARD MEETING MINUTES

Wednesday, June 18, 2025

**Station 32, 8905 Koch Field Road, Flagstaff AZ**

- **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:02 pm.

- **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members R. Parker, R. Faus, M. DiVittorio

Members Absent: S Walton

Administration: FC Gaillard, DC Wilson, DC Fennell, BC Palm, V Fennema, T Schieffer, R Brooks, BC Fisk (zoom)

- **Pledge of Allegiance**

- **CALL TO THE PUBLIC**

- Linda Bradley thanked our crew for helping with a lift assist at her residence.

- **CONSENT AGENDA**

- Discussion and Approval of the Regular Board Meeting Minutes of May 21, 2025
- Approval of Reconciliations and Financial Reports for May 2025.

**Board Member Rick Parker motioned to approve the minutes from May 21 and the financial reports for May 2025. Robb Faus seconded the motion.**

**Vote Conducted. MOTION PASSED unanimously.**

**AYES: Timney, Faus, Parker, DiVittorio**

**NAYES: None**

- **Current Events Summaries, Reports, and/or Correspondence**

- a. Monthly Run Report: BC Palm reported:

- Run report for May 2025. Total of 129 incidents, with 72 being emergent calls. Call distribution is as follows: District 31 had 24 calls, District 32 had 48, and District 37 had 3.
- Avg response times: Sta# 31 at 7.59 min, #32 at 6.06 mins, and #37 at 4.43.
- Auto aid given by us: 16; Auto aid we received: 5, Mutual Aid received: 4.
- Car Fire at Dollar General (video on SM), OWA team staged in California right now, High Rise Training at NAU.

- b. Monthly Chief Updates:

FC Gaillard

- Promotional process: Matt Gibbs will be promoted to Captain at the end of June when Preston Slayton retires. Elliott Riggs will also be promoted to Engineer at the same time.

DC Wilson

- End of Year purchasing – program work
- RTC- putting in a ton of work preparing for the upcoming Academy. Kudos to BD Denham, Capt Wiles and Capt Allen.
- Fleet Update- Alan was injured off duty and he is expecting to return to work by next week. Kyle has been doing a great job keeping things running at the shop.

DC Fennell

- Three (3) staff tested for Paramedic Class. We will know if they get on the 20<sup>th</sup>. (Riggs, Harrison, Hodges) 24 slots available with 30 applying.
- National Fallen Memorial came through town, we had all regional organizations staged on freeway overpasses, to support the caravan as they passed through on I-40.
- El Paso station by Wildcat is back on line. It will cause smoke when fired up, so expect calls for smoke to come in.

Labor 1505

- MOU update, budget looks good, one member just had their first baby this week, Capts/Eng promotions, happy to have a truck out on an OWA assignment.

- **NEW BUSINESS / ACTION ITEMS**

- a. Public Hearing: The Public Hearing portion of the board meeting was opened by Board Chair Timney, and it was announced that anyone who wanted to speak to the Proposed Chiefs Budget and the Go Bond Repayment Budget could do so at this time. There were no requests to speak, so Chair Timney declared the Public Hearing to be closed.
- b. As the proposed Chiefs Budget for FY 2025-26 was reviewed and approved at our last monthly board meeting, posted for 20 review by the public with no comments and there were no changes or updates from Administration, and no discussion.  
**Motion was made by Robb Faus to approve Resolution 2025-01; the adoption of the Chiefs Budget for FY 2025-26. The motion was seconded by Rick Parker. Discussion: None**  
**Vote conducted. MOTION CARRIED**  
**AYES: Parker, Timney, Faus, DiVittorio**  
**NAYES: None**
- c. Resolution 2025-02 to adopt the GO Bond Repayment Budget for FY 2025-26. There was no discussion, no questions.  
**Board Member Faus made a motion to adopt Resolution 2025-02; Go Bond Repayment Budget for FY 2025-26. Motion was seconded by Board Member DiVittorio.**  
**Vote conducted. MOTION Carried unanimously.**  
**AYES: Parker, Timney, Faus, DiVittorio.**  
**NAYES: none**
- d. Renewal with current revisions to the Memorandum of Understanding (MOU) between SFMD and the United Summit Firefighters 1505.  
**Board Member Parker made a motion to approve the MOU with current revisions.**  
**Motion was seconded by Board Member Faus.**  
**Vote conducted. MOTION Carried unanimously.**  
**AYES: Parker, Timney, Faus, DiVittorio**  
**NAYES: none**
- e. Resolution 2025-03 Legal Counsel allows the County Attorney to provide Summit staff, Board, and Admin legal counsel with no fee, unless it is deemed beyond the allowable level for work for the attorneys, at which time they would either propose a fee for service, or we would go to outside counsel.  
**Motion was made by Board Member Parker to approve Resolution 2025-03 Legal Counsel.**  
**Seconded by Board Member Faus.**  
**Vote Conducted. MOTION PAST ALL IN FAVOR**  
**AYES: Timney, Faus, DiVittorio, and Parker**
- f. Approval of new Policy #187 "Workplace Pregnancy and Lactation Accommodations"  
**Motion was made by Board Member Faus, seconded by Board Member DiVittorio.**  
**Vote Conducted. MOTION PAST ALL IN FAVOR**  
**AYES: Timney, Faus, DiVittorio, and Parker**

- g. Reviewed and discussed Chief's proposed process for recruitment of a new Fire Chief for Summit.
- It was determined that utilizing a recruitment consultant was not necessary.
  - Reviewed **DRAFT** "Fire Chief Job Description" looking for board input and recommendations.
  - Outlined the proposed Phases of the process with Chief Gaillard providing multiple options for each phase.

**Here are the items that were deemed appropriate by the Board Members present:**

○ Under the Job Description

- ✓ Minimum Bachelor's Degree (Master's Preferred) with 10 years of experience and training to including 5 years at a Command Level
- ✓ Blue Card certified within the first 12 months of employment
- ✓ Add in Human Resources responsibilities to duties required of the position.
- ✓ Change to "Must maintain primary residence within the GFR Auto Aid Boundary (HFD, SFD, FFD)"
- ✓ Department Physical for pre-existing conditions (PSPRS requirement)
- ✓ Job offer contingent on passing all certification and background checks
- ✓ Salary TBD by Governing Board

○ Recruitment Process Phases

- ✓ Develop flyer for job posting with timeline; closing date TBD.
- ✓ Advertise with AFCA, AFDA, Social Media, and our Website.
- ✓ Chief Gaillard and AO Fennema will coordinate the screening and evaluation of candidates and develop a "Short List" of qualified candidates.
- ✓ Labor will be included in the evaluation process.
- ✓ Board ONLY to make final decision on who will receive the job offer.
- ✓ During onboarding of new Fire Chief there will be a *meet and greet* process for the public.

**Agenda Specific Request to Comment:** Robert Brooks, Union Representative, is here and available if the board has any questions that need to be addressed by the Local 1505.

• **Fire Board Comments:**

- Thank you to all Fire Admin for all the hard work that was put into all of this. Thank you to the public for coming to the meetings, we appreciate it.

• **ADJOURNMENT:** Board Meeting adjourned at 8:15 pm

**Motion to adjourn by Board Member Parker, seconded by Board Member Faus**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Faus, Timney, Parker, and DiVittorio**

Respectfully submitted by:

Robb Faus, Board Clerk

# Summit Fire & Medical District

## Account Balances

Registered Balance	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	June 2025
Budget Stabilization	\$2,621,004.43	\$2,212,805.86	\$1,962,770.05	\$2,838,380.81	\$4,627,996.44	\$4,463,039.82	\$3,914,399.35	\$3,723,550.57	\$3,475,296.61	\$4,844,322.33	\$4,164,781.06	\$3,861,617.02
OWA	\$206,544.54	\$235,968.53	\$216,167.41	\$212,580.92	\$239,762.02	\$240,198.58	\$224,931.34	\$265,562.22	\$265,954.97	\$240,876.14	\$245,120.40	\$246,891.64
Petty Cash	\$1,903.94	\$2,084.69	\$2,034.69	\$3,228.43	\$3,077.90	\$3,399.34	\$3,825.18	\$3,975.18	\$555.18	\$555.18	\$925.18	\$1,125.18
Capital	\$120,044.52	\$120,171.16	\$120,413.24	\$120,813.32	\$120,910.62	\$121,146.50	\$246,881.28	\$247,159.16	\$693,502.60	\$695,737.52	\$697,067.35	\$763,898.87
Westside Capital	\$438,719.52	\$439,137.57	\$440,022.22	\$441,484.21	\$441,839.75	\$442,701.72	\$445,386.82	\$445,952.45	\$705.44	\$0.00	\$275.22	\$277.14
Emergency	\$269,075.35	\$269,331.75	\$269,874.32	\$270,770.98	\$270,989.04	\$271,517.70	\$373,164.52	\$373,609.91	\$374,200.93	\$375,025.37	\$375,890.54	\$378,624.51
Debt Services / GO	\$12,593.23	\$13,076.01	\$16,273.50	\$67,426.55	\$143,645.76	\$109,852.61	\$114,623.64	\$119,407.94	\$126,537.75	\$190,642.11	\$196,720.15	\$6,242.04
Contingency / COP	\$1,777,204.90	\$1,777,204.90	\$1,777,204.90	\$1,777,204.90	\$1,777,204.90	\$1,671,508.82	\$1,777,204.90	\$1,777,204.90	\$1,777,204.90	\$1,777,204.90	\$2,277,895.16	\$1,777,204.90
<b>TOTAL</b>	\$5,447,090.43	\$5,069,780.47	\$4,804,760.33	\$5,731,890.12	\$7,625,426.43	\$7,323,365.09	\$7,100,417.03	\$6,956,422.33	\$6,713,958.38	\$8,124,363.55	\$7,958,675.06	\$7,035,881.30

at end of month

ACTUALS	YTD actuals	YTD Budgeted	Over / Under	% of Budget
Revenue	\$6,912,266.05	\$6,641,966.18	\$270,299.87	104%
Expenses	\$5,717,475.35	\$5,761,304.11	-\$43,828.76	99%
Net Income	\$1,194,790.70	\$880,662.07	\$314,128.63	136%

October: NO FDAT revenue. (-80K from last year); -240k Grant funds last year; W/C 60k more this year; Dispatch 78k from last year hit, Feasability Study 11k

Budgeted Revenue for Oct: Grants Income 183,334; OWA income 226735.65 = \$410,069 less revenue

Dec 2024: GO bond payment \$48,400, COP payment \$105, 696.08 (County failed to make transfer from Budget Stab acct to Contingency Acct to cover payment. Will see it this next month)

Jan 2025: Transfers from BS to Capital \$125k; 100k to Emergency; \$105,696.08 to Contingency

March 2025: transferred bulk of Westside to Capital, Interest had to post, then we can transfer that and close it.

April 2025 Tax Revenue: \$1,601,611.42, FDAT 74280.04

May 2025 COP payment \$500,690.26 transferred from BS to Contingency, but payment not made until 6/15. Interest still posting to Westside, not closed yet.

June 2025- Go Bond Payment \$193,750; Del taxes x to Capital \$61761.; COP payment processed, 500,690.00

# Summit Fire District

## Profit & Loss Budget vs. Actual

### June 2025

	<u>Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>1100 TAX REVENUE</b>				
1101 Property Tax	81,772.13	65,995.37	15,776.76	123.91%
1102 FDAT	4,601.63	5,332.00	-730.37	86.3%
1103 Delinquent Property Tax	26.25	364.65	-338.40	7.2%
<b>Total 1100 TAX REVENUE</b>	<b>86,400.01</b>	<b>71,692.02</b>	<b>14,707.99</b>	<b>120.52%</b>
<b>1300 MISC INCOME</b>				
1301 OWA Income	11,543.93	0.00	11,543.93	100.0%
1302 Interest	39,938.23	8,632.37	31,305.86	462.66%
1304 Contracts with Towers	4,724.02	3,384.49	1,339.53	139.58%
1305 Out of District Calls	0.00	149.50	-149.50	0.0%
1310 Misc. Income	3,000.00	333.33	2,666.67	900.01%
1311 Maint Facility Income	0.00	-14,715.51	14,715.51	0.0%
1312 Community Room Rental	200.00	0.00	200.00	100.0%
1315 SSFND-Smart & Safe AZ Fund	49,660.46	40,000.00	9,660.46	124.15%
<b>Total 1300 MISC INCOME</b>	<b>109,066.64</b>	<b>37,784.18</b>	<b>71,282.46</b>	<b>288.66%</b>
<b>Total Income</b>	<b>195,466.65</b>	<b>109,476.20</b>	<b>85,990.45</b>	<b>178.55%</b>
<b>Gross Profit</b>	<b>195,466.65</b>	<b>109,476.20</b>	<b>85,990.45</b>	<b>178.55%</b>
<b>Expense</b>				
<b>2000 PERSONNEL SALARIES</b>				
<b>2009 Acting Pay</b>				
2009 .1 Acting Pay BC	0.00	504.00	-504.00	0.0%
2009. 2 Acting Captain	945.00	664.00	281.00	142.32%
2009.3 Acting Engineer	454.50	576.00	-121.50	78.91%
<b>Total 2009 Acting Pay</b>	<b>1,399.50</b>	<b>1,744.00</b>	<b>-344.50</b>	<b>80.25%</b>
2032 OWA Backfill	0.00	7,608.96	-7,608.96	0.0%
2033 OWA OT	2,292.48	6,821.08	-4,528.60	33.61%
2035 OWA Payroll	0.00	4,651.81	-4,651.81	0.0%
2036 OWA Single Resource OT	0.00	3,661.20	-3,661.20	0.0%
2070 Battalion Chief	18,976.14	22,424.69	-3,448.55	84.62%
2071 Administrative Officer	5,276.64	5,716.36	-439.72	92.31%
2072 Admin Assistant II	2,729.48	4,380.65	-1,651.17	62.31%
2073 EVT Mechanic III	1,304.58	5,653.18	-4,348.60	23.08%
2073.2 EVT Mechanic II	4,248.11	5,374.75	-1,126.64	79.04%
2075 Captains	36,201.39	61,217.50	-25,016.11	59.14%
2076 Engineer	40,362.17	38,000.00	2,362.17	106.22%
2077 Firefighters	39,557.41	64,629.00	-25,071.59	61.21%
2081 FLSA	3,553.20	3,834.40	-281.20	92.67%
2082 Overtime	40,116.64	21,727.39	18,389.25	184.64%
2083 Vacation Leave	19,216.34	20,483.64	-1,267.30	93.81%
2084 Sick Leave	14,592.26	5,809.97	8,782.29	251.16%

# Summit Fire District

## Profit & Loss Budget vs. Actual

### June 2025

	Jun 25	Budget	\$ Over Budget	% of Budget
2088 Holiday Pay	3,090.72	2,926.80	163.92	105.6%
<b>Total 2000 PERSONNEL SALARIES</b>	<b>232,917.06</b>	<b>286,665.38</b>	<b>-53,748.32</b>	<b>81.25%</b>
<b>2200 PENSION</b>				
2201 NationW Hybrid Tier 3 FD	2,631.52	1,324.16	1,307.36	198.73%
2202 NationW - Tier 2 FD	235.13	192.69	42.44	122.03%
2206 PSPRS - Tier 1 FD	6,742.76	13,187.83	-6,445.07	51.13%
2208 PSPRS - Tier 1A & 2 FD	1,060.47	951.21	109.26	111.49%
2210.2 PSPRS - DB Tier 3	7,798.10	8,962.55	-1,164.45	87.01%
2215 ASRS	2,392.62	2,322.28	70.34	103.03%
<b>Total 2200 PENSION</b>	<b>20,860.60</b>	<b>26,940.72</b>	<b>-6,080.12</b>	<b>77.43%</b>
<b>2300 PAYROLL EXPENSES</b>				
2303 Social Security	1,183.08	1,356.82	-173.74	87.2%
2304 Medicare	3,302.05	3,378.06	-76.01	97.75%
<b>Total 2300 PAYROLL EXPENSES</b>	<b>4,485.13</b>	<b>4,734.88</b>	<b>-249.75</b>	<b>94.73%</b>
<b>2400 PERSONNEL INSURANCE</b>				
2401 Medical Insurance	20,647.84	21,060.60	-412.76	98.04%
2402 Dental Insurance	1,115.28	1,134.90	-19.62	98.27%
2404 Life Insurance	290.88	315.12	-24.24	92.31%
2405 Vision Insurance	187.20	202.80	-15.60	92.31%
<b>Total 2400 PERSONNEL INSURANCE</b>	<b>22,241.20</b>	<b>22,713.42</b>	<b>-472.22</b>	<b>97.92%</b>
<b>2500 CONTRACTUALS</b>				
2501 COP Payment	0.00	500,697.50	-500,697.50	0.0%
2503 Broker Fees Medical Ins				
2503.2 Cancer Screening	2,322.72	0.00	2,322.72	100.0%
2503 Broker Fees Medical Ins - OI	720.00	800.00	-80.00	90.0%
<b>Total 2503 Broker Fees Medical Ins</b>	<b>3,042.72</b>	<b>800.00</b>	<b>2,242.72</b>	<b>380.34%</b>
2510 FLAGIT Contract Services	4,236.30	2,163.15	2,073.15	195.84%
2511 Software Contracts				
2511.10 Fire Manager Software	4,323.18			
2511.6 PS Trax Eng, SCBA, PPE,	2,250.00	0.00	2,250.00	100.0%
2511 Software Contracts - Other	2,976.40	573.00	2,403.40	519.44%
<b>Total 2511 Software Contracts</b>	<b>9,549.58</b>	<b>573.00</b>	<b>8,976.58</b>	<b>1,666.59%</b>
2515 IGA Services				
2515.1 Fire Chief	0.00	71,250.00	-71,250.00	0.0%
<b>Total 2515 IGA Services</b>	<b>0.00</b>	<b>71,250.00</b>	<b>-71,250.00</b>	<b>0.0%</b>
2519 Memberships & Subscription				
2519.5 Other (Feasability Study)	402.64	0.00	402.64	100.0%
<b>Total 2519 Memberships &amp; Subscriptic</b>	<b>402.64</b>	<b>0.00</b>	<b>402.64</b>	<b>100.0%</b>
<b>Total 2500 CONTRACTUALS</b>	<b>17,231.24</b>	<b>575,483.65</b>	<b>-558,252.41</b>	<b>2.99%</b>
<b>3000 FLEET SERVICES</b>				
3010 Shop Uniforms	508.69	526.63	-17.94	96.59%
3020 Parts for SFMD Vehicles	12,102.55	4,006.65	8,095.90	302.06%



# Summit Fire District

## Profit & Loss Budget vs. Actual

### June 2025

	Jun 25	Budget	\$ Over Budget	% of Budget
3025 Shop Outside Customer Exp	6,809.73	0.00	6,809.73	100.0%
3030 EVT Tool Allowance	249.99	166.66	83.33	150.0%
<b>Total 3000 FLEET SERVICES</b>	<b>19,670.96</b>	<b>4,699.94</b>	<b>14,971.02</b>	<b>418.54%</b>
<b>3100 EQUIPMENT</b>				
3110 Apparatus Equipment				
3110.1 Holmatro Service	0.00	506.97	-506.97	0.0%
3110 Apparatus Equipment - Other	12,985.30	1,583.33	11,401.97	820.13%
<b>Total 3110 Apparatus Equipment</b>	<b>12,985.30</b>	<b>2,090.30</b>	<b>10,895.00</b>	<b>621.22%</b>
3115 Communication-Radios	1,310.17	8,473.22	-7,163.05	15.46%
<b>Total 3100 EQUIPMENT</b>	<b>14,295.47</b>	<b>10,563.52</b>	<b>3,731.95</b>	<b>135.33%</b>
<b>3200 SUPPLIES</b>				
3210 EMS Program	707.21	3,887.55	-3,180.34	18.19%
3212 PPE Program	1,267.91	848.12	419.79	149.5%
3220 Office Supplies	98.13	665.00	-566.87	14.76%
3225 BLD/Land Maint.	16,439.69	2,708.33	13,731.36	607.01%
3227 Procurement	648.00	1,000.00	-352.00	64.8%
3235 PIO / Pub ED	85.00	200.00	-115.00	42.5%
3241 Honor Guard	0.00	600.00	-600.00	0.0%
<b>Total 3200 SUPPLIES</b>	<b>19,245.94</b>	<b>9,909.00</b>	<b>9,336.94</b>	<b>194.23%</b>
<b>3300 UNIFORMS</b>				
3310 Uniforms - SFMD	0.00	4,141.66	-4,141.66	0.0%
<b>Total 3300 UNIFORMS</b>	<b>0.00</b>	<b>4,141.66</b>	<b>-4,141.66</b>	<b>0.0%</b>
<b>3400 FITNESS-HEALTH &amp; SAFETY</b>				
3401 Fitness	8,354.95	1,622.17	6,732.78	515.05%
3405 Health & Safety				
3405.2 Staff Counseling	10,349.50	384.00	9,965.50	2,695.18%
3405.3 Stress Test	0.00	935.00	-935.00	0.0%
3405.4 New Hire Physicals & Men	1,943.00	0.00	1,943.00	100.0%
<b>Total 3405 Health &amp; Safety</b>	<b>12,292.50</b>	<b>1,319.00</b>	<b>10,973.50</b>	<b>931.96%</b>
<b>Total 3400 FITNESS-HEALTH &amp; SAFETY</b>	<b>20,647.45</b>	<b>2,941.17</b>	<b>17,706.28</b>	<b>702.02%</b>
<b>3500 Wildland SFMD</b>				
3501 New Equipment-Uniforms	0.00	912.08	-912.08	0.0%
<b>Total 3500 Wildland SFMD</b>	<b>0.00</b>	<b>912.08</b>	<b>-912.08</b>	<b>0.0%</b>
<b>4000 UTILITIES</b>				
4005 Fuel for Apparatus	2,077.06	1,224.49	852.57	169.63%
4010 Electric	2,009.69	2,333.33	-323.64	86.13%
4015 Gas / Propane	307.76	131.60	176.16	233.86%
4020 Water	1,295.34	1,003.50	291.84	129.08%
4025 Phones / Internet / TV	3,094.40	2,261.77	832.63	136.81%
4030 Trash Pickup	927.07	368.48	558.59	251.59%
4050 Radio Site Rental Elden	374.15	350.00	24.15	106.9%
<b>Total 4000 UTILITIES</b>	<b>10,085.47</b>	<b>7,673.17</b>	<b>2,412.30</b>	<b>131.44%</b>

# Summit Fire District

## Profit & Loss Budget vs. Actual

### June 2025

	<u>Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>4100 Training and Travel</b>				
<b>4105 Training Registration</b>	550.00	0.00	550.00	100.0%
<b>4110 Lodging</b>	1,386.84	-247.04	1,633.88	-561.38%
<b>4115 Food</b>	24.49	99.58	-75.09	24.59%
<b>4120 Supplies/Vent</b>	250.00			
<b>4125 Travel Fuel Rentals Air</b>	0.00	167.00	-167.00	0.0%
<b>4130 Tuition Reimbursement</b>	426.59	0.00	426.59	100.0%
<b>Total 4100 Training and Travel</b>	<u>2,637.92</u>	<u>19.54</u>	<u>2,618.38</u>	<u>13,500.1%</u>
<b>4200 OWA Expenses</b>				
<b>4230 OWA Exp.</b>	10,065.35	0.00	10,065.35	100.0%
<b>Total 4200 OWA Expenses</b>	<u>10,065.35</u>	<u>0.00</u>	<u>10,065.35</u>	<u>100.0%</u>
<b>Payroll Expenses</b>	<u>3,545.70</u>	<u>6,094.84</u>	<u>-2,549.14</u>	<u>58.18%</u>
<b>Total Expense</b>	<u>397,929.49</u>	<u>963,492.97</u>	<u>-565,563.48</u>	<u>41.3%</u>
<b>Net Ordinary Income</b>	<u>-202,462.84</u>	<u>-854,016.77</u>	<u>651,553.93</u>	<u>23.71%</u>
<b>Net Income</b>	<u><b>-202,462.84</b></u>	<u><b>-854,016.77</b></u>	<u><b>651,553.93</b></u>	<u><b>23.71%</b></u>

# Summit Fire District

## Profit & Loss Budget vs. Actual

July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>1100 TAX REVENUE</b>				
1101 Property Tax	5,851,480.75	5,952,036.00	-100,555.25	98.31%
1102 FDAT	366,047.52	367,236.00	-1,188.48	99.68%
1103 Delinquent Property Tax	61,787.68	43,938.20	17,849.48	140.62%
<b>Total 1100 TAX REVENUE</b>	<b>6,279,315.95</b>	<b>6,363,210.20</b>	<b>-83,894.25</b>	<b>98.68%</b>
<b>1300 MISC INCOME</b>				
1301 OWA Income	169,585.04	0.00	169,585.04	100.0%
1302 Interest	145,748.55	103,588.44	42,160.11	140.7%
1303 Donations	200.00	5,000.00	-4,800.00	4.0%
1304 Contracts with Towers	42,171.72	40,613.88	1,557.84	103.84%
1305 Out of District Calls	520.00	1,794.00	-1,274.00	28.99%
1308 Service Subscriptions	5,669.81	1,500.00	4,169.81	377.99%
1310 Misc. Income	13,642.13	4,000.00	9,642.13	341.05%
1311 Maint Facility Income	111,221.26	39,369.97	71,851.29	282.5%
1312 Community Room Rental	3,917.89	2,889.69	1,028.20	135.58%
1314 Insurance Proceed Income	7,454.22			
1315 SSFND-Smart & Safe AZ Func	95,719.48	80,000.00	15,719.48	119.65%
<b>Total 1300 MISC INCOME</b>	<b>595,850.10</b>	<b>278,755.98</b>	<b>317,094.12</b>	<b>213.75%</b>
1313 Gain on Sale - Audit Adjus	37,100.00			
<b>Total Income</b>	<b>6,912,266.05</b>	<b>6,641,966.18</b>	<b>270,299.87</b>	<b>104.07%</b>
<b>Gross Profit</b>	<b>6,912,266.05</b>	<b>6,641,966.18</b>	<b>270,299.87</b>	<b>104.07%</b>
<b>Expense</b>				
<b>2000 PERSONNEL SALARIES</b>				
<b>2009 Acting Pay</b>				
2009 .1 Acting Pay BC	1,068.00	664.93	403.07	160.62%
2009. 2 Acting Captain	6,859.00	3,159.29	3,699.71	217.11%
2009.3 Acting Engineer	7,335.00	3,417.75	3,917.25	214.62%
<b>Total 2009 Acting Pay</b>	<b>15,262.00</b>	<b>7,241.97</b>	<b>8,020.03</b>	<b>210.74%</b>
2032 OWA Backfill	8,206.32	7,608.96	597.36	107.85%
2033 OWA OT	46,924.87	12,519.70	34,405.17	374.81%
2034 OWA Eng Boss	180.00	0.00	180.00	100.0%
2035 OWA Payroll	17,525.08	10,968.47	6,556.61	159.78%
2036 OWA Single Resource OT	17,619.03	96,043.66	-78,424.63	18.35%
2070 Battalion Chief	227,244.89	269,096.28	-41,851.39	84.45%
2071 Administrative Officer	62,722.96	68,596.32	-5,873.36	91.44%
2072 Admin Assistant II	39,957.35	52,567.80	-12,610.45	76.01%
2073 EVT Mechanic III	58,233.22	67,838.16	-9,604.94	85.84%
2073.2 EVT Mechanic II	55,270.59	64,497.00	-9,226.41	85.7%
2075 Captains	577,594.99	734,610.00	-157,015.01	78.63%
2076 Engineer	490,982.91	456,000.00	34,982.91	107.67%

# Summit Fire District

## Profit & Loss Budget vs. Actual

### July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
2077 Firefighters	626,420.31	775,548.00	-149,127.69	80.77%
2080 Mileage	133.33			
2081 FLSA	56,309.70	50,564.50	5,745.20	111.36%
2082 Overtime				
2082.1 OT FireOfficer 1	-13,143.83	0.00	-13,143.83	100.0%
2082.2 OT FireOfficer Recall	-36,091.71	0.00	-36,091.71	100.0%
2082 Overtime - Other	351,267.73	357,484.98	-6,217.25	98.26%
Total 2082 Overtime	302,032.19	357,484.98	-55,452.79	84.49%
2083 Vacation Leave	171,572.64	150,630.73	20,941.91	113.9%
2084 Sick Leave	97,856.91	97,601.13	255.78	100.26%
2088 Holiday Pay	31,995.61	28,940.34	3,055.27	110.56%
2099.1 Vacation Leave Payout	11,760.22	4,668.77	7,091.45	251.89%
2099.2 Sick Leave Payout	19,251.56	11,931.47	7,320.09	161.35%
Total 2000 PERSONNEL SALARIES	2,935,056.68	3,324,958.24	-389,901.56	88.27%
2200 PENSION				
2201 NationW Hybrid Tier 3 FD	32,043.74	15,889.92	16,153.82	201.66%
2202 NationW - Tier 2 FD	2,822.45	2,376.21	446.24	118.78%
2203 NationW DC Only Tier 3FD	-9,023.65	0.00	-9,023.65	100.0%
2206 PSPRS - Tier 1 FD	105,146.97	156,230.65	-51,083.68	67.3%
2207 PSPRS - Hybrid Tier 3FD	-1,292.58			
2208 PSPRS - Tier 1A & 2 FD	12,729.25	11,909.49	819.76	106.88%
2209 PSPRS DC Only Tier 3FD	-3,694.08	0.00	-3,694.08	100.0%
2209.1 PSPRS DC ONLY 3 FD Disal	-101.40	0.00	-101.40	100.0%
2210.2 PSPRS - DB Tier 3	98,473.75	97,250.56	1,223.19	101.26%
2215 ASRS	30,995.23	27,867.36	3,127.87	111.22%
2200 PENSION - Other	1,750.00	1,600.00	150.00	109.38%
Total 2200 PENSION	269,849.68	313,124.19	-43,274.51	86.18%
2300 PAYROLL EXPENSES				
2301 Workmen's Comp.	229,974.00	180,904.00	49,070.00	127.13%
2303 Social Security	16,932.86	20,277.99	-3,345.13	83.5%
2304 Medicare	41,910.22	40,899.09	1,011.13	102.47%
2305 Direct Deposit	814.16	0.00	814.16	100.0%
Total 2300 PAYROLL EXPENSES	289,631.24	242,081.08	47,550.16	119.64%
2400 PERSONNEL INSURANCE				
2401 Medical Insurance	283,284.88	265,431.53	17,853.35	106.73%
2402 Dental Insurance	15,536.42	14,552.95	983.47	106.76%
2404 Life Insurance	4,000.06	4,092.79	-92.73	97.73%
2405 Vision Insurance	2,639.00	2,637.59	1.41	100.05%
Total 2400 PERSONNEL INSURANCE	305,460.36	286,714.86	18,745.50	106.54%
2500 CONTRACTUALS				
2501 COP Payment	606,386.34	606,395.00	-8.66	100.0%
2503 Broker Fees Medical Ins				

# Summit Fire District

## Profit & Loss Budget vs. Actual

### July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
2503.1 East Flag Medical-Croft	4,750.00	2,700.00	2,050.00	175.93%
2503.2 Cancer Screening	5,213.30	2,437.82	2,775.48	213.85%
2503 Broker Fees Medical Ins	9,400.00	10,300.00	-900.00	91.26%
Total 2503 Broker Fees Medical In:	19,363.30	15,437.82	3,925.48	125.43%
2504 Audit	18,025.00	17,730.00	295.00	101.66%
2509 Admin Service Contracts	1,850.00	850.00	1,000.00	217.65%
2510 FLAGIT Contract Services	23,860.90	25,372.60	-1,511.70	94.04%
2511 Software Contracts				
2511.10 Fire Manager Software	8,440.18	0.00	8,440.18	100.0%
2511.2 Quickbooks Software	3,443.25	2,994.27	448.98	115.0%
2511.4 Misc. Software	1,226.44	2,591.65	-1,365.21	47.32%
2511.5 Avenza Maps for IPAD	0.00	999.90	-999.90	0.0%
2511.6 PS Trax Eng, SCBA, PP	2,250.00	1,823.47	426.53	123.39%
2511.8 EMC2 Software	3,500.00	0.00	3,500.00	100.0%
2511.9 ESO Software	7,391.37	7,864.55	-473.18	93.98%
2511 Software Contracts - Oth	11,834.74	8,994.28	2,840.46	131.58%
Total 2511 Software Contracts	38,085.98	25,268.12	12,817.86	150.73%
2514 Bld & Vehicle Insurance	108,925.00	88,108.00	20,817.00	123.63%
2515 IGA Services				
2515.1 Fire Chief	71,250.00	142,500.00	-71,250.00	50.0%
2515.2 Dispatch	116,826.75	27,436.58	89,390.17	425.81%
2515.3 Training Coordinator	0.00	22,161.55	-22,161.55	0.0%
Total 2515 IGA Services	188,076.75	192,098.13	-4,021.38	97.91%
2517 EMS Fees & Maint Agreement	650.00			
2519 Memberships & Subscription				
2519.1 AFDA	0.00	1,500.00	-1,500.00	0.0%
2519.3 AZ Fire Chiefs Assoc	250.00	414.24	-164.24	60.35%
2519.5 Other (Feasability Stud)	13,891.08	14,000.00	-108.92	99.22%
2519 Memberships & Subscrip	248.00	0.00	248.00	100.0%
Total 2519 Memberships & Subscri	14,389.08	15,914.24	-1,525.16	90.42%
2520 Computers, Printers	0.00	410.34	-410.34	0.0%
Total 2500 CONTRACTUALS	1,019,612.35	987,584.25	32,028.10	103.24%
3000 FLEET SERVICES				
3010 Shop Uniforms	4,695.29	6,319.56	-1,624.27	74.3%
3015 Outside Repairs for SFMD	0.00	3,985.10	-3,985.10	0.0%
3020 Parts for SFMD Vehicles	52,282.34	53,647.19	-1,364.85	97.46%
3025 Shop Outside Customer Exp	54,604.43	0.00	54,604.43	100.0%
3030 EVT Tool Allowance	3,138.68	1,999.92	1,138.76	156.94%
Total 3000 FLEET SERVICES	114,720.74	65,951.77	48,768.97	173.95%
3100 EQUIPMENT				
3110 Apparatus Equipment				
3110.1 Holmatro Service	63.39	506.97	-443.58	12.5%

# Summit Fire District

## Profit & Loss Budget vs. Actual

### July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
3110.2 Ladder Testing	873.60	599.98	273.62	145.61%
3110.4 Bar Oil, Fuel Power Eq	234.65	336.20	-101.55	69.8%
3110.5 Nozzles, Hoses etc	18.55	0.00	18.55	100.0%
3110 Apparatus Equipment - O	28,499.61	19,000.00	9,499.61	150.0%
<b>Total 3110 Apparatus Equipment</b>	<b>29,689.80</b>	<b>20,443.15</b>	<b>9,246.65</b>	<b>145.23%</b>
3115 Communication-Radios	21,674.41	23,774.93	-2,100.52	91.17%
3120 SCBA	14,938.09	11,941.90	2,996.19	125.09%
<b>Total 3100 EQUIPMENT</b>	<b>66,302.30</b>	<b>56,159.98</b>	<b>10,142.32</b>	<b>118.06%</b>
<b>3200 SUPPLIES</b>				
3210 EMS Program	57,425.19	25,147.75	32,277.44	228.35%
3212 PPE Program	62,661.44	49,977.13	12,684.31	125.38%
3215 Training Supplies	0.00	5,569.54	-5,569.54	0.0%
3220 Office Supplies	7,403.81	8,000.00	-596.19	92.55%
3225 BLD/Land Maint.	86,000.92	32,500.00	53,500.92	264.62%
3227 Procurement	12,503.47	12,000.00	503.47	104.2%
3235 PIO / Pub ED	2,645.93	2,500.00	145.93	105.84%
3241 Honor Guard	1,243.93	7,200.00	-5,956.07	17.28%
<b>Total 3200 SUPPLIES</b>	<b>229,884.69</b>	<b>142,894.42</b>	<b>86,990.27</b>	<b>160.88%</b>
<b>3300 UNIFORMS</b>				
3310 Uniforms - SFMD	21,446.70	49,700.00	-28,253.30	43.15%
3325 PPE	16,290.00	0.00	16,290.00	100.0%
3330 - Boots	2,355.10			
3350 New Hire Expenses	493.70	1,200.00	-706.30	41.14%
<b>Total 3300 UNIFORMS</b>	<b>40,585.50</b>	<b>50,900.00</b>	<b>-10,314.50</b>	<b>79.74%</b>
<b>3400 FITNESS-HEALTH &amp; SAFETY</b>				
3401 Fitness	23,718.89	19,466.04	4,252.85	121.85%
3405 Health & Safety				
3405.1 Annual Physicals	276.37	1,170.56	-894.19	23.61%
3405.2 Staff Counseling	51,336.50	50,533.50	803.00	101.59%
3405.3 Stress Test	2,786.00	1,530.00	1,256.00	182.09%
3405.4 New Hire Physicals & M	4,468.81	4,482.00	-13.19	99.71%
3405 Health & Safety - Other	37.93	175.00	-137.07	21.67%
<b>Total 3405 Health &amp; Safety</b>	<b>58,905.61</b>	<b>57,891.06</b>	<b>1,014.55</b>	<b>101.75%</b>
<b>Total 3400 FITNESS-HEALTH &amp; SAFETY</b>	<b>82,624.50</b>	<b>77,357.10</b>	<b>5,267.40</b>	<b>106.81%</b>
<b>3500 Wildland SFMD</b>				
3501 New Equipment-Uniforms	3,367.36	10,945.00	-7,577.64	30.77%
3502 Maintenance Replacement	447.68	0.00	447.68	100.0%
3500 Wildland SFMD - Other	1,661.43	0.00	1,661.43	100.0%
<b>Total 3500 Wildland SFMD</b>	<b>5,476.47</b>	<b>10,945.00</b>	<b>-5,468.53</b>	<b>50.04%</b>
<b>4000 UTILITIES</b>				
4005 Fuel for Apparatus	29,051.31	39,388.30	-10,336.99	73.76%
4010 Electric	26,050.54	28,000.00	-1,949.46	93.04%

# Summit Fire District

## Profit & Loss Budget vs. Actual

### July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
4015 Gas / Propane	21,072.81	20,534.62	538.19	102.62%
4020 Water	15,208.97	14,991.23	217.74	101.45%
4025 Phones / Internet / TV	33,295.48	34,741.04	-1,445.56	95.84%
4030 Trash Pickup	9,110.07	6,608.18	2,501.89	137.86%
4050 Radio Site Rental Elden	4,059.98	3,725.00	334.98	108.99%
<b>Total 4000 UTILITIES</b>	<b>137,849.16</b>	<b>147,988.37</b>	<b>-10,139.21</b>	<b>93.15%</b>
<b>4100 Training and Travel</b>				
4105 Training Registration	13,957.57	3,803.00	10,154.57	367.02%
4110 Lodging	5,800.67	4,570.68	1,229.99	126.91%
4115 Food	2,955.16	1,570.97	1,384.19	188.11%
4120 Supplies/Vent	2,130.03	0.00	2,130.03	100.0%
4125 Travel Fuel Rentals Air	985.25	2,000.00	-1,014.75	49.26%
4130 Tuition Reimbursement	831.18	10,000.00	-9,168.82	8.31%
4100 Training and Travel - Other	1,528.52			
<b>Total 4100 Training and Travel</b>	<b>28,188.38</b>	<b>21,944.65</b>	<b>6,243.73</b>	<b>128.45%</b>
<b>4200 OWA Expenses</b>				
4230 OWA Exp.	33,295.52	0.00	33,295.52	100.0%
<b>Total 4200 OWA Expenses</b>	<b>33,295.52</b>	<b>0.00</b>	<b>33,295.52</b>	<b>100.0%</b>
<b>4300 INTERST / FEES</b>				
4315 Interest / Fees	33.71	250.00	-216.29	13.48%
<b>Total 4300 INTERST / FEES</b>	<b>33.71</b>	<b>250.00</b>	<b>-216.29</b>	<b>13.48%</b>
<b>5000 CAPITAL</b>				
5010 Vehicle/Equip Payments	114,424.32	0.00	114,424.32	100.0%
<b>Total 5000 CAPITAL</b>	<b>114,424.32</b>	<b>0.00</b>	<b>114,424.32</b>	<b>100.0%</b>
9999 Suspense	325.94			
Payroll Expenses	29,693.26	32,450.20	-2,756.94	91.5%
Reconciliation Discrepancies	14,460.55	0.00	14,460.55	100.0%
<b>Total Expense</b>	<b>5,717,475.35</b>	<b>5,761,304.11</b>	<b>-43,828.76</b>	<b>99.24%</b>
<b>Net Ordinary Income</b>	<b>1,194,790.70</b>	<b>880,662.07</b>	<b>314,128.63</b>	<b>135.67%</b>
<b>Net Income</b>	<b>1,194,790.70</b>	<b>880,662.07</b>	<b>314,128.63</b>	<b>135.67%</b>

**Summit Fire District**  
**Reconciliation Summary**  
**101 County Treasurer, Period Ending 06/30/2025**

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	<u>Jun 30, 25</u>
Beginning Balance	4,191,948.76
Cleared Transactions	
Checks and Payments - 66 items	-427,576.90
Deposits and Credits - 80 items	182,126.84
Total Cleared Transactions	<u>-245,450.06</u>
Cleared Balance	<u>3,946,498.70</u>
Uncleared Transactions	
Checks and Payments - 27 items	-84,881.68
Total Uncleared Transactions	<u>-84,881.68</u>
Register Balance as of 06/30/2025	<u>3,861,617.02</u>
New Transactions	
Checks and Payments - 18 items	-198,192.67
Deposits and Credits - 1 item	23,415.43
Total New Transactions	<u>-174,777.24</u>
Ending Balance	<u>3,686,839.78</u>

Reconciled 7/7/25  
Tammy

County  
June 2025



# Summit Fire District Reconciliation Detail

101 County Treasurer, Period Ending 06/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,191,948.76
Cleared Transactions						
Checks and Payments - 66 items						
Liability Check	05/22/2025	82500...	United Summit Fire ...	X	-1,372.77	-1,372.77
Bill Pmt -Check	05/29/2025	82500...	HUB International In...	X	-22,121.00	-23,493.77
Bill Pmt -Check	05/29/2025	82500...	Zoll Medical Corpor...	X	-1,838.61	-25,332.38
Bill Pmt -Check	05/29/2025	82500...	Personnel Safety Ent.	X	-795.00	-26,127.38
Bill Pmt -Check	05/29/2025	82500...	APS	X	-440.07	-26,567.45
Bill Pmt -Check	05/29/2025	82500...	AT&T Mobility	X	-411.27	-26,978.72
Bill Pmt -Check	05/29/2025	82500...	City of Flagstaff	X	-117.98	-27,096.70
Check	06/03/2025	82500...	National Bank of Ari...	X	-26,475.96	-53,572.66
Liability Check	06/04/2025		QuickBooks Payroll ...	X	-81,544.08	-135,116.74
Liability Check	06/05/2025	82500...	KAIROS Health Ariz...	X	-22,162.00	-157,278.74
Liability Check	06/05/2025	EFT	Public Safety Retire...	X	-14,713.35	-171,992.09
Liability Check	06/05/2025	EFT	United States Treas...	X	-12,786.52	-184,778.61
Liability Check	06/05/2025	EFT	Voya Financial	X	-3,794.66	-188,573.27
Liability Check	06/05/2025	EFT	Health Equity	X	-3,690.93	-192,264.20
Bill Pmt -Check	06/05/2025	82500...	Hughes Fire Equipm...	X	-2,948.48	-195,212.68
Liability Check	06/05/2025	82500...	Nationwide Trust Co...	X	-2,733.02	-197,945.70
Liability Check	06/05/2025	EFT	Arizona State Retire...	X	-2,392.62	-200,338.32
Liability Check	06/05/2025	EFT	Arizona Department ...	X	-2,372.28	-202,710.60
Bill Pmt -Check	06/05/2025	82500...	Arizona Fire & Medi...	X	-2,322.72	-205,033.32
Bill Pmt -Check	06/05/2025	82500...	Dallacqua Psychology	X	-1,600.00	-206,633.32
Liability Check	06/05/2025	82500...	United Summit Fire ...	X	-1,328.73	-207,962.05
Bill Pmt -Check	06/05/2025	82500...	APS	X	-984.14	-208,946.19
Liability Check	06/05/2025	82500...	AFLAC	X	-806.48	-209,752.67
Bill Pmt -Check	06/05/2025	82500...	Coconino Auto Supply	X	-650.30	-210,402.97
Bill Pmt -Check	06/05/2025	82500...	Spry Doors and Gates	X	-564.00	-210,966.97
Bill Pmt -Check	06/05/2025	82500...	Optimum Business	X	-373.16	-211,340.13
Bill Pmt -Check	06/05/2025	82500...	Rush Truck	X	-316.63	-211,656.76
Bill Pmt -Check	06/05/2025	82500...	Executech	X	-250.00	-211,906.76
Bill Pmt -Check	06/05/2025	82500...	NAPA	X	-243.34	-212,150.10
Bill Pmt -Check	06/05/2025	82500...	Orion Energy Inc.	X	-169.92	-212,320.02
Bill Pmt -Check	06/05/2025	82500...	Prudential Overall S...	X	-145.34	-212,465.36
Bill Pmt -Check	06/05/2025	82500...	Right Water Hauling...	X	-134.00	-212,599.36
Bill Pmt -Check	06/05/2025	82500...	Zoll Medical Corpor...	X	-76.98	-212,676.34
Bill Pmt -Check	06/05/2025	82500...	RWC International	X	-46.06	-212,722.40
Liability Check	06/05/2025	EFT	Colonial Supplemen...	X	-45.60	-212,768.00
Bill Pmt -Check	06/05/2025	82500...	Department of Publi...	X	-44.00	-212,812.00
Liability Check	06/05/2025	82500...	5 Star Life Insuranc...	X	-34.67	-212,846.67
Transfer	06/06/2025			X	-61,761.43	-274,608.10
Bill Pmt -Check	06/12/2025	82500...	Atomic Pest Control	X	-2,796.00	-277,404.10
Bill Pmt -Check	06/12/2025	82500...	Benefit Commerce ...	X	-720.00	-278,124.10
Bill Pmt -Check	06/12/2025	82500...	Doney Park Water	X	-716.34	-278,840.44
Bill Pmt -Check	06/12/2025	82500...	Niles Radio	X	-374.15	-279,214.59
Bill Pmt -Check	06/12/2025	82500...	Peak Heart & Vascu...	X	-255.00	-279,469.59
Bill Pmt -Check	06/12/2025	82500...	Right Water Hauling...	X	-225.00	-279,694.59
Liability Check	06/17/2025		QuickBooks Payroll ...	X	-87,188.43	-366,883.02
Bill Pmt -Check	06/18/2025	82500...	Executech	X	-8,042.14	-374,925.16
Liability Check	06/18/2025	EFT	Voya Financial	X	-4,025.17	-378,950.33
Liability Check	06/18/2025	EFT	Arizona State Retire...	X	-2,392.62	-381,342.95
Bill Pmt -Check	06/18/2025	82500...	Verizon Wireless	X	-546.95	-381,889.90
Bill Pmt -Check	06/18/2025	82500...	Zoll Medical Corpor...	X	-526.43	-382,416.33
Bill Pmt -Check	06/18/2025	82500...	APS	X	-447.33	-382,863.66
Bill Pmt -Check	06/18/2025	82500...	Optimum Business	X	-375.99	-383,239.65
Bill Pmt -Check	06/18/2025	82500...	Directv	X	-112.99	-383,352.64
Bill Pmt -Check	06/18/2025	82500...	UniSource Energy S...	X	-75.57	-383,428.21
Bill Pmt -Check	06/18/2025	82500...	Department of Publi...	X	-44.00	-383,472.21
Liability Check	06/19/2025	EFT	Public Safety Retire...	X	-16,530.95	-400,003.16
Liability Check	06/19/2025	EFT	United States Treas...	X	-13,958.74	-413,961.90
Liability Check	06/19/2025	EFT	Health Equity	X	-3,690.93	-417,652.83
Liability Check	06/19/2025	82500...	Nationwide Trust Co...	X	-3,182.35	-420,835.18
Liability Check	06/19/2025	EFT	Arizona Department ...	X	-2,544.50	-423,379.68
Check	06/19/2025	82500...	Tyler Harper-	X	-55.00	-423,434.68
Check	06/25/2025		Arizona Department ...	X	-299.69	-423,734.37
Liability Check	06/26/2025	82500...	Principal Life Insura...	X	-2,368.78	-426,103.15
Bill Pmt -Check	06/26/2025	82500...	Niles Radio	X	-1,310.17	-427,413.32

# Summit Fire District Reconciliation Detail

## 101 County Treasurer, Period Ending 06/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	06/26/2025	82500...	City of Flagstaff	X	-117.98	-427,531.30
Liability Check	06/27/2025	EFT	Colonial Supplemen...	X	-45.60	-427,576.90
Total Checks and Payments					-427,576.90	-427,576.90
<b>Deposits and Credits - 80 items</b>						
Deposit	06/05/2025			X	30,361.01	30,361.01
Paycheck	06/18/2025	709442	Bain, Chuck A.	X	0.00	30,361.01
Paycheck	06/18/2025	709467	Russo, David B.	X	0.00	30,361.01
Paycheck	06/18/2025	709443	Black, William A	X	0.00	30,361.01
Paycheck	06/18/2025	709441	Allen, Michael W.	X	0.00	30,361.01
Paycheck	06/18/2025	709444	Brooks, Robert W	X	0.00	30,361.01
Paycheck	06/18/2025	709456	Hodges, McNeil	X	0.00	30,361.01
Paycheck	06/18/2025	709445	Christian III, Nikolas J	X	0.00	30,361.01
Paycheck	06/18/2025	709446	Davis, Warren K	X	0.00	30,361.01
Paycheck	06/18/2025	709447	Drennan, Steven	X	0.00	30,361.01
Paycheck	06/18/2025	709464	Pickett, Michael E.	X	0.00	30,361.01
Paycheck	06/18/2025	709449	Fisk, Benjamin J.	X	0.00	30,361.01
Paycheck	06/18/2025	709468	Schieffer, Tammy S	X	0.00	30,361.01
Paycheck	06/18/2025	709450	Gia, Brandon	X	0.00	30,361.01
Paycheck	06/18/2025	709463	Palm, Torsten H.	X	0.00	30,361.01
Paycheck	06/18/2025	709448	Fennema, Vivian L	X	0.00	30,361.01
Paycheck	06/18/2025	709451	Gibbs, Matthew L	X	0.00	30,361.01
Paycheck	06/18/2025	709476	Zambeck, Christoph...	X	0.00	30,361.01
Paycheck	06/18/2025	709452	Gibbs, Reuben L.	X	0.00	30,361.01
Paycheck	06/18/2025	709475	Walsh, Brian M	X	0.00	30,361.01
Paycheck	06/18/2025	709453	Harper, Tyler	X	0.00	30,361.01
Paycheck	06/18/2025	709465	Riggs, Elliott A	X	0.00	30,361.01
Paycheck	06/18/2025	709454	Harrison, Maguire	X	0.00	30,361.01
Paycheck	06/18/2025	709474	Unmacht III, James	X	0.00	30,361.01
Paycheck	06/18/2025	709455	Hernandez, Fernand...	X	0.00	30,361.01
Paycheck	06/18/2025	709457	Hunt, Gannon	X	0.00	30,361.01
Paycheck	06/18/2025	709473	Swatzell, Brandon	X	0.00	30,361.01
Paycheck	06/18/2025	709458	Jokkel, Kyle	X	0.00	30,361.01
Paycheck	06/18/2025	709472	Stalvey, Adam	X	0.00	30,361.01
Paycheck	06/18/2025	709459	Kester, Alan	X	0.00	30,361.01
Paycheck	06/18/2025	709471	Snively, Nanea	X	0.00	30,361.01
Paycheck	06/18/2025	709460	Luna, Carlos L.	X	0.00	30,361.01
Paycheck	06/18/2025	709470	Slayton, Preston P	X	0.00	30,361.01
Paycheck	06/18/2025	709461	Modrell, Ian P.	X	0.00	30,361.01
Paycheck	06/18/2025	709469	Schmidt, Wesley	X	0.00	30,361.01
Paycheck	06/18/2025	709462	Morse, Zachary	X	0.00	30,361.01
Paycheck	06/18/2025	709466	Robinson, Casey L.	X	0.00	30,361.01
Deposit	06/19/2025			X	13,472.54	43,833.55
Deposit	06/23/2025			X	1,058.00	44,891.55
Deposit	06/23/2025			X	1,174.82	46,066.37
Deposit	06/30/2025			X	26.25	46,092.62
Deposit	06/30/2025			X	4,601.63	50,694.25
Deposit	06/30/2025			X	49,660.46	100,354.71
Deposit	06/30/2025			X	81,772.13	182,126.84
Paycheck	07/03/2025	709499	Palm, Torsten H.	X	0.00	182,126.84
Paycheck	07/03/2025	709498	Morse, Zachary	X	0.00	182,126.84
Paycheck	07/03/2025	709491	Hernandez, Fernand...	X	0.00	182,126.84
Paycheck	07/03/2025	709501	Riggs, Elliott A	X	0.00	182,126.84
Paycheck	07/03/2025	709497	Modrell, Ian P.	X	0.00	182,126.84
Paycheck	07/03/2025	709496	Luna, Carlos L.	X	0.00	182,126.84
Paycheck	07/03/2025	709495	Kester, Alan	X	0.00	182,126.84
Paycheck	07/03/2025	709494	Jokkel, Kyle	X	0.00	182,126.84
Paycheck	07/03/2025	709503	Russo, David B.	X	0.00	182,126.84
Paycheck	07/03/2025	709493	Hunt, Gannon	X	0.00	182,126.84
Paycheck	07/03/2025	709504	Schieffer, Tammy S	X	0.00	182,126.84
Paycheck	07/03/2025	709492	Hodges, McNeil	X	0.00	182,126.84
Paycheck	07/03/2025	709505	Schmidt, Wesley	X	0.00	182,126.84
Paycheck	07/03/2025	709490	Harrison, Maguire	X	0.00	182,126.84
Paycheck	07/03/2025	709506	Slayton, Preston P	X	0.00	182,126.84
Paycheck	07/03/2025	709489	Harper, Tyler	X	0.00	182,126.84
Paycheck	07/03/2025	709507	Snively, Nanea	X	0.00	182,126.84
Paycheck	07/03/2025	709508	Stalvey, Adam	X	0.00	182,126.84
Paycheck	07/03/2025	709488	Gibbs, Reuben L.	X	0.00	182,126.84



# Summit Fire District Reconciliation Detail

## 101 County Treasurer, Period Ending 06/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	07/03/2025	709487	Gibbs, Matthew L	X	0.00	182,126.84
Paycheck	07/03/2025	709509	Swatzell, Brandon	X	0.00	182,126.84
Paycheck	07/03/2025	709486	Gia, Brandon	X	0.00	182,126.84
Paycheck	07/03/2025	709500	Pickett, Michael E.	X	0.00	182,126.84
Paycheck	07/03/2025	709485	Fisk, Benjamin J.	X	0.00	182,126.84
Paycheck	07/03/2025	709482	Davis, Warren K	X	0.00	182,126.84
Paycheck	07/03/2025	709510	Unmacht III, James	X	0.00	182,126.84
Paycheck	07/03/2025	709511	Walsh, Brian M	X	0.00	182,126.84
Paycheck	07/03/2025	709512	Zambeck, Christoph...	X	0.00	182,126.84
Paycheck	07/03/2025	709502	Robinson, Casey L.	X	0.00	182,126.84
Paycheck	07/03/2025	709477	Allen, Michael W.	X	0.00	182,126.84
Paycheck	07/03/2025	709478	Bain, Chuck A.	X	0.00	182,126.84
Paycheck	07/03/2025	709479	Black, William A	X	0.00	182,126.84
Paycheck	07/03/2025	709480	Brooks, Robert W	X	0.00	182,126.84
Paycheck	07/03/2025	709481	Christian III, Nikolas J	X	0.00	182,126.84
Paycheck	07/03/2025	709483	Drennan, Steven	X	0.00	182,126.84
Paycheck	07/03/2025	709484	Fennema, Vivian L	X	0.00	182,126.84
Total Deposits and Credits					182,126.84	182,126.84
Total Cleared Transactions					-245,450.06	-245,450.06
Cleared Balance					-245,450.06	3,946,498.70
Uncleared Transactions						
Checks and Payments - 27 items						
Check	03/07/2024	82400...	Elliott Riggs		-46.00	-46.00
Bill Pmt -Check	03/06/2025	82500...	East Flagstaff Famil...		-25.00	-71.00
Bill Pmt -Check	06/05/2025	82500...	AP Triton		-402.64	-473.64
Bill Pmt -Check	06/18/2025	82500...	City of Flagstaff		-1,386.84	-1,860.48
Check	06/19/2025	82500...	National Bank of Ari...		-25,884.10	-27,744.58
Liability Check	06/19/2025	82500...	United Summit Fire ...		-1,328.73	-29,073.31
Check	06/19/2025	82500...	Adam Stalvey-		-57.06	-29,130.37
Bill Pmt -Check	06/26/2025	82500...	United Fire Equipment		-12,985.30	-42,115.67
Bill Pmt -Check	06/26/2025	82500...	Pinewood Fire District		-10,349.50	-52,465.17
Bill Pmt -Check	06/26/2025	82500...	Rogue Fitness		-8,350.36	-60,815.53
Bill Pmt -Check	06/26/2025	82500...	Aladtec, Inc Fire Ma...		-4,323.18	-65,138.71
Bill Pmt -Check	06/26/2025	82500...	Hughes Fire Equipm...		-3,897.38	-69,036.09
Bill Pmt -Check	06/26/2025	82500...	RWC International		-2,644.83	-71,680.92
Bill Pmt -Check	06/26/2025	82500...	Crazy Country Boys ...		-2,558.95	-74,239.87
Bill Pmt -Check	06/26/2025	82500...	PS Trax		-2,250.00	-76,489.87
Bill Pmt -Check	06/26/2025	82500...	AZ Total Comfort Se...		-2,200.00	-78,689.87
Bill Pmt -Check	06/26/2025	82500...	Rush Truck		-1,639.69	-80,329.56
Bill Pmt -Check	06/26/2025	82500...	LN Curtis & Sons		-1,267.91	-81,597.47
Liability Check	06/26/2025	82500...	AFLAC		-806.48	-82,403.95
Bill Pmt -Check	06/26/2025	82500...	Optimum Business		-734.81	-83,138.76
Bill Pmt -Check	06/26/2025	82500...	APS		-578.22	-83,716.98
Bill Pmt -Check	06/26/2025	82500...	Matt Gibbs		-426.59	-84,143.57
Bill Pmt -Check	06/26/2025	82500...	Prudential Overall S...		-363.35	-84,506.92
Bill Pmt -Check	06/26/2025	82500...	Right Water Hauling...		-220.00	-84,726.92
Bill Pmt -Check	06/26/2025	82500...	UniSource Energy S...		-62.27	-84,789.19
Bill Pmt -Check	06/26/2025	82500...	Linde Gas & Equip...		-57.82	-84,847.01
Liability Check	06/26/2025	82500...	5 Star Life Insuranc...		-34.67	-84,881.68
Total Checks and Payments					-84,881.68	-84,881.68
Total Uncleared Transactions					-84,881.68	-84,881.68
Register Balance as of 06/30/2025					-330,331.74	3,861,617.02

4:40 PM

07/07/25

# Summit Fire District Reconciliation Detail

## 101 County Treasurer, Period Ending 06/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Checks and Payments - 18 items</b>						
Liability Check	07/02/2025		QuickBooks Payroll ...		-86,684.74	-86,684.74
Bill Pmt -Check	07/03/2025	82500...	Securis		-46,202.50	-132,887.24
Liability Check	07/03/2025	EFT	Public Safety Retire...		-16,245.23	-149,132.47
Bill Pmt -Check	07/03/2025	82500...	City of Flagstaff		-14,220.00	-163,352.47
Liability Check	07/03/2025	EFT	United States Treas...		-14,022.60	-177,375.07
Liability Check	07/03/2025	EFT	Voya Financial		-3,972.69	-181,347.76
Liability Check	07/03/2025	EFT	Health Equity		-3,690.93	-185,038.69
Liability Check	07/03/2025	82500...	Nationwide Trust Co...		-3,200.91	-188,239.60
Liability Check	07/03/2025	EFT	Arizona Department ...		-2,564.09	-190,803.69
Liability Check	07/03/2025	EFT	Arizona State Retire...		-2,402.44	-193,206.13
Bill Pmt -Check	07/03/2025	82500...	APS		-1,406.02	-194,612.15
Liability Check	07/03/2025	82500...	United Summit Fire ...		-1,328.73	-195,940.88
Bill Pmt -Check	07/03/2025	82500...	Orion Energy Inc.		-618.20	-196,559.08
Bill Pmt -Check	07/03/2025	82500...	Rush Truck		-539.14	-197,098.22
Bill Pmt -Check	07/03/2025	82500...	Flagstaff Counseling...		-480.00	-197,578.22
Bill Pmt -Check	07/03/2025	82500...	AT&T Mobility		-431.78	-198,010.00
Bill Pmt -Check	07/03/2025	82500...	Right Water Hauling...		-110.00	-198,120.00
Bill Pmt -Check	07/03/2025	82500...	Prudential Overall S...		-72.67	-198,192.67
Total Checks and Payments					-198,192.67	-198,192.67
<b>Deposits and Credits - 1 item</b>						
Deposit	07/01/2025				23,415.43	23,415.43
Total Deposits and Credits					23,415.43	23,415.43
Total New Transactions					-174,777.24	-174,777.24
<b>Ending Balance</b>					<b>-505,108.98</b>	<b>3,686,839.78</b>

11:02 AM

07/09/25

**Summit GO Bond Account**  
**Reconciliation Summary**  
300315 Debt Services Account, Period Ending 06/30/2025

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	Jun 30, 25
Beginning Balance	196,720.15
Cleared Transactions	
Checks and Payments - 3 items	-193,750.00
Deposits and Credits - 1 item	3,271.89
Total Cleared Transactions	-190,478.11
Cleared Balance	6,242.04
Register Balance as of 06/30/2025	6,242.04
Ending Balance	6,242.04

GO Bond

Reconciled 7/9/25 Y

11:02 AM

07/09/25

**Summit GO Bond Account**  
**Reconciliation Detail**  
**300315 Debt Services Account, Period Ending 06/30/2025**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						196,720.15
<b>Cleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Check	06/24/2025			X	-145,000.00	-145,000.00
Check	06/24/2025		Bond Interest Paym...	X	-48,400.00	-193,400.00
Check	06/24/2025		Trustee Fee	X	-350.00	-193,750.00
Total Checks and Payments					-193,750.00	-193,750.00
<b>Deposits and Credits - 1 item</b>						
Deposit	06/30/2025			X	3,271.89	3,271.89
Total Deposits and Credits					3,271.89	3,271.89
Total Cleared Transactions					-190,478.11	-190,478.11
Cleared Balance					-190,478.11	6,242.04
Register Balance as of 06/30/2025					-190,478.11	6,242.04
<b>Ending Balance</b>					<b>-190,478.11</b>	<b>6,242.04</b>

10:30 AM

07/09/25

**Summit Fire District**  
**Reconciliation Summary**  
**136 Westside Capital Fund, Period Ending 06/30/2025**

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	Jun 30, 25
Beginning Balance	275.22
Cleared Transactions	
Deposits and Credits - 1 item	1.92
Total Cleared Transactions	1.92
Cleared Balance	<u>277.14</u>
Register Balance as of 06/30/2025	277.14
Ending Balance	277.14

Westside (Capital)

Reconciled 7/9/25

10:27 AM

07/09/25

**Summit Fire District**  
**Reconciliation Summary**  
120 Capital Fund, Period Ending 06/30/2025

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	Jun 30, 25	
Beginning Balance		697,067.35
Cleared Transactions		
Deposits and Credits - 2 items	66,831.52	
Total Cleared Transactions	66,831.52	
Cleared Balance		<u>763,898.87</u>
Register Balance as of 06/30/2025		763,898.87
Ending Balance		763,898.87

Capital

Reconciled 7/9/25 ✓



10:27 AM

07/09/25

**Summit Fire District**  
**Reconciliation Detail**  
 120 Capital Fund, Period Ending 06/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						697,067.35
Cleared Transactions						
Deposits and Credits - 2 items						
Transfer	06/06/2025		Del. Tax	X	61,761.43	61,761.43
Deposit	06/30/2025		Interest	X	5,070.09	66,831.52
Total Deposits and Credits					66,831.52	66,831.52
Total Cleared Transactions					66,831.52	66,831.52
Cleared Balance					66,831.52	763,898.87
Register Balance as of 06/30/2025					66,831.52	763,898.87
Ending Balance					66,831.52	763,898.87

4:12 PM

07/08/25

**Summit Fire District**  
**Reconciliation Summary**  
**150 Emergency Fund, Period Ending 06/30/2025**

---

	<u>Jun 30, 25</u>
Beginning Balance	375,890.54
Cleared Transactions	
Deposits and Credits - 1 item	<u>2,733.97</u>
Total Cleared Transactions	<u>2,733.97</u>
Cleared Balance	<u><u>378,624.51</u></u>
Register Balance as of 06/30/2025	378,624.51
Ending Balance	378,624.51

*Emergency Fund*  
*7/8/25*

11:16 AM

07/09/25

**SFMD Contingency Fund**  
**Reconciliation Summary**  
Coconino County Treasurer, Period Ending 06/30/2025

---

	Jun 30, 25
Beginning Balance	2,277,895.16
Cleared Transactions	
Checks and Payments - 2 items	-500,690.26
Total Cleared Transactions	-500,690.26
Cleared Balance	<u>1,777,204.90</u>
Register Balance as of 06/30/2025	1,777,204.90
Ending Balance	1,777,204.90

*Contingency Fund*

11:16 AM

07/09/25

**SFMD Contingency Fund  
Reconciliation Detail**  
Coconino County Treasurer, Period Ending 06/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,277,895.16
Cleared Transactions						
Checks and Payments - 2 items						
Check	06/10/2025		US Bank	X	-395,000.00	-395,000.00
Check	06/10/2025		US Bank	X	-105,690.26	-500,690.26
Total Checks and Payments					-500,690.26	-500,690.26
Total Cleared Transactions					-500,690.26	-500,690.26
Cleared Balance					-500,690.26	1,777,204.90
Register Balance as of 06/30/2025					-500,690.26	1,777,204.90
Ending Balance					-500,690.26	1,777,204.90

*Cop payment*

4:23 PM

07/08/25

**Summit Fire District**  
**Reconciliation Summary**  
102 OWA Account, Period Ending 06/30/2025

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	<u>Jun 30, 25</u>
Beginning Balance	241,457.81
Cleared Transactions	
Deposits and Credits - 2 items	<u>5,433.83</u>
Total Cleared Transactions	<u>5,433.83</u>
Cleared Balance	<u><u>246,891.64</u></u>
Register Balance as of 06/30/2025	246,891.64
Ending Balance	246,891.64

OWA

Reconciled 7/8/25

4:23 PM

07/08/25

**Summit Fire District**  
**Reconciliation Detail**  
**102 OWA Account, Period Ending 06/30/2025**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						241,457.81
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	06/05/2025			X	3,662.59	3,662.59
Deposit	06/30/2025			X	1,771.24	5,433.83
Total Deposits and Credits					5,433.83	5,433.83
Total Cleared Transactions					5,433.83	5,433.83
Cleared Balance					5,433.83	246,891.64
Register Balance as of 06/30/2025					5,433.83	246,891.64
Ending Balance					5,433.83	246,891.64

3:47 PM

07/07/25

**Summit Fire District**  
**Reconciliation Detail**  
 105 Petty Cash, Period Ending 07/07/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						925.18
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	06/17/2025			X	100.00	100.00
Deposit	07/07/2025			X	100.00	200.00
Total Deposits and Credits					200.00	200.00
Total Cleared Transactions					200.00	200.00
Cleared Balance					200.00	1,125.18
Register Balance as of 07/07/2025					200.00	1,125.18
Ending Balance					200.00	1,125.18

Reconciled 7/7/25  
 Tammy

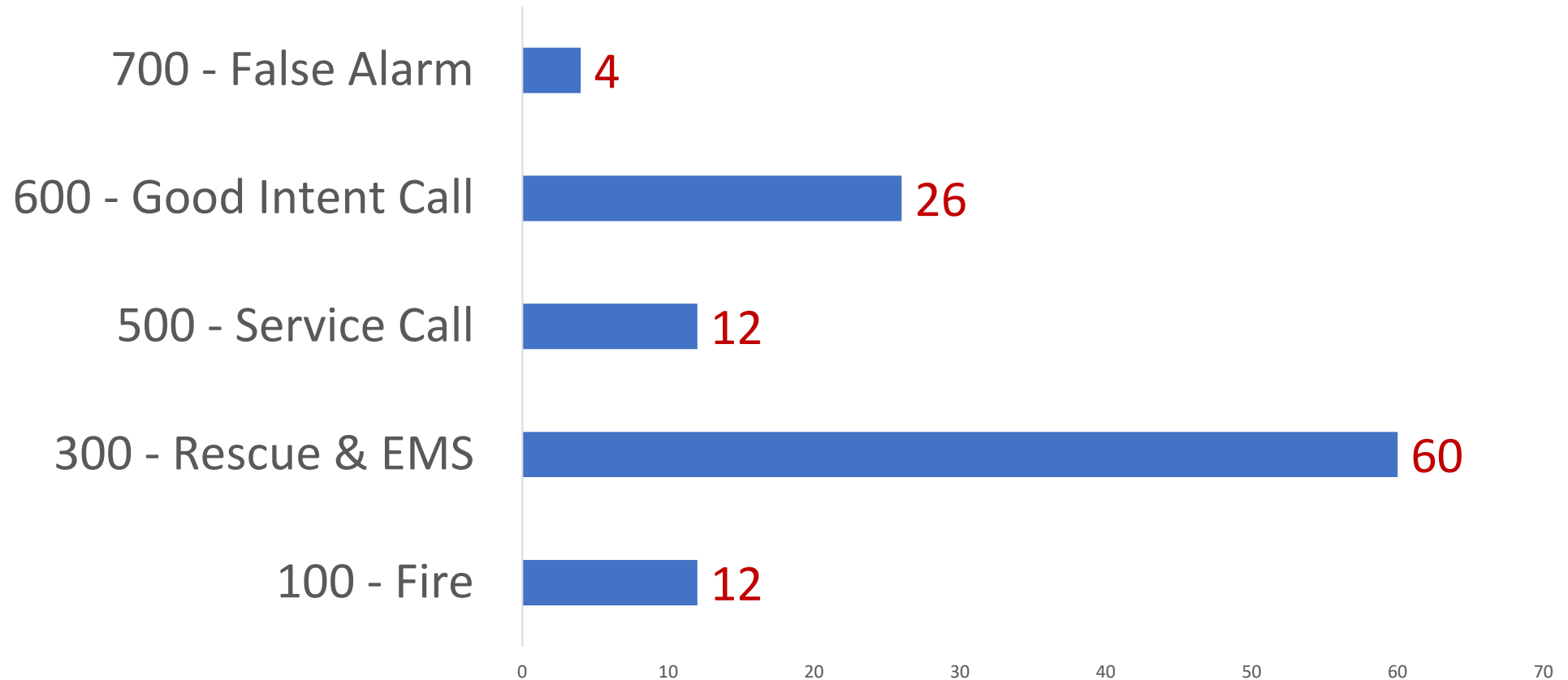
Petty Cash  
 June 2025

# SFMD BC Run Report

June 2025 Statistics



# Total Incidents 114



# Priority

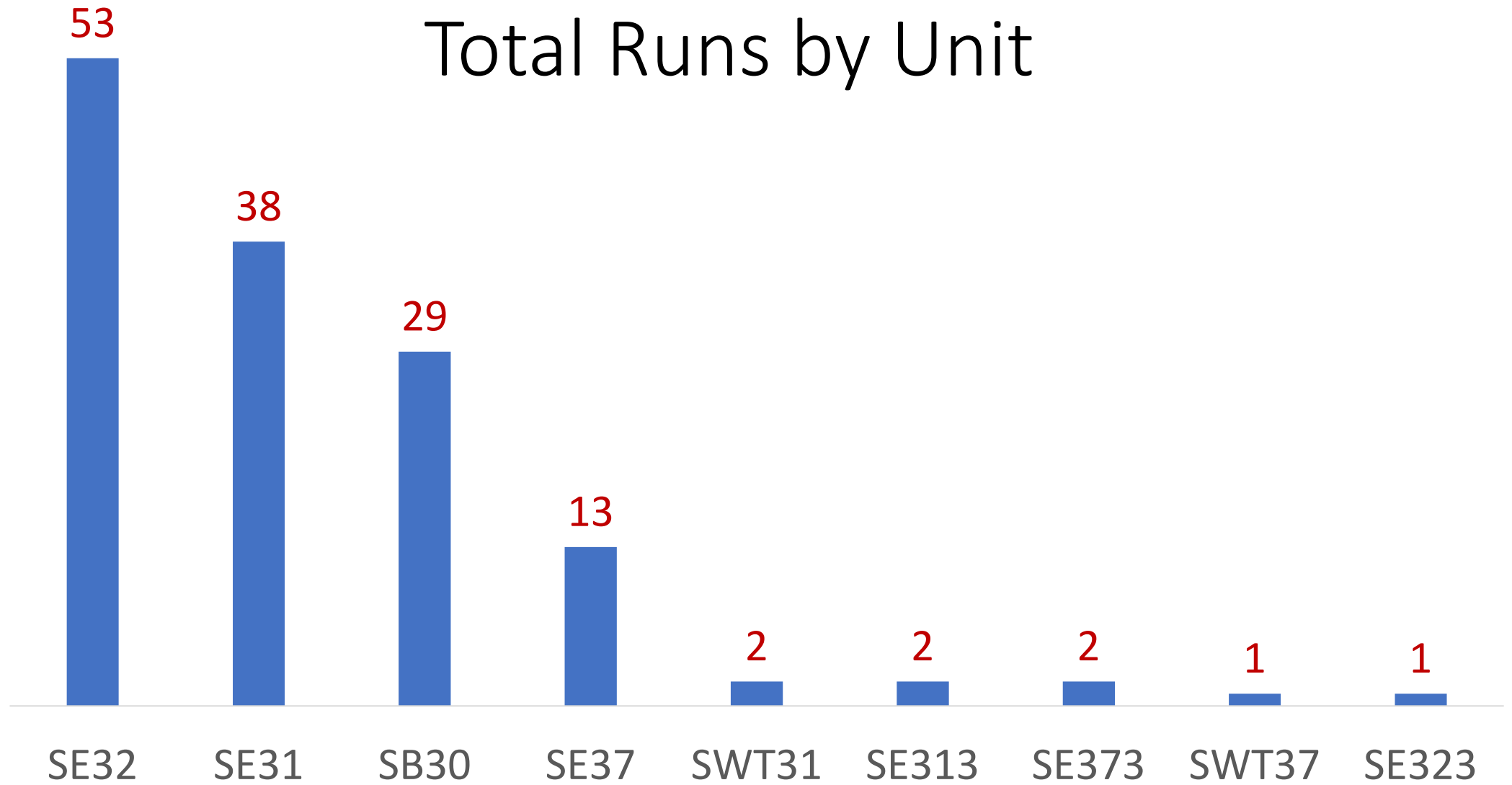
Non-Emergent

28

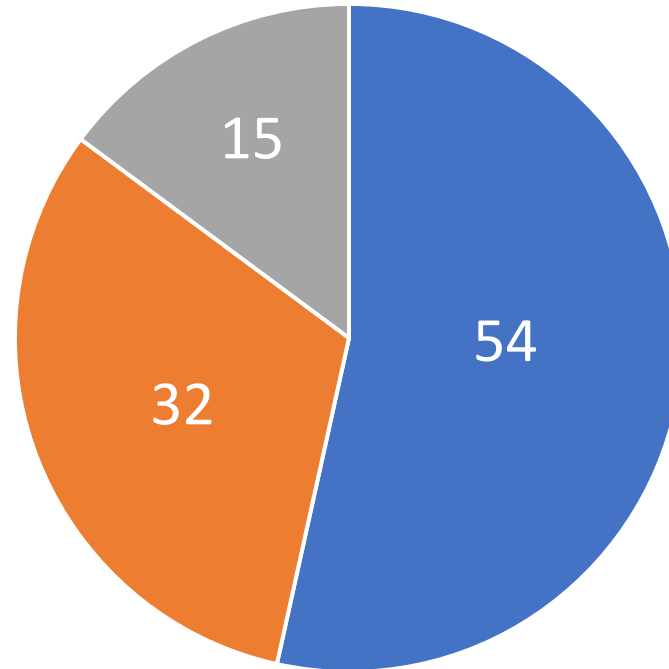
Emergent

76

# Total Runs by Unit

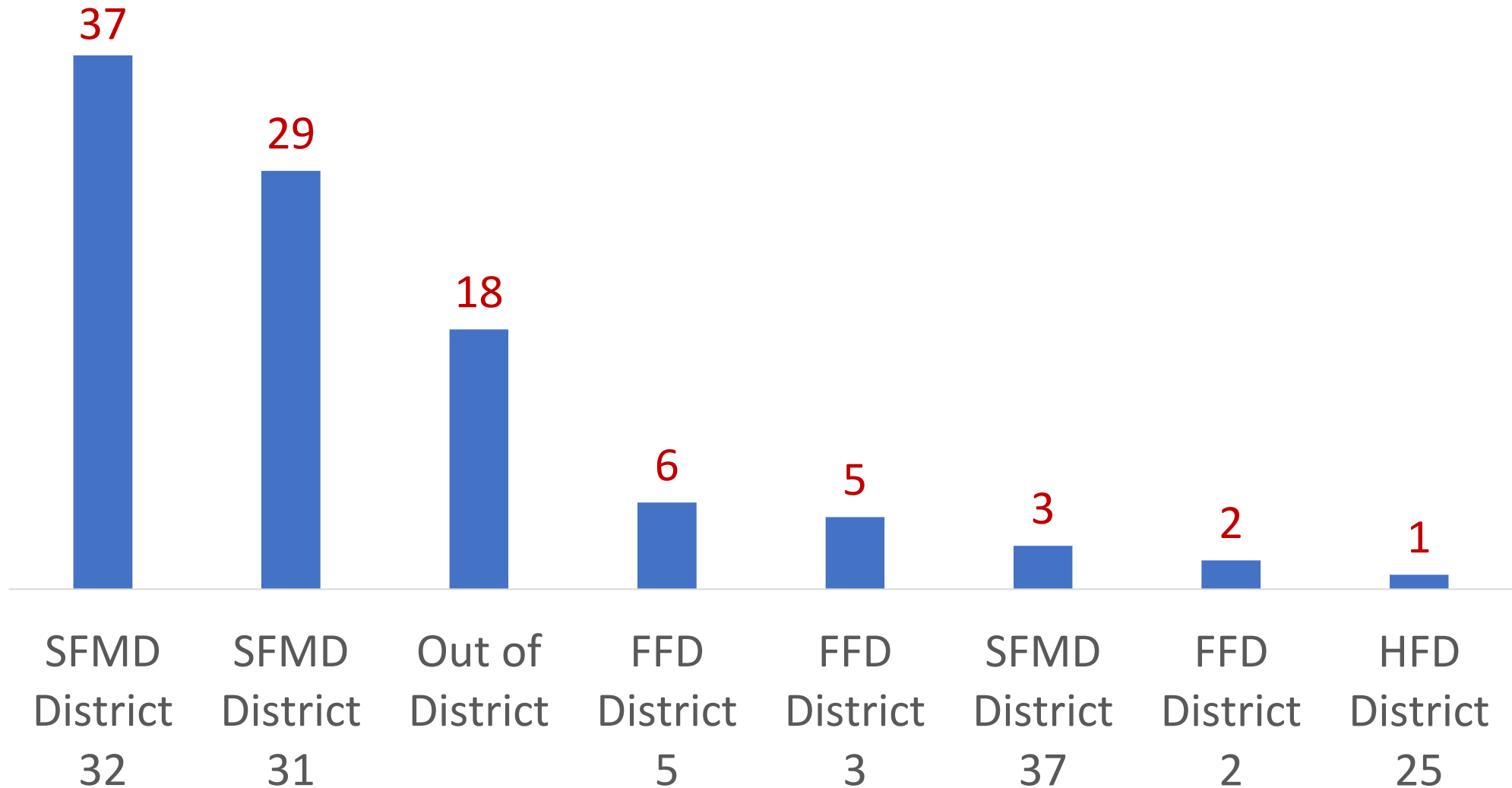


# Total Incidents by Station

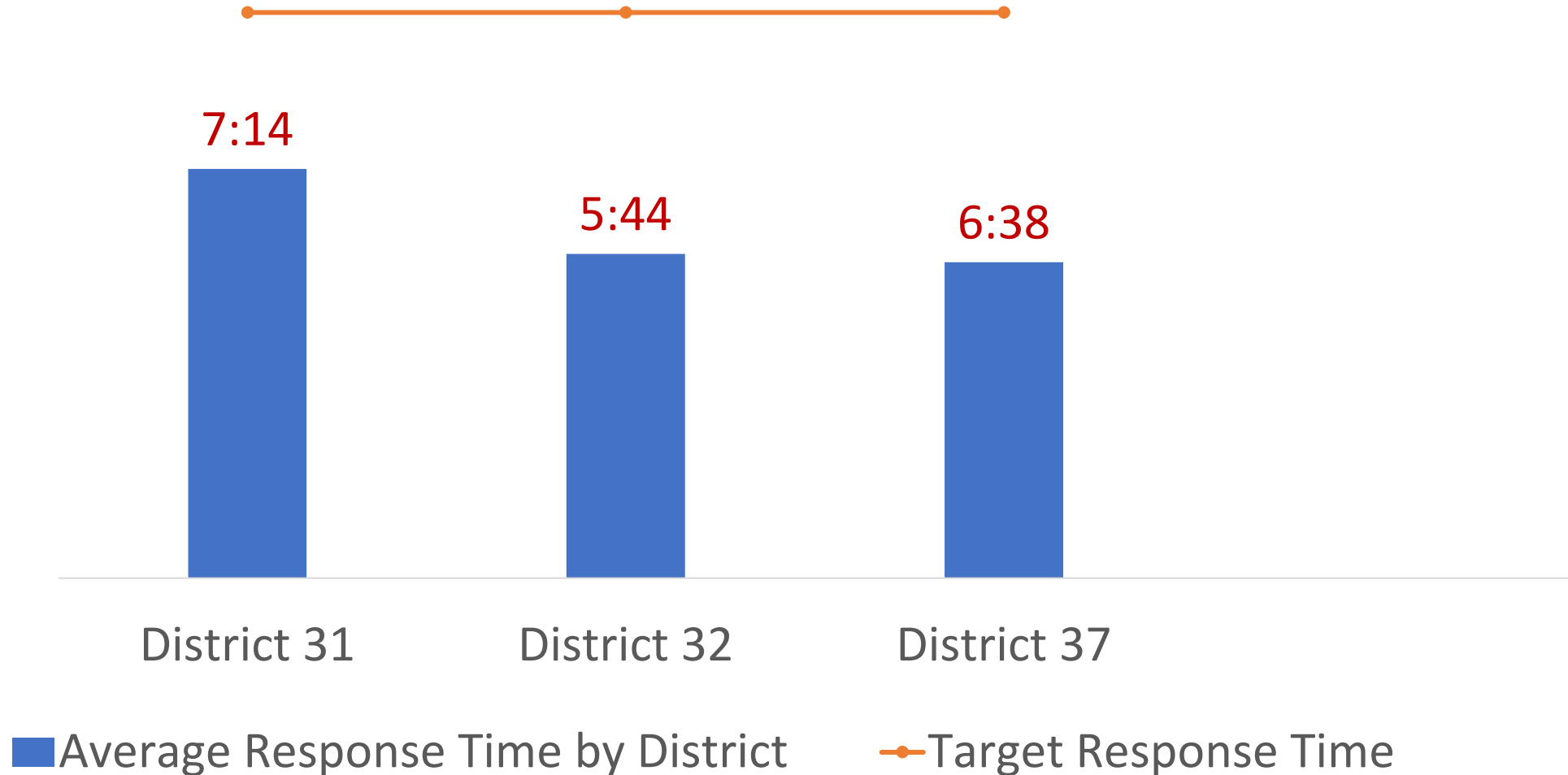


■ Station 32   ■ Station 31   ■ Station 37

# Incident Count by District

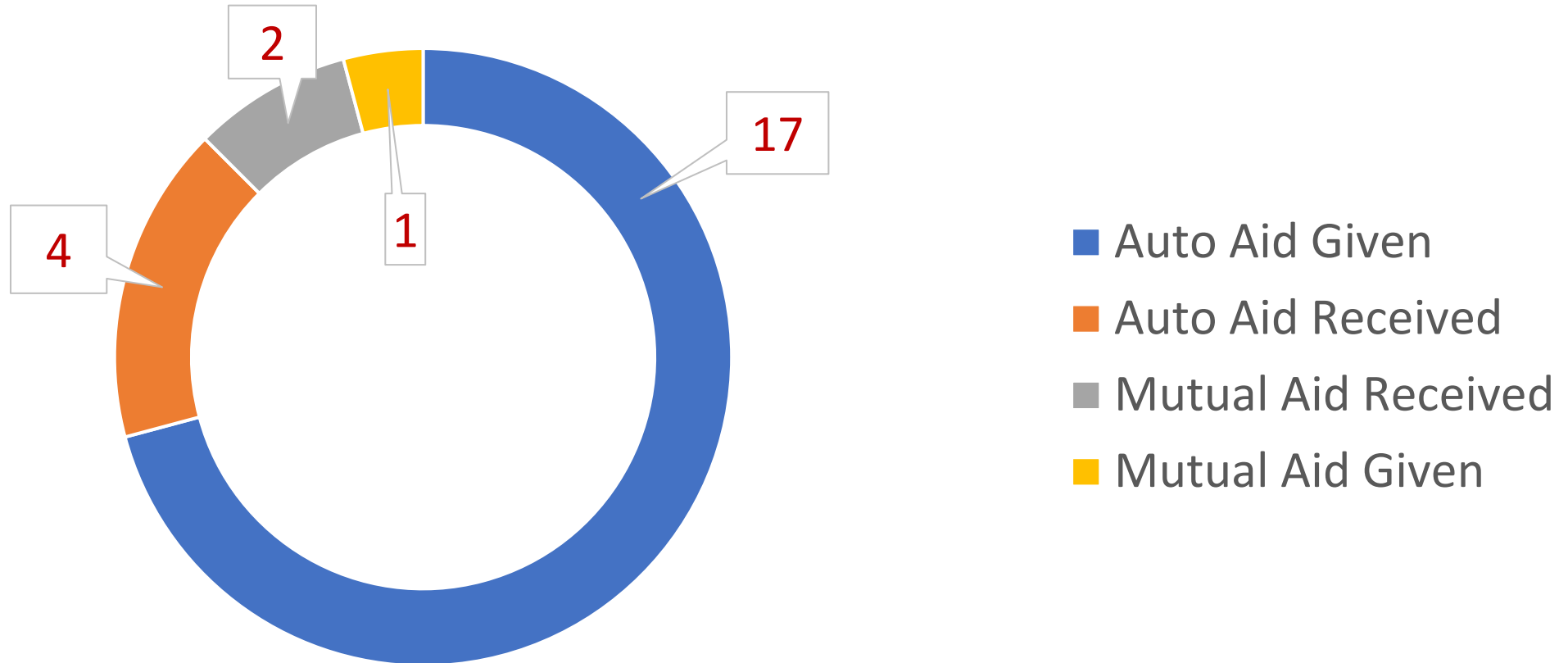


# Average Response Time by District



# Auto Aid & Mutual Aid

## Given & Received



## Summit Fire and Medical District Fire Board Meeting

# Action 7a

**To:** SFMD Fire Board

**From:** SFMD Administration

**Date:** July 23, 2025

**Title:** Review, discuss and possible action on policy **#150 DROP - Tier 1 Employer Contribution.**

**Recommended Action:** Approve policy # 150 DROP - Tier 1 Employer Contribution

---

**Action Summary:** To provide our Tier 1 members who have worked in the fire service for over 20 years and are entering the Deferred Retirement Option Plan (DROP) offered by PSPRS, with budgeted funding toward a 457(deferred compensation) account in place of pension allocation.

**Financial Impacts:** We currently budget the full burden rate for all employees for the entire fiscal year, so no additional funds need to be allocated.

**Relation to Goals:** Diversify and improve revenue streams. Create efficiencies that improve and sustain the capabilities of the District. Improve the resources of the District both human and capital.

**Key Considerations:** Gives us the ability to support our senior line personnel who stuck with us through the hard times.

**Attachments:** Policy #150

**Suggested Motion** A motion to adopt the policy #150 DROP - Tier 1 Employer Contribution.



<b>SUMMIT FIRE &amp; MEDICAL DISTRICT POLICIES AND PROCEDURES</b>	Page 1 of 1
<b>Section:</b> 100 Rules & Regulations	<b>Number:</b> 150
<b>Subject:</b> DROP - Tier 1 Employer Contribution	
<b>Date Issued:</b> 07/23/2025 <b>Rescinds:</b>	<b>Originator:</b> Fire Admin <b>Approval:</b> Fire Board

## Purpose

To provide our Tier 1 members who have worked in the fire service for over 20 years and are entering the Deferred Retirement Option Plan (DROP) offered by PSPRS, with budgeted funding toward a 457(deferred compensation) account in place of pension allocation.

## Policy

When a member of the PSPRS retires and enters the Deferred Retirement Option Plan (DROP), the employer (Summit Fire & Medical) no longer contributes to PSPRS on their behalf. However, we continue to budget the full burden rate for all employees for the entire fiscal year, regardless of whether they are in the DROP. In the past, this has been viewed as a salary savings for the District while the employee continues to work for the District with no pension contributions. To help reward our long-standing employees for their dedicated service, we will reallocate the same percentage of their salary that was previously paid toward their pension allocation to a 457 account on their behalf.

## Procedure

Effective July 1, 2025, any member who is currently in the DROP program or any Tier 1 employee who enters the DROP moving forward will have the appropriate contribution, based on the most current PSPRS Employer Contribution Rate, added to their elected 457 account by the District for a maximum of 60 months.

This policy will be in effect until our last Tier 1 employee retires, then it will become null and void.

## Summit Fire and Medical District Fire Board Meeting

# Action 7b

**To:** SFMD Fire Board

**From:** SFMD Administration

**Date:** July 23, 2025

**Title:** Review, discuss, and possible action on ratifying policy **#335 Fire Chief Job Description** from June Board Meeting.

**Recommended Action:** Approve policy **#335 Fire Chief Job Description** as written.

---

Action Summary:	Board Members were presented with a Draft Fire Chief's Job Description at the June 2025 Board Meeting. Edits were made based on their suggestions.
Financial Impacts:	N/A
Relation to Goals:	Diversify and improve revenue streams. Create efficiencies that improve and sustain the capabilities of the District. Improve the resources of the District both human and capital.
Key Considerations:	This new job description is what we are using during our current recruitment process.
Attachments:	Policy #335 Fire Chief Job Description
Suggested Motion	A motion to adopt policy #335 Fire Chief Job Description, dated 6/18/2025.

<b>SUMMIT FIRE &amp; MEDICAL DISTRICT POLICIES AND PROCEDURES</b>	Page 1 of 4
<b>Section:</b> 100 Rules & Regulations	<b>Number:</b> 335
<b>Subject:</b> Fire Chief Job Description	
<b>Date Issued:</b> 06/18/2025 <b>Rescinds:</b>	<b>Originator:</b> Fire Admin <b>Approval:</b> Fire Board

## Purpose

The fundamental reason for this policy is to define the roles and responsibilities of the Fire Chief for the person filling that position, the staff, administration, fire board, and public.

## Policy

**Position Title:** Fire Chief  
**Schedule:** 40 hour work week  
**FLSA Status:** Exempt  
**Salary Range:** \$135,000 - \$175,000 (subject to Fire Board approval)

## Job Description:

The Fire Chief is an **FLSA Exempt**, executive-level position that performs highly responsible professional, administrative, supervisory, and technical work in the planning, budgeting, coordination, and direction of Summit Fire and Medical District personnel, apparatus, and equipment. Reports directly to and is accountable to the **Summit Fire and Medical District Governing Board**. Responsible for the efficient and effective utilization of all department resources to minimize risk and fire loss across the District through an integrated Community Risk Reduction (CRR) approach and a highly trained and equipped emergency response force.

The Fire Chief ensures the delivery of professional emergency medical services, wildland fire response, and prevention services. The position requires a visible and engaged leader who cultivates strong relationships with the community, builds leadership capacity across the organization, collaborates regionally, and aligns department priorities with the needs of residents and partner agencies.

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## Administrative Duties

- **Supervisory:** Full supervisory authority including hiring, directing, scheduling, promoting, rewarding, disciplining, and termination of personnel.
- **Command Team Oversight:** Provides direct leadership to the District's senior command team, including **three Battalion Chiefs**, an **Administrative Officer**, and **Fleet Manager** ensuring cohesive direction, operational excellence, and leadership alignment throughout the organization.
- **Leadership Development:** Fosters a culture of professional growth, mentorship, and succession planning. Prioritizes leadership development at all levels, supports officer advancement, and ensures high-performing teams through training, evaluation, and coaching.
- **Budgetary:** Full responsibility for budget development, implementation, and management across all operational divisions and associated special revenue funds.
- **Strategic Planning:** Leads development and implementation of strategic and master planning efforts, in alignment with Board priorities and community needs.
- **Policies/Procedures:** Establishes, interprets, and enforces District policies and procedures.
- **Compliance:** Ensures compliance with all applicable Federal, State, and Local laws and regulations, including fire district statutes, labor laws, and NFPA standards.

- **Board Communications:** Prepares and presents reports, performance metrics, strategic updates, and recommendations to the District Governing Board.
- **Reporting:** Ensures required reporting to regulatory agencies is timely, accurate, and complete; establishes internal accountability and performance tracking systems.
- **Community Risk Reduction (CRR):** Provides administrative leadership and oversight of the District's CRR programs, including fire prevention, public education, life safety inspections, code enforcement, community engagement, and wildland-urban interface (WUI) mitigation. Integrates CRR strategies into operations, capital planning, staffing models, and resource allocation.
- **Community Relations:** Serves as a visible and approachable representative of the District, promoting public trust through transparent communication, responsive leadership, and sustained engagement with residents, local leaders, and partner organizations.
- **Regional Collaboration:** Actively fosters and participates in regional planning and response efforts. Maintains and strengthens partnerships with local, county, state, tribal, and federal agencies to improve interoperability, mutual aid, and shared service opportunities.
- **Labor/Management Relations:** Demonstrates a strong commitment to collaborative labor/management relations. Fosters open, respectful, and solutions-oriented dialogue with labor representatives and internal stakeholders. Upholds the **AFCA/PFFA Joint Labor/Management Principles**, ensuring a shared commitment to trust, transparency, mutual respect, and continuous improvement. Encourages early resolution of issues and seeks to enhance organizational unity through cooperative engagement.

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**Examples of Duties (*Illustrative Only*)**

- Develops long and short-range departmental goals, performance benchmarks, and strategic priorities.
- Establishes standards of service delivery in fire suppression, EMS, rescue, prevention, public education, and CRR.
- Oversees all aspects of the District's CRR program, including fuel mitigation, defensible space, school and community outreach, and inspection programs.
- Advises the District Board on policy, ordinances, and regulations affecting fire protection, prevention, and emergency services.
- Prepares and administers the annual District budget and multi-year financial forecasts.
- Directs planning and procurement for facilities, apparatus, equipment, and technology in support of operations and CRR objectives.
- Ensures efficient daily operations through review of activity records, personnel performance, and incident analysis.
- Provides leadership, accountability, and coaching to the Battalion Chiefs and Administrative Officer to implement District policy, improve operations, and support personnel.
- Implements professional development programs for company officers and future leaders; encourages credentialing, higher education, and regional leadership participation.
- Coordinates and maintains mutual aid and intergovernmental agreements with surrounding agencies and partners to support regional service delivery and response.
- Makes recommendations on fire station location, staffing models, and deployment strategies to enhance emergency response and community protection.
- Responds to major emergency incidents and assumes command when necessary; serves in a command role for large-scale or complex events.
- Represents the District in regional planning bodies, professional associations, and emergency management forums.

- Builds and maintains strong relationships with the community, civic organizations, neighborhood groups, and educational institutions to promote fire and life safety.
- Engages regularly with labor leadership, fostering transparent communication and mutual problem-solving in line with AFCA/PFFA principles.
- Familiar with Human Resource practices and requirements.

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**Minimum Qualifications**

- Bachelor's Degree in Fire Administration, Public Administration, Business, or related field; Master's Degree preferred.
- Minimum ten (10) years of increasingly responsible fire service experience, including five (5) years at a command level equivalent to Battalion Chief or higher.
- Blue Card certified within the first 12 months of employment.
- Demonstrated leadership experience in fire district administration, labor relations, budgeting, CRR implementation, and intergovernmental affairs.
- Previous involvement in developing and managing CRR programs such as prevention inspections, code enforcement, and public education.
- Proven success in building community partnerships and fostering positive public relationships.
- Demonstrated history of effective regional collaboration and interagency coordination.
- Demonstrated success in coaching, mentoring, and leadership development within a fire service organization.
- Proven ability to lead through collaborative labor/management models and commitment to AFCA/PFFA Joint Principles.
- Experience addressing Wildland-Urban Interface (WUI) challenges, both in operations and mitigation planning.
- ICS/NIMS compliance and proven incident management leadership.
- Valid Arizona Driver's License with acceptable driving record.

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**Knowledge, Skills, and Abilities**

- Expert knowledge of modern emergency services delivery, including suppression, EMS, wildland response, and prevention.
  - In-depth understanding of CRR principles, tools, and national models (e.g., Vision 20/20, NFPA 1300).
  - Familiarity with Arizona fire district statutes, governance models, and funding mechanisms.
  - Strong understanding of public sector labor relations and experience in developing productive partnerships with labor associations.
  - Ability to lead, inspire, and sustain a culture of professionalism, accountability, and continuous improvement.
  - Demonstrated effectiveness in community engagement, public outreach, and stakeholder communication.
  - Strong regional perspective, with a collaborative approach to shared resources, training, and response systems.
  - High-level financial acumen, including budget development, capital planning, and cost containment strategies.
  - Outstanding oral and written communication skills, including public speaking, media engagement, and Board presentations.
  - Ability to balance strategic vision with operational excellence.
-

**Additional Requirements**

- This is a full-time, **FLSA Exempt** position; not eligible for overtime compensation.
- Must maintain primary residence within the GFR auto aid boundary. (HFD, SFMD, FFD)
- Subject to recall at any time based on the needs of the District.
- Department Physician physical (required for PSPRS membership)
- Job offer contingent on passing all certification and background checks
- May be designated a take-home vehicle based on Board policy and operational need.
- Regular attendance is essential to ensure continuity of operations.
- The Fire Chief shall devote full professional attention to the duties of the position and may not engage in outside employment or service that conflicts with District responsibilities.

## Summit Fire and Medical District Fire Board Meeting

# Action 7c

**To:** SFMD Fire Board

**From:** SFMD Administration

**Date:** July 23, 2025

**Title:** Update on the Recruitment Process for Summit's New Fire Chief.

**Recommended Action:** N/A

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Action Summary: Chief Gaillard will give a brief update on what steps have been taken on the recruitment for a new Fire Chief for Summit.

Financial Impacts: \$100 so far. Upgrade our Facebook presence.

Relation to Goals: Diversify and improve revenue streams. Create efficiencies that improve and sustain the capabilities of the District. Improve the resources of the District both human and capital.

Key Considerations: Deadline for application submittal is August 11, 2025.

Attachments:

Suggested Motion: N/A